

A group of business professionals in an office setting. In the foreground, a person's hands are pointing at a tablet displaying a document with charts and text. Other people are visible in the background, some holding coffee cups and looking at the tablet. The scene is brightly lit, suggesting a modern office environment.

What You Should Know About Access to Work

N-ATTC

"Workplace Assessments, Assistive Technology Supply – Training and Workplace Coaching"

Who Needs to
Know About
Access to Work

- **HR Professionals**
- **Occupational Health Professionals**
- **Managers**
- **Suppliers of Assistive Tech & Software**
- **Disabled Employees**
- **Disabled Business Owners**

Examples of
Who Can Claim
Access to Work

- **Disabled People**
- **People with Long Term Health Conditions**
- **In Paid Employment**
- **Temporary Employment**
- **Self Employed**

How Do I Apply?

- **YOU can apply for Access to Work either Online or by Phone**
- **<https://www.get-disability-work-support.service.gov.uk/apply/condition>**
- **0800 121 7479**
- **0800 121 7579 Textphone**
- **Relay UK, BSL, alt- formats**

**APPLY &
RESEARCH**

- **Online or by Phone**
- **Find out if your employer has supported a colleague**
- **Research what solutions might help you**
- **Speak with Suppliers to learn more about the best products that might suit your needs**

THE ASSESSMENT

- **Arrange for at least 60 minutes of uninterrupted time for the Assessment**
- **Meet in a 'quiet room', but also be able to show Assessor your working environment**
- **Be on time and prepared for the Assessment**
- **Try to involve your Manager**

Be Prepared &
Informed

- **DO your Research about different potential solutions**
- **Be clear about your needs**
- **Listen to the advice provided and ask questions**
- **Ask Assessor to explain how the solutions will help you to do your job or run your business**

AGREE

- **YOUR report MUST be AGREED with your DWP Advisor**
- **Don't be shy! Raise anything that you don't agree with the Advisor at this stage, don't leave it**
- **Ensure you know what happens next**
- **Get your Report and check it through**

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**ACTION!
ACTION!
ACTION!!!**

- **MEET WITH ALL THOSE WHO NEED TO KNOW**
- **MAKE SURE THAT WHAT IS AGREED IS FORMALLY NOTED & MINUTED**
- **KEEP YOUR OWN NOTES OF ALL MEETINGS AND AGREED ACTIONS**
- **SET GOALS AND ENSURE THESE ARE REVIEWED**

What to do after receiving the report?

- **So, as a Dyslexic you then need to**
- **Read the report**
- **Organise ordering**
- **Organise installing correctly**
- **Organise training**
- **Organise coaching**
- **Which can lead to**
- **Anxiety, Stress and being Overwhelmed 6-24 months**

Latest News and Myths

- **20,000 backlog**
- **12 weeks commitment to appoint an advisor used to be 6 weeks. Actually, over 20 weeks plus**
- **Civil servants and Public servants**
- **Access to Work can be confusing, stressful, overwhelming and inconsistent advice**

How can NATTC help

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- **Experts in Access to Work**
- **Access to Work Needs Assessment**
- **Support Worker Assessment and SWROT Completed**
- **Case Manager for Access to Work Application**
- **Supply Assistive Technology and Correctly Install or Advise**
- **Assistive Technology Training**
- **Workplace Coaching**
- **Neurodiversity Awareness Training for Line Managers and HR. Neuroinclusive Recruitment Package.**
- **Support contracts for users and IT**
- **No Anxