English Class 13

Here is an outline of what we will do in class today.

# First period: Academic discussion and essay structure / plan

* First discussion: Business ethics (person C)
* Course evaluation
* Final speaking exam instructions
* Workshop: Planning an essay, essay format. We will look through essay plan together. Example: English teacher. Problem: Online learning. Solution: discussions.

# Second period: Work on your final essay

1. If you were not finished finding sources, start with that.
2. If you were finished: Write your plan, including thesis statement and topic sentences.
3. If you finish writing that, start preparing your quotes and paraphrases for your essay. Check the notes that you took last week, and put the ones you will need into your plan. For the passages that contain “ideas and opinions,” transcribe them as quotes. For the passages that contain facts and information, you should start converting them to paraphrases. Here is a good method of paraphrasing:
   * Read the original passage several times. Make sure you understand it.
   * Take notes of just the information you want to use.
   * Look away from the original text. Look at your notes.
   * Think of your own text, your own ideas. What information do you want to use?
   * Look away from your notes. Write your paraphrase.

# Third period: Academic discussion and writing your bibliography

* Second discussion: Language learning (person D)
* How to use *Citation Machine* to produce APA and MLA style citations (see separate document)
  + Workshop: Preparing your bibliography. Add it to your plan, at the bottom.
* Bye!

# Remember to check the homework file!