



Regional Wireless Cooperative

Board of Directors

Agenda

August 28, 2009

	<b><u>Agenda Item</u></b>	<b><u>Presenter</u></b>
1)	<b>Call to Order</b>	Mr. Charles W. Meyer
2)	<b>Introduction of New Members</b>	Mr. Charles W. Meyer
3)	<b>Approval of Meeting Minutes from June 26, 2009</b>  <b>This item is for Information, Discussion, and Action</b>	Mr. Charles W. Meyer  Est. 1 min
4)	<b>Buckeye Police Interim Participation on RWC</b>  The purpose of this item is to request authorization to permit interim use of the RWC Network by Buckeye Police.  <b>This item is for Information, Discussion, and Possible Action</b>	Chief Bob Daniels - Buckeye Mr. Bill Phillips – Phoenix  Est. 10 min
5)	<b>RWC Staffing Working Group Findings and Recommendations</b>  The purpose of this presentation is to present the Staffing Working Groups findings on the requirements for an Executive Director, support staff, and funding options for same.  <b>This item is for Information, Discussion, and Action</b>	Ms. Susan Thorpe - Peoria Chief Paul Wilson – Sun Lakes  Est. 15 min
6)	<b>RWC Project Update</b>  The purpose of this item is to request authorization to permit interim use of the RWC Network by Buckeye Police.  <b>This item is for Information, Discussion, and Action</b>	Mr. Bill Phillips – Phoenix  Est. 10 min
7)	<b>Next Meeting: September 25<sup>th</sup>, 2009; 10:00 – 11:30</b>  <b>This item is for Information Only</b>	Mr. Charles W. Meyer
8)	<b>Adjourn</b>	Mr. Charles W. Meyer



**Board of Directors  
MINUTES**

August 28, 2009

Phoenix City Hall  
12<sup>th</sup> Floor Subcommittee Room  
200 W. Washington  
Phoenix, Arizona 85003

**Board Members Present**

Mark Brown	Steve Kreis
David Fitzhugh	Charlie Meyer
Tom Healy	Steve Penney
Daniel Hughes	Susan Thorpe
Spencer Isom	Paul Wilson

**Staff Present**

Jesse Cooper	Rick Kolker
Bob Demlong	Brian Moore
Eric Dewitt	Doug Mummert
Celicia Fiedler	Bill Phillips
John Gardner	Charlene Reynolds
Jennifer Hagen	Kevin Robinson
Jesse Hinds	Mark Schroeder
Michele Kern	Rob Sweeney

**Public Present**

Karen Allen	John Imig
Denny Bennett	Donna Marcum
Carol Campbell	Chuck Montgomery
Jim Case	David Nelson
Dave Collett	Vicky Scott
Bob Daniels	Audrey Skidmore
Bill Fleming	Shannon Tolle
Mike Frazier	Mike Ullman
Jared Griffith	Mark Walker
Brad Hartig	David Wilson

**1. Call to Order**

Vice Chair Meyer called the meeting to order at approximately 10:00 a.m.

**2. Introduction of New Members**

Vice Chair Meyer announced Mr. Kreis would be filling in for Alton Washington and said Sun City Fire District would not be represented.

**3. Approval of Meeting Minutes from June 26, 2009**

Mr. Kreis moved to approve the June 26, 2009 minutes. Mr. Brown seconded the motion which carried unanimously.

**4. Buckeye Police Interim Participation on RWC**

Mr. Daniels delivered a presentation on the Town of Buckeye's request for interim use of the RWC. Mr. Phillips presented the "Impact Evaluation of Interim Use and Recommendation" portions of the presentation.

A motion was made by Mr. Wilson to approve the recommendation to authorize the Town of Buckeye Police immediate, interim use of the RWC network as presented. Mr. Penny seconded the motion which carried unanimously.

**5. RWC Staffing Working Group Findings and Recommendations**

Vice Chair Meyer stated the focus of this item was on the internal operations and on how the RWC will conduct business going forward. Mr. Phillips stated the Working Group was tasked to define the Executive Director position, recommend support staff, and identify funding for these positions. Ms. Thorpe said the Working Group had many discussions and ideas that led to the best and most cost effective solutions. She acknowledged and thanked Phoenix city staff for the background work and information provided to the Group which made it possible to make the recommendations.

Ms. Thorpe and Mr. Wilson delivered a presentation on the RWC Staffing Working Group findings and recommendations.

Paul Wilson listed the following four recommendations for review and/or action:

1. Approve hiring the Executive Director Position with an annual cost of \$154,088. Hiring should occur January – March 2010.
2. Approve hiring support staff (Accountant III, Administrative Aide, Police Communications Operations Lead, Management Assistant I). Hiring is anticipated for April – June 2010.
3. Approve the Project Management oversight position (Information Technology Project Manager charged at 60% of full time).
4. Approve the cost sharing methodology with all Members sharing. Fees will be distributed by radio counts.

Mr. Phillips clarified there will be a onetime special assessment each fiscal year until the Board feels there are enough participating members to roll position costs into normal operations and maintenance fees. Vice Chair Meyer stated the first onetime special assessment will be for the balance of fiscal year 2009/2010. He said a separate decision would need to be made to carry forward a special assessment to 2010/2011.

Vice Chair Meyer thanked the Working Group for the time and effort put into preparing the recommendations. He asked if voting needed to be deferred to a subsequent meeting, or if the Board was prepared to take action on all or part of the recommendation.

Mr. Hughes moved to approve all four parts of the recommendation as presented. Mr. Healy seconded the motion which carried unanimously.

6. **RWC Project Update**

Mr. Phillips delivered a presentation on the RWC Project Update. Vice Chair Meyer asked for questions regarding this item, and there were none.

7. **Next Meeting: September 25, 2009; 10:00-11:30**

Vice Chair Meyer announced the next Board meeting would be September 25, 2009, from 10:00-11:30a.m. He stated Board meetings scheduled through the end of the year would be in the same location (Phoenix City Hall 12<sup>th</sup> Floor Subcommittee Room).

8. **Adjournment**

Vice Chair Meyer adjourned the meeting at 10:45 a.m.