



Regional Wireless Cooperative

Board of Directors

Agenda

September 25, 2009

	<u>Agenda Item</u>	<u>Presenter</u>
1)	Call to Order	Mr. Alton Washington
2)	Introduction of New Members	Mr. Alton Washington
3)	Approval of Meeting Minutes from August 28, 2009 This item is for Information, Discussion, and Action	Mr. Alton Washington Est. 1 min
4)	TRWC and RWC Separation The purpose of this report is to advise the RWC members of the impact of the TRWC – RWC separation. Although no presentations are planned, staff will be available for discussion. This item is for Information Only	
5)	Scottsdale 7.4 to 7.7 Upgrade Proposal The purpose of this item is to request authorization for Scottsdale to provide the up front funding for the RWC's 7.4 to 7.7 upgrade and be reimbursed next fiscal year, less Scottsdale's share of the upgrade. This item is for Information, Discussion, and Possible Action	Mr. Shannon Tolle - Scottsdale Est. 15 min
6)	RWC Preliminary Budget and Five Year Plan The purpose of this item is to present the RWC's estimated budget for the next five years along with the planned upgrades and additions. This item is for Information and Discussion	Mr. Bill Phillips – Phoenix Est. 20 min
7)	Next Meeting: October 23rd, 2009; 10:00 – 11:30 This item is for Information Only	Mr. Alton Washington
8)	Adjourn	Mr. Alton Washington



**Board of Directors
MINUTES**

September 25, 2009

Phoenix City Hall
12th Floor Subcommittee Room
200 W. Washington
Phoenix, Arizona 85003

Board Members Present

Mark Brown	Mark Mann
Charles Dragos	Charlie Meyer
David Fitzhugh	Steve Penney
Jim Haner	Susan Thorpe
Daniel Hughes	Alton Washington
Spencer Isom	Paul Wilson

Staff Present

Leif Anderson	Rick Kolker
Keith Cody	Steve Kreis
Jesse Cooper	Brian Moore
Bob Demlong	Doug Mummert
Roza	Franchise Ollarsaba
Ferdowsmakan	Bill Phillips
Celicia Fiedler	Charlene Reynolds
John Gardner	Mark Schroeder
Jennifer Hagen	Rob Sweeney
Kevin Kalkbrenner	

Public Present

Paul Adams	Dave Heck
Karen Allen	Shawn Holcomb
Carol Campbell	John Imig
Dave Collett	Donna Marcum
Chris DeChant	Chris Nadeau
Alex Deshuk	David Nelson
Bill Fleming	Cy Otsuka
Mike Frazier	Audrey Skidmore
Joe Gaylord	Shannon Tolle
Jared Griffith	Mark Walker

1. Call to Order

Chair Washington called the meeting to order at 10:05 a.m.

2. Introduction of New Members

Chair Washington announced the Town of Buckeye as a new member.

3. Approval of Meeting Minutes from August 28, 2009

Mr. Hughes moved to approve the August 28, 2009 minutes. Mr. Brown seconded the motion which carried unanimously.

4. **TOPAZ Regional Wireless Cooperative (TRWC) and Regional Wireless Cooperative (RWC) Separation**

Chair Washington stated a small delegation (three RWC Board Members) needs to be organized to meet with the TRWC Board to begin dialogue to mitigate the operational concerns associated with the RWC/TRWC separation. He remarked the RWC's primary goal is to have the appropriate coverage and support for public safety and other municipal users throughout the region.

Ms. Thorpe, Mr. Brown, and the rest of the Board were in agreement with Chair Washington. Chair Washington said he would appoint a delegation shortly.

5. **Scottsdale 7.4 to 7.7 Upgrade Proposal**

Mr. Tolle stated there is an urgent need to improve Scottsdale's system to provide better coverage - particularly in the northern part of Scottsdale. He delivered a presentation on Scottsdale's 7.4 to 7.7 upgrade proposal.

Mr. Tolle stated Scottsdale was requesting the RWC Board's authorization to (1) permit Scottsdale to fund the upgrade to the RWC system, (2) agree to reimburse Scottsdale in fiscal year 2010/2011, and (3) recognize that this proposal is contingent upon the Scottsdale City Council's approval of joining the RWC in late October 2009.

Mr. Wilson moved to approve the recommendation as presented. Mr. Hughes seconded the motion which carried unanimously.

6. **RWC Preliminary Budget and Five Year Plan**

Chair Washington stated the Five Year Plan is a macro level of what the RWC needs to accomplish. Bill Phillips delivered a presentation on the RWC Preliminary Budget and Five Year Plan.

In response to a question from Mr. Meyer, Mr. Phillips responded a heavy burden would be put on current system Members if the 12.5% minimum balance is collected during the first year, since they would be the only ones paying into it. He said this would be one reason to discuss delaying the minimum balance until more Members are on the system. He went on to say that shares would be re-computed as other Members join. He said Members that contributed more upfront would pay less in future fiscal years.

In response to a question from Mr. Meyer, Mr. Phillips answered the primary purpose of the minimum balance is cash flow. He stated as the Administrative Managing Member, Phoenix invoices Members but needs cash flow to pay the RWC's bills while waiting for funds to come in. He stated he thought it would be alright not to collect the minimum balance in the first year and, perhaps, wait until

additional members are on the system to more fairly handle the initial buildup of the fund.

In response to a question from Mr. Meyer, Mr. Phillips replied it is possible to bill Members earlier to get enough cash flow, and he did not think there was anything in the IGA to prevent that process. He stated accurate radio count figures would be harder to obtain the farther in advance that billing is done. He said radio counts could be reconciled at the end of the year.

Chair Washington stated Board Members need to appoint representatives to meet and discuss the budget details and to ensure that the RWC has a budget recommendation that meets Members' needs. He said the goal is to have a recommendation by the October 23, 2009 meeting, but if more time is needed, it would be permitted. He stated the October 8, 2009 Budget meeting will be the initial kickoff meeting. He said subsequent budget meetings can be scheduled if needed.

7. Next Meeting: October 23, 2009; 10:00-11:30 a.m.

Chair Washington announced the next meeting is October 23, 2009, in the City Hall 12th Floor Subcommittee room.

8. Adjournment

Mr. Hughes moved to adjourn the meeting. Mr. Wilson seconded the motion which passed unanimously. Chair Washington adjourned the meeting at 10:37 a.m.