

Intermediate Project Consultant – Environmental Compliance Focus

BCX is a boutique environmental consulting company which specializes in air quality, environmental compliance and carbon management services. We are in search of an experienced professional who shares our values and wants to grow with us to join our team.

Why Choose BCX – Our Core Values

- We value teamwork and helping others; working with companies to help them achieve their business goals, and working with each other to meet our personal long-term career goals
- We value integrity, honesty, respect, work quality and communication
- We value the opinions of our team, and welcome input and innovation
- We value training, feedback and mentorship

The successful candidate will be responsible for:

- Preparing waste Environmental Compliance Approval applications
- Preparing environmental procedures, policies, and best management practices plans
- Participating in environmental compliance assessments (e.g., environmental gap analysis, due diligence assessments) and identification of applicable environmental regulations
- Assisting in interpretation of environmental legislation
- Assisting in providing environmental training to clients and BCX staff
- Preparing reports for annual reporting (e.g., NPRI, ChemTRAC, GHGs)
- Participating in carbon management support activities (e.g., preparing sustainability reports, assisting clients to prepare for GHG verification audits)
- Performing project management tasks for various projects including, but not limited to, proposal writing, cost estimates, budget/time management, task prioritization and client communication
- Training junior or other intermediate staff on performing project tasks and regulatory requirements, as appropriate
- Working in a team environment and promoting BCX's market presence through quality work and attention to detail

The successful candidate must possess the following qualifications:

- A University Degree in Environmental Science or Chemical/Environmental Engineering from a recognized institution
- Minimum 3-5 years of environmental consulting work experience with a focus on environmental compliance or sustainability
- Fluent with Microsoft Office Tools (i.e., Excel, Word, Outlook, etc.)
- Sound knowledge of environmental regulatory requirements
- Ability to set priorities and meet deadlines in a fast-paced environment
- Strong technical writing and time management skills
- Effective internal and external communication skills
- Attention to detail and exceptional problem-solving skills
- A valid Ontario Driver's licence



BCX
ENVIRONMENTAL
CONSULTING

Please submit your resume and cover letter (highlighting your relevant experience and explaining why the position is of interest to you) to BCX Human Resources at info@bcxenvironmental.com. Please note we will only contact qualified candidates for an interview.