


<p style="text-align: center;">REGIONAL WIRELESS COOPERATIVE POLICIES AND PROCEDURES</p>	
	<p style="text-align: center;">No. A-13.15</p>
<p>Subject:</p> <p>Board Chair and Vice Chair Election Procedure</p>	<p style="text-align: center;">Revised: 05/2025</p> <p style="text-align: center;">Prior Rev: 07/2023</p>

1.0 Purpose

1.1. The purpose of this procedure is to establish guidelines for the election of the Regional Wireless Cooperative (RWC) Board Chair and Vice Chair.

2.0 Owner

2.1. RWC Board of Directors.

3.0 Applies To

3.1. RWC Board members.

4.0 Background

4.1. The RWC Board requires a Chair and Vice Chair position to facilitate meetings and Board processes.

5.0 Policy Statement

5.1. The RWC Governance Section 2.2.2 provides a definition of Board Chair and Vice Chair. This procedure outlines the process for electing the Board Chair and Vice Chair.

6.0 Supporting Rules

- 6.1. Board Chair procedure is as follows:
 - 6.1.1. At least one Board meeting prior to the end of their term, the Board Chair will appoint a nominating committee.
 - 6.1.1.1. The committee shall be comprised of at least three (3) RWC Board Members.
 - 6.1.1.2. The committee will solicit and recommend Board Members for nomination of Chair.

- 6.1.1.3. Board Members may volunteer themselves or nominate other Board Members to the Nominating Committee for nomination as Chair or Vice Chair.
- 6.1.1.4. At the next regular Board of Directors meeting, the Nominating Committee presents the names placed into nomination for consideration and a vote by the Board.
- 6.1.1.5. The newly elected Chair assumes Chair duties immediately upon adjournment of the election meeting or at the direction of the Board.

6.2. Vice-Chair procedure is as follows:

- 6.2.1. Following a vacancy, the Board will nominate and elect a Vice Chair at the next regular Board of Directors meeting.
- 6.2.2. Board Members may volunteer themselves or nominate other Board Members for consideration and a vote by the Board.
- 6.2.3. The newly elected Vice Chair assumes Vice Chair duties immediately upon adjournment of the election meeting or at the direction of the Board.

7.0 Responsibilities

- 7.1. The Executive Director is responsible for tracking the term of the Chair.

8.0 Conditions for Exemption or Waiver

- 8.1. As provided in the Waiver or Exception Policy.

9.0 Applicable Policies and/or Procedures

- 9.1. As listed at www.rwcaz.org