

THE MOVEMENT XPERIENCE

of lake houston

Payment Plan, Policies and Procedures

Application and Authorization

Select either (1) Automatic Bank Draft Payment; (2) Automatic Credit Card Payment; or (3) Self-Pay – Late Payment Credit Card Authorization

(1) Automatic Bank Draft Payment

By completing and signing this form, and selecting Automatic Bank Draft Payment, you are authorizing The Movement Xperience of Lake Houston to directly withdraw your monthly tuition payment from your checking or savings account in the amount of \$_____. We will charge the monthly tuition payment on or after the fifth day of each month. Costume payments and Recital Fee will be charged on the due date unless paid in person before due date. No late charge will be incurred as long as The Movement Xperience of Lake Houston receives actual payment. You may terminate this authorization at any time by notifying The Movement Xperience of Lake Houston in writing. Allow ten (10) business days for the termination to take effect. However, there are no refunds. You may continue attending class until the end of the month if paid. If corrections of the entry are necessary, it may involve an adjustment to your account.

(2) Automatic Credit Card Payment

By completing and signing this form, and selecting Automatic Credit Card Payment, you are authorizing The Movement Xperience of Lake Houston to directly charge your credit card to pay your monthly tuition payment in the amount of \$_____. We will charge the monthly tuition payment on or after the fifth day of each month. Costume payments and Recital Fee will be charged on the due date unless paid in person before due date. No late charge will be incurred as long as The Movement Xperience of Lake Houston receives actual credit payment. If a payment is declined, there is a \$10 fee added to your account. You must make a payment in cash or check within 10 days. You may terminate this authorization at any time by notifying The Movement Xperience of Lake Houston in writing. Allow ten (10) business days for the termination to take effect. However, there are no refunds. You may continue attending class until the end of the month if paid. If corrections of the entry are necessary, it may involve an adjustment to your account. Please inform The Movement Xperience of Lake Houston if the card on file needs to be changed as soon as possible.

(3) Self-Pay

By completing and signing this form and selecting Self-Pay, you agree to make payment directly to The Movement Xperience of Lake Houston in cash or by check in payment of your monthly tuition in the amount of \$_____ on the first day of each month. You are also authorizing The Movement Xperience of Lake Houston to directly charge your credit card in the event that you fail to pay the monthly tuition by the fifteenth (15th) day of the month, and the tuition payment together with a late fee of twenty-five dollars (\$25.00) will be charged to your credit card. If costume payments are not paid in full by January 15th, your credit card will be charged for the full amount along with a \$25.00 late fee. If Recital Fee is not paid in full by March 1st, your credit card will be charged for the full amount along with a \$25.00 late fee. There is a \$50 returned check fee.

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CUSTOMER INFORMATION (PLEASE PRINT):

Parent's Name: _____ Home Phone: _____

Student's Name: _____ Cell Phone: _____

Address: _____

City: _____ State: Texas Zip Code: _____

OPTION 1: AUTOMATIC BANK DRAFT INFORMATION:

_____ Checking _____ Savings

Routing #: _____ Account #: _____

Bank Name: _____ Name on Account: _____

OPTION 2 and 3: CREDIT CARD INFORMATION:

_____ Visa _____ MasterCard

Card # _____ Exp. Date _____ / _____

CVC (3 digit code on back of card): _____ Zip Code: _____

AUTHORIZATION

By signing below, I hereby authorize The Movement Xperience of Lake Houston to Auto-Draft my Bank Account charge my Credit Card upon the above terms. I also confirm that I have credit in the above listed account to cover monthly charges.

Signature: _____

Date: _____

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Policies and Procedures Agreement Terms

Initial on each line stating you understand and accept the policies listed.

Tuition and Payment Policies

_____ I understand there is a \$40 non-refundable registration fee for the first student in each family, \$35 for the second student, \$20 for the third. Max \$95 per family.

_____ I understand that two Installments are due at Registration and are nonrefundable.

_____ Tuition installments are then due on the first of each month beginning October 2019 and ending May 2020. I understand that the full amount of tuition due on my account will be run on the 5th of every month (October-May), or if I start my auto-bill after the first month of classes, then the month immediately following its submission.

_____ I understand payments made after the 15th of the month will incur a late fee of \$25 if not on auto-bill plan. A \$50 fee will be applied to all returned checks. Costumes will not be given to unpaid accounts.

_____ If I wish to cancel my auto-bill payments, I must request cancellation in writing.

_____ My auto-bill will be cancelled and my card information deleted if my child drops out of his/her dance class, which I will notify The Movement Xperience in writing.

_____ I understand that my credit card will be charged if cash or check payment is not received.

_____ I understand there are no refunds on registration, tuition, Costumes, or recital fee.

_____ I understand tuition does not vary and is not prorated in the event of absences, holidays, days in the month, etc. The Movement Xperience follows the school calendar for weather and week long closures. If a day is missed in a week due to a holiday or weather closing, you may make the class up during that week. For instance, due to New Years, Monday students may pick a make-up class during that week back.

_____ I am aware that that I can always check my account for payments and charges through the Parent Portal.

Classes

_____ I understand that dropping a class must be done in writing and received in the office by the last day of the month & will be effective the last day of the following month. Example: Turn in drop notice by October 31, the effective drop date is November 30. Registration and tuition fees are non-refundable and non-transferable. Tuition will not be refunded if dropping classes at the start of the month.

_____ I understand The Movement Xperience reserves the right to cancel a class or change the time/day due to an enrollment of less than 5 students.

_____ I understand The Movement Xperience observes the school calendar for holidays and school closures due to weather. Make-up classes are always encouraged. If making up a class, please find one that is most like one in which you are enrolled. Please ask your teacher if you are not sure which make-up class is best. You will not be credited for any missed classes.

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Medical Responsibility

You give permission to The Movement Xperience owners, faculty, staff, and associates to seek emergency medical treatment for the participant(s) in the event they are unable to reach any parent or guardian, and that you will be responsible for any finances incurred by this medical attention. Please note that no child may administer medicine to themselves without the presence of a parent at the studio. If your child needs medication while at the studio, for any reason, you agree to notify the front office.

_____ I agree and understand to the Medical Responsibility terms.

Release of Liability

You as the legal parent or guardian release and hold harmless The Movement Xperience owners, staff, faculty and associates from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury that may be sustained by the participant and/or the undersigned during membership and/or association with The Movement Xperience, including classes, master classes, special events, and transportation to/from such occasions. You also understand that The Movement Xperience is not responsible for any theft, loss, or damage of personal items.

_____ I agree and understand to the Release of Liability terms.

Advertising & Promotion

You hereby grant The Movement Xperience and The Movement Xperience affiliates the irrevocable and unrestricted right to use, reproduce and publish photographs and videos of your child for editorial, trade advertising, or any other purpose or manner and medium. You also hereby release The Movement Xperience, The Movement Xperience affiliates, owners and staff from any and all claims, actions and liability relating to its use of said photographs and videos.

_____ I agree and understand to the Advertising and Promotion terms.

Date _____

Printed Name _____

Signature _____

Dancer's Name _____