

Minutes for The Burton Charitable Foundation
Annual General Meeting held
Tuesday June 10th, 2025, 7 p.m. via Zoom

Present:

Stephanie Smith (Secretary-Treasurer)
Chris Longair (President)
Connor MacDonald (Vice-President)
Terri Burton (Director Communications)
Kelly Clarke (Director Donations)
Heather Kaczur
John Longair
Graham Longair
Peter Ross
Greg Burton
Clayton Scott
Ian Scott
Lynn Bennett
David Bennett

Guest:

Andrew Stuart

Voting Proxies Received from:

David Bennett
Lynn Bennett
Kelly Clarke
Charles Clarke
Jack Clarke
Christopher Longair
John Longair
Graham Longair
Stephanie Smith
Megan Smith Harris
Heather Smith
Leslie Smith
Connor MacDonald

Peter Ross
Graham Ross
Susannah Pennal
Brian Santic
Hilary Santic
Clayton Stuart Scott
Harry Scott
Al Stuart
Julie Wells
Julia Welsh
Lewis Thompson
Malcolm Thompson
D'Arcy Thompson

Regrets:

Nick Bennett
Lara Bennett
Henry Bennett
Sophie Bennett

Charlie Bennett
Charles R. Burton
Charlie L. Burton
Jamie Burton

Regrets cont ...

James Burton
Valerie Burton
Pauline Burton
David Burton
Hannah Burton
Islay Burton
Bill Harris
Jack Harris
Joan Honsberger
Katy Longair
Susannah Pennal
Harry Scott
Megan Smith-Harris
Joan Honsberger
Sarah Kennedy
Susannah Pennal
Graham Ross
Lisa Ross
Brian Santic
Hilary Santic
Gloria Santic
Christian Santic
Callaway Scott
Jessica Scott
Henry Scott
William Scott

Heather Smtih
Leslie Smith
Kyle Stuart
Al Stuart
Will Stuart
Lyndsay Sutherland
Glenn Sutherland
Callaway Sutherland
Adeline Sutherland
Julie Wells
Julia Welsh
Lyndsay BurtonKaley Tallon
D'Arcy Thompson
Malcolm Thomspson
Lewis Thompson
Callaway Sutherland
Adeline Sutherland
Glenn Sutherland
Christopher Weaver
Penelope Weaver
Alexander Weaver
Owen Welsh
Sacha Welsh
Whitney Welsh
Victoria Welsch
Cassia Welsh
Anne Wessels

Declaration of a Meeting Properly constituted

Chris Longair called the meeting to order at 7:17 p.m. Quorum was declared.

Approval of Agenda

On a motion made by Graham Longair and seconded by Terri Burton, the agenda for the meeting was approved.

CARRIED

Approval of the Minutes from AGM June 11, 2024

Greg Burton moved that the Minutes from the June 11, 2024 Annual General Meeting be approved. The motion was seconded by Lynn Bennett.

CARRIED

President's Report (Attached)

Chris tabled his report and gave a brief summary of activities over the preceding year. The Foundation continues healthy, both in membership and in capital. Membership now stands at 75 and includes a

number of returning family members as well as representatives from new branches and twigs of the family tree. We happy to report that we have so far weathered the political and economic turmoil of 2024/2025. Our investments are at \$842,000 at time of writing.

We welcomed Terri Burton to our board at last year's AGM and she has been ably navigating member communications. During the year, we appointed a representative of the Wessels branch of the family, Heather Kaczur, to the board and we will be looking to confirm her as a board member later in the agenda.

You will be hearing more about the Burton Charitable Foundation Next Level Project which is part of our continued commitment to keeping the organization relevant and responsive. Kelly Clarke is heading up this project.

We continue to encourage all members to take advantage of our charity nominations process to suggest worthy causes that are of interest to you. You each have the right to nominate one charity every year. You can nominate at any time through the form found in the Members Corner of our website; we hold these and make decisions twice a year, in February and November.

John Longair moved that the President's report be accepted. Connor MacDonald seconded the motion.

CARRIED

Financial Statements and Appointment of Accountants

There being no questions or comments about the Financial Statements from 2024, Peter Ross moved that the membership approve the financial statements for the year ended December 31, 2024. The motion was seconded by Kelly Clarke.

CARRIED

Appointment of Accountants for 2024 Financial Results

Connor MacDonald moved that McIntyre & Associates be appointed the foundation's accountants for the 2025 fiscal year. The motion was seconded by Clayton Scott.

CARRIED

Extraordinary Resolution Waiving Members' Right to Financial Audit or Review

This is an extraordinary resolution requiring 80% of the membership to agree in order to pass it. Chris reminded the membership that in 2026, we will not be asking members to waive a review or audit since our commitment was to undertake at least a financial review every five years.

Stephanie Smith moved that

In the case where income falls below \$100,000 in 2025, the membership waives its right to a financial review or audit;

And

In the case where the income falls between \$100,000 and \$500,000 in 2025, the membership waives its right to an audit.

