

- 6.3. The project must be adopted with sufficient time for RWC Members to seek appropriate funding authority from their respective jurisdiction and/or elected officials.
- 6.4. Based on the snapshot, the fixed cost, and the term of the project, an annual CIP rate for each year of the project will be established.
 - 6.4.1. The amount of funding may not be the same for each year of the project.
- 6.5. At the end of the CIP project term any excess funds shall either remain in the RWC CIP reserve fund for future projects or be returned to the Member(s) as a credit memo.
- 6.6. If a Member has the funds available earlier during the project period, a special assessment may be issued at that time for the Member.
- 6.7. Special assessments to a Member may not be increased except under the following circumstances:
 - 6.7.1. Special assessments will be added for any new Members who join during the term of the project.
- 6.8. Once a CIP project and the fixed special assessments are approved by the RWC Board of Directors, member agencies will not be entitled to any refund from a reduction of radio counts during the term of the project.

7.0 Responsibilities

- 7.1. The Administrative Manager will provide billable subscriber counts to establish the annual special assessments for the term of the project for each Member.
 - 7.1.1. The subscriber snapshot counts will be determined on a date established by the Board of Directors.
- 7.2. At fiscal year-end, the Administrative Manager will reconcile subscriber counts.
 - 7.2.1. Changes to existing special assessments will be calculated based on the annual CIP rate, as described in Section 6.4 above, and the number of months those subscribers are on the system.
 - 7.2.1.1. Example: Agency Y joins the RWC as a member in the thirteenth month of a thirty-six month CIP project. The agency would be responsible for the remaining twenty-four months of annual CIP costs. These special assessments will result in an excess of capital funds once collected.
- 7.3. All special assessments, or changes to special assessments, must be approved by the Board.

8.0 Conditions for Exemption or Waiver

- 8.1. As provided in the Waiver or Exception Policy.

9.0 Applicable Policies and/or Procedures

- 9.1. As listed at www.rwcaz.org.