



Joint Board of Directors  
Agenda  
October 9, 2013

	<b>ITEM</b>	<b>PRESENTER</b>
1)	<p><b>TRWC Call to Order, Roll Call, and Introductions</b></p> <p style="text-align: center;"><b>and</b></p> <p><b>RWC Call to Order, Roll Call, and Introductions</b></p>	<p>TRWC Chair Kross – Queen Creek and RWC Chair Campbell – El Mirage</p>
2)	<p><b>Opening Comments</b></p> <ul style="list-style-type: none"> <li>• Attendee Introductions (present and on phone)</li> <li>• Speaker Cards</li> <li>• Meeting is being recorded, please use your microphones</li> </ul>	<p>TRWC Chair Kross – Queen Creek</p> <p>Est. 5 min.</p>
3)	<p><b>Call to the Public</b> A member of the public may request to address the Board(s) by submitting a blue card that is available at the entry of the room. Speakers will be considered at the sole discretion of the Board(s) Chairman(s), and will be allotted no more than three (3) minutes to speak.</p>	<p>TRWC Chair Kross – Queen Creek and RWC Chair Campbell – El Mirage</p>
4)	<p><b>Presentation, Discussion, and Possible Action on Governance Working Group Recommendations</b></p>	<p>RWC Vice-Chair Hartig – Scottsdale and TRWC Vice-Chair Bradbury – Rio Verde Fire Dept.</p> <p>Est. 60 min.</p>
5)	<p><b>Announcements</b> The purpose of this item is to communicate any joint Board announcements.</p> <ul style="list-style-type: none"> <li>• 2014 TRWC &amp; RWC Board of Directors meetings have been aligned for possible joint meetings as needed.</li> </ul>	<p>TRWC Chair Kross – Queen Creek and RWC Chair Campbell – El Mirage</p>
6)	<p><b>Adjourn TRWC Board of Directors Joint Meeting</b></p> <p style="text-align: center;"><b>and</b></p> <p><b>Adjourn RWC Board of Directors Joint Meeting</b></p>	<p>TRWC Chair Kross – Queen Creek and RWC Chair Campbell – El Mirage</p>



**Joint Board of Directors  
MINUTES  
October 9, 2013**

Maricopa Association of Governments  
Ironwood Room – 2<sup>nd</sup> Floor  
302 North 1<sup>st</sup> Avenue  
Phoenix, Arizona 85003

**RWC Board Members Present**

Brenda Buren  
Steven Campbell  
Wayne Clement (9:12)  
Bob Costello  
Susan Daluddung\*

Chris DeChant  
Mike Frazier  
Jim Haner  
Bob Hansen  
Brad Hartig

**Board Members Absent**

Danny Johnson  
Tim Van Scooter  
Marc Walker  
Paul Wilson  
Ed Zuercher (9:14)

Brent Ackzen  
John Bennett  
Wade Brannon  
Mark Gorla  
Paul Luizzi

\*Conference Call

**TRWC Board Members Present**

Gary Bradbury  
John Kross

Dave Montgomery  
John Pombier

Marc Skocypec  
Jerry Ward

**Board Members Absent**

**Staff and Public Present**

Bill Anger  
Harry Beck  
Jim Case  
David Clarke  
Michael Cole  
Dave Collett  
Jesse Cooper  
Patrick Cutts

Alex Deshuk  
Darin Douglass  
David Felix  
Cori Hayes  
Kacie Howard  
John Imig  
Bryan Jeffries  
Wes Kemp

Ron Knight  
Doug Mummert  
Denis Murphy  
Gary Nelson  
Cy Otsuka  
Ron Parks  
Dave Scott  
Dale Shaw

Nick Spino  
Randy Thompson  
Shannon Tolle  
Tim Ulery

**1. Call to Order, Roll Call, and Introductions**

TRWC Chair Kross called the TRWC meeting to order at 9:00 a.m. Roll call was taken and board members introduced themselves.

RWC Chair Campbell called the RWC meeting to order at 9:05 a.m. Roll call was taken and board members introduced themselves.

**2. Opening Comments**

RWC Chair Campbell asked audience members to introduce themselves.

TRWC Chair Kross asked for anyone who wanted to address to the Boards to please submit a public speaker card.

**3. Call to the Public**

None.

**4. Presentation, Discussion, and Possible Action on Governance Working Group Recommendations**

RWC Vice-Chair Brad Hartig and TRWC Vice-Chair Gary Bradbury gave a joint presentation to elaborate on the written report which was submitted to the Boards to explain and summarize the Regional Communications Authority Concept that has been developed by the Governance Working Group (GWG).

Ed Zuercher expressed his support on behalf of the City of Phoenix for bringing the two networks together. Mr. Zuercher then asked for clarification about why the Communication Authority model was being recommended over the Single Governance model, which among the options considered and scored by the GWG were the two highest rated. Mr. Bradbury answered that the Communication Authority model best suited the long-term needs of all of the members of both Cooperatives.

Mr. Zuercher noted that setting up an independent authority may come with many additional operational expenses, such as office space, furniture, and equipment, which are currently provided for under the existing governance structures of each Cooperative by their Administrative Managing Members. In response, Mr. Hartig said that there is a broad range of options when establishing an authority and it doesn't necessarily have to be physically independent and provide for itself the items listed by Mr. Zuercher. Mr. Hartig added that if an authority was created in such a way as to increase costs to the members this option would not be viable, so the work being done to propose options to the Boards will operate with the goal of keeping any changes as cost-neutral or cost-beneficial as possible.

John Pombier stated his support on behalf of the City of Mesa for merging the two networks. Mr. Pombier noted that much of the framework for creating the Communication Authority or the Single Governance model will be very similar and a final decision can be made later, so pursuing these paths without knowing yet which choice the Boards will make should not slow the progress of bringing the two Cooperatives together.

Susan Daluddung said she would like to consider a stepped approach to joining the networks.

Paul Wilson commented that he would like to see regular updates on the progress of the GWG.

A public speaker card was submitted by Bryan Jeffries to comment on this agenda item. TRWC Chair Kross invited Mr. Jeffries to the speaking podium to address the Boards. Mr. Jeffries introduced himself as the Executive Vice-President of the Professional Firefighters of Arizona, which is a group that represents over 6,000 firefighters and paramedics across the state of Arizona. He thanked the Boards and the Governance Working Group and the other working groups for their willingness to come together in search of solutions to improve the working conditions of the people he represents. He expressed his support for the efforts of the RWC and TRWC to join into a larger network in the interest of increased safety for first responders.

The Board Report submitted by Mr. Bradbury and Mr. Hartig made the following recommendation:

“On behalf of the RWC and TRWC Governance Working Group, we recommend that that RWC & TRWC Board of Directors (Boards) direct and authorize the GWG to develop a governance framework, that is consistent with the attached Regional Communication Authority Concept and proposed approach, for later review and consideration by the Boards - to include legal materials, financial models, and necessary implementation plans.”

For the RWC, a **MOTION** was made by Ed Zeurcher and **SECONDED** by Brenda Buren to approve the recommendation of the Governance Working Group. **MOTION CARRIED UNANIMOUSLY (15-0).**

For the TRWC, a **MOTION** was made by John Pombier and **SECONDED** by Marc Skocypec to approve the recommendation of the Governance Working Group. **MOTION CARRIED UNANIMOUSLY (6-0).**

## 5. **Announcements**

TRWC Chair Kross informed the Boards that he and RWC Chair Campbell will be issuing a joint press release about the outcome of this meeting.

RWC Chair Campbell informed the Boards that Kacie Howard, the Management Assistant for the RWC, has accepted a promotion with City of Phoenix Public Transit Department. He presented her with a plaque and thanked her for her hard work on behalf of the RWC and Governance Working Group and wished her well in her new position.

**6. Adjournment**

RWC Chair Campbell adjourned the RWC Board of Directors meeting at 10:11 a.m.

TRWC Chair Kross adjourned the TRWC Board of Directors meeting at 10:12 a.m.

Respectfully submitted,  
David Clarke, Administrative Aide  
Regional Wireless Cooperative



## Board of Directors Report



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TO: Regional Wireless Cooperative (RWC)  
Board of Directors  
and  
Topaz Regional Wireless Cooperative  
(TRWC) Board of Directors  
Agenda Date: October 9, 2013

FROM: Brad Hartig, RWC Vice-chairman  
Gary Bradbury, TRWC Vice-chairman  
Item 4

**SUBJECT: Regional Communications Authority Concept**

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### RECOMMENDATION

On behalf of the RWC and TRWC Governance Working Group, we recommend that that RWC & TRWC Board of Directors (Boards) direct and authorize the GWG to develop a governance framework, that is consistent with the attached Regional Communication Authority Concept and proposed approach, for later review and consideration by the Boards - to include legal materials, financial models, and necessary implementation plans.

### BACKGROUND & DISCUSSION

As reported at previous RWC and TRWC Board meetings, the RWC and TRWC Governance Working Group has evaluated possible options for improving continuity and maintaining compatibility between the systems in the interest of providing more effective communications for the public safety and municipal end users. Our work has resulted in the development of the attached draft Regional Communication Authority high level concept that we believe delivers the following:

- User driven communications system performance and accountability
- Structured and active user participation codified in governance
- Moves us closer toward “seamless” communications for the region
- Single vision, mission, goals, guiding principles and strategic plan
- Maintains consistent system technical standards and compatibility
- Standardizes policies and procedures for system management
- Consistent financial management, cost recovery and CIP funding
- Potential cost savings through economies of scale

- Larger influence with vendors, the State, and Federal Government
- Cost efficiencies for tax payers by eliminating duplication
- Models other successful regional efforts

Therefore, we suggest that the Regional Communication Authority concept should be a basis for discussion between the Boards and considered the general framework for any future detailed governance document and contract work.

The Governance working group is now prepared to begin the above referenced detailed work, with focused participation on legal, operational, technical, and financial areas by stakeholders. The GWG intends to produce output that will be presented to the Joint Board roughly every 3-4 months until complete and ready for final consideration and processing through member agencies approval process sometime around mid-2015.

#### FISCAL IMPACT

No fiscal impacts have been identified as part of the process to date as financial estimates will be dependent upon the level of autonomy of the Authority and reliance upon current Administrative Managing Member models. After receiving direction from the TRWC and RWC Boards, the Governance Working Group is prepared to establish related financial models and identify costs associated with any governance changes.



## **Regional Communication Authority A Case for Merged Governance**

- Single vision, mission, goals, guiding principles and strategic plan
- Maintain consistent system technical standards and compatibility
- Standard policies and procedures for system management and usage (such as interoperability participants--IGA versus Operations Working Group approval)
- Consistent financial management, cost recovery and CIP funding models:
  - Specialized for other regional systems
  - Single point of contact for regional participation
- Cost savings through shared infrastructure
- Larger influence to keep vendor costs low
- Economies of scale and cost savings on software, hardware and subscriber units.
- Mutual Aid – one ubiquitous system is more efficient and effective and ensures the safety for end users
- Enhanced roaming capabilities
- Cost efficiencies for tax payers
- Models other successful regional efforts