The motion was seconded by Clayton Scott.

CARRIED

Election of Directors

Chris explained that since Connor MacDonald has taken on the role of Vice-President, we felt it would be prudent to stagger the re-election of the President and the Vice-President. For this reason, Chris Longair is standing for a single year term.

Greg Burton moved that the following be elected for a further two-year term:

- Heather Kaczur
- Connor Ross MacDonald

The motion was seconded by K.elly Clarke

CARRIED

Lynn Bennett moved that the following be elected for a further one-year term:

- Christopher Longair

The motion was seconded by Connor MacDonald

CARRIED

Other Business

- a) Clayton expressed thanks to Chris, Stephanie, Connor, Kelly, Terri and Heather for their continued contributions to the foundation, to it's continued good works and investment in family.
- b) Stephanie announced that we have a new "Myrna Wagner" – at least, we have a new bookkeeper who in time might grow into one. Her name is Sally Clare, she was invited to the AGM but had a conflict so we will all have a chance to meet her next year.
- c) Kelly expressed her thanks to those who took the time to fill out our membership survey as part of the Next Level Foundation project. Our goals are to continue to engender family values and feeling around giving as well as continue to create a feeling of community within our family. In addition, we are planning to grow both the capital of the foundation and the amount we are able to give away in small increments each year. She expressed her personal interest in family history and encouraged anyone with stories or pictures to share.
- d) Andrew Stuart expressed excitement in joining again along with his wife, Lisa and their adult children, Samantha and Ted. His and Lisa's donation this year is to the foundation with half intended to bolster communications and family giving.
- e) Terri Burton explained that she and (husband) Charlie Burton are sponsoring through donations via the BCF, a "Leading with Integrity Nursing Award" at Georgian College where Terri teaches in the nursing program. We will be adding this initiative to the portal if family members would like to participate.

Adjournment

There being no further business, the Chair declared the meeting adjourned at 7:55 p.m.

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PRESIDENTS' REPORT FOR 2025 AGM

Dearest friends and family, thank you once again for attending the Burton Charitable Foundation's Annual General Meeting. I speak to you in good spirits today, knowing that the Foundation is as healthy as it has been in many years, despite all the tumult going on in the world. I want to thank you all for participating in this yearly exercise, even if at times it can feel more like a sleep aid than a crucial meeting.

The Foundation finds itself in the enviable position of having more members than it has ever had, and we are bringing up a new generation of children in the family tradition of giving. I could not be more pleased that many of our new parents have chosen to buy memberships for their kids. I hope that it will be both fruitful to their kids' growth as people, and that they will find what we do inspiring enough to continue as members when they have reached adulthood.

So far, our investments have weathered the worst of the financial turmoil that may continue for some time, given the political situation hampering both the Canadian and the world economies. I believe our strategy to shift most of our investments to take a more balanced approach was a wise one, and since it has delivered good results, the Board is happy with our current investment strategy. At the time of this writing, we have \$842,040 in our capital fund, just slightly above where we started the year.

I would also like to introduce everyone to a new Board Director, Heather Kaczur, appointed last Fall to fill the vacancy left by Hugh Kendall. The Board believes she has done an excellent job, and we will be proposing her to you for formal election as a Director. Heather along with her two children and her cousin Anne Wessels are from the Blanche and Bob Wessels branch of the family – the first members from that branch of our family to join the foundation. I ask that you consider her candidacy knowing that she has already been a great help to the Foundation, and eased the pressure on other Board members, letting us explore new projects.

I also want to recognize Terri Burton, who volunteered to join the board at the last AGM. Her contributions have been a boon to the BCF, although I expect you all know that since she is now our communications director and writing out to you all regularly.

Speaking of new projects, please keep an eye out for communications about the BCF Next Level project, which is part of our continued commitment to keeping the organization relevant and responsive to your needs. The surest channel for expressing your wishes for the future of the Foundation will be feedback given to the Next Level project, and I strongly encourage you to participate in the project when they reach out to you. We are also pursuing the ability to commit to a monthly donation schedule for those of you who prefer to spread out the expense of your donations over the year. Kelly Clarke is heading up that project so you can contact her at any time.

Please feel welcome to consider and submit you nominees for giving for this year's foundation donations – we need new proposals every year, so don't be shy to submit another one, even if you've already recommended a charity in the past. It's also never too early to consider who you want to send your personal donations to through the foundation – the more people submit donations in advance, the less pressure there is on the Foundation to complete everything in a frenzy in late December. We consider your nominations twice a year: in February and again in November.

The Burton Charitable Foundation has thrived in the past years, and I would like to thank everyone present for their continued support. Longtime, new, and returning members – you all make what we do possible, you preserve a long family tradition of giving, and I trust that the Foundation helps you to feel just a little closer to the rest of the Burton family.

It remains a great honour to serve as your President, and I thank you for putting your trust in the Board over the past year. I look forward to a stellar 2025-2026.

Christopher Longair
President, Burton Charitable Foundation