

# FLORA L. JENKINS, Ph.D.

5703 Barren Drive ■ Lansing, MI 48911 ■ (517) 303-6353 (C)

## OBJECTIVE

I am seeking an opportunity to utilize my experience in guiding teacher preparation reform initiatives at the state level to provide consulting services to local districts, educational associations and organizations.

## EDUCATION

MICHIGAN STATE UNIVERSITY, EAST LANSING, MI

*Doctor of Philosophy in College and University Administration, 1991*

NORTHERN MICHIGAN UNIVERSITY, MARQUETTE, MI

*Master of Arts in Administrative Services (Private Administration), 1982*

MICHIGAN STATE UNIVERSITY, EAST LANSING, MI

*Bachelor of Arts in Spanish and Speech/Communication 1975*

## EXPERIENCE

### **DAVENPORT UNIVERSITY: Winter 2018 – PRESENT**

**Adjunct Instructor, College of Urban Education:** Teach online alternative route teacher certification courses and graduate level courses using the Blackboard platform.

### **EDUSTAFF: SEPTEMBER 2014 - PRESENT**

**SUBSTITUTE TEACHER:** Guest Teacher in various K-12 schools and subjects.

### **COMPETITIVE EDUCATION SOLUTIONS: SEPTEMBER 2014 – DECEMBER 2014**

**INDEPENDENT CONTRACTOR/CONSULTANT:** Served as Instructional Coach to content teachers in Detroit Public Schools to improve instruction and classroom management.

### **STATE OF MICHIGAN: OCTOBER 1987 – AUGUST 2014 (RETIRED)**

**DIRECTOR,** Office of Professional Preparation Services (July 2003-August 2014--Retirement);

As state Director of Educator Preparation and Certification I was responsible for overall coordination and operation of the office which consists of two units (Client Services and Professional Preparation and Development) and 33 full time staff members. Responsible for providing leadership and direction for Michigan's teacher preparation and certification system and compliance with state and federal legislation. Responsible for assuring that Michigan's 32 educator preparation institutions meet quality state and national standards for the preparation of K-12 educators. Provide direction to staff in implementing the Educator Preparation Institution Performance Score for the accountability and rating of institutions and the corrective action required of those institutions that are identified as "at-risk" or "low-performing". Worked with staff to develop and implement teacher preparation reform initiatives designed to improve the quality of teacher preparation in Michigan with emphasis on the use of technology and diverse learners. Also, responsible for the development of the Michigan Online Educator Certification System (MOECS). Worked with the project manager to develop the contract specifications, implement the bid process, review and select the final vendor. The MOECS database houses over 500,000 certification records and is a completely online licensure application and

payment system. Represented the Michigan Department of Education on various committees, meetings, and workshops. Prepared and administered the annual budget of approximately \$3.5 million and collection of approximately \$4 million in

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certification and testing fees. Presented at various national, state and local district meetings and professional development sessions. Implemented new legislation and initiatives related to educator certification.

**ASSISTANT DIRECTOR and SUPERVISOR of CLIENT SERVICES** (February 1998-2003),  
**COORDINATOR OF CLIENT SERVICES** (March 1994-February 1998), Michigan Department of Education: Office of Professional Preparation Services

Responsible for providing leadership, supervision, and coordination of activities for the development, interpretation, application, presentation and delivery of information on certification and permits for educational personnel in Michigan. Supervise the activities of the Client Services unit (13 staff members), assisted in the preparation of the service area budget and spending plan, coordination of annual data collection for the Professional Personnel Register using the Michigan Educational Information System (MEIS), processed certificate nullifications, evaluated out of state applications for licensure in Michigan, and other special projects as assigned by the Director. Disseminated information via presentations on the No Child Left Behind (NCLB) federal legislation as it related to highly qualified teachers and paraprofessionals. Assured customer satisfaction by innovating office procedures to process applications more efficiently. Acted as co-project leader for the implementation of the License 2000 database system. As Client Services Coordinator, I conducted workshops and presentations on the "New Teacher Induction/Teacher Mentoring Program", coordinated and administered "Teacher Corps Program Scholarships" (1995-96), coordinated and administered the National Board for Professional Teaching Standards certification application subsidy grant program. I also served as a member of the Professional Development Action Team, the Public School Academy Action Team, and the Learning Organization Train the Trainer Facilitators, and the Math/Science Action Team.

**HIGHER EDUCATION CONSULTANT VI-B**, (January 1990 - March 1994)

Michigan Department of Education--Higher Education Management Services.

Responsible for the coordination and administration of grants to institutions of higher education of approximately \$2.2 million under the Dwight D. Eisenhower Mathematics and Science Higher Education Professional Development Grant Program. Also conducted on-site monitoring visits to projects to assure compliance with state and federal regulations and present at state and national meetings and conferences.

**DEPARTMENTAL ANALYST VI-B**, (October 1987 - January 1990)

Michigan Department of Licensing and Regulation--Insurance Bureau

Responsible for reviewing self-insured Multiple Employer Welfare Arrangements health benefit contracts for compliance with state and federal insurance regulations.

**MICHIGAN STATE UNIVERSITY: SEPTEMBER 1983 - JUNE 1987**

**RESIDENCE HALL DIRECTOR II, (May 1985 - June 1987)**

University Housing Programs (Wonders Hall). Responsible for directing and administering student and staff activities for a co-educational residence hall of 1100 undergraduate students. Provided training for and supervision for a staff of four professional Graduate Resident Advisors, 24 Resident Assistants, and three Office Assistants.

**ASSOCIATE DIRECTOR OF STUDENT AFFAIRS, (September 1984 - May 1985)**

Lyman Briggs School/Holmes Hall Student Affairs responsibilities included academic advising, editing the Lyman Briggs weekly newsletter, and supervision of twelve student volunteers. Residential responsibilities included indirect supervision and training of advisory staff for an undergraduate residence hall of 1200 students.

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**GRADUATE ASSISTANT, (September 1983 - June 1984) Student Activities Office; VOLUNTEER INSTRUCTOR, (Fall 1986, Fall 1987, Spring 1988) Taught EAD 415 "Educational Leadership", and EAD 865 "Budgeting in Higher Education".**

**NORTHERN MICHIGAN UNIVERSITY: AUGUST 1979 - AUGUST 1983**

**ASSISTANT DEAN OF STUDENTS/DIRECTOR OF BLACK STUDENT SERVICES,**

June 1982-August 1983

Provided academic and counseling support services for minority students, administered minority student scholarship fund and prepared office operating budget. Also responsible for routine Dean of Students services

such as withdrawals and absence verifications.

**ASSISTANT DIRECTOR OF BLACK STUDENT SERVICES/RESIDENT DIRECTOR,**

July 1981 - June 1982. Responsible for providing academic and counseling support services to minority students, minority admissions recruitment, financial aid advisement, and cultural/social programming.

**GRADUATE ASSISTANT, (September 1979 - May 1982), Office of Black Student Services.**

**HONORS AND AWARDS**

The National Society of Leadership and Success Excellence in Teaching Award (2021), Michigan Counseling Association Legislative Service Award (2005), Wayne State University College of Education "Outstanding Educator of the Year Award" (2005), SAGE Foundation Dissertation Fellowship--Michigan State University 1990; 1983 Outstanding Young Women of America, Northern Michigan University Board of Control Scholarship (1979); Michigan State University Romance Language Department Overseas Study Scholarship (Summer Studies in Mexico City at the Universidad Ibero Americana, Summer 1974).

## **AFFILIATIONS**

Founder of The Power of WUN (Women United Now), Delta Sigma Theta Sorority, Inc., Kappa Delta Pi Honor Society, Directors and Registrars of Teacher Education Programs (DARTEP). National Association of State Directors of Teacher Education and Certification (NASDTEC)

***REFERENCES AVAILABLE UPON REQUEST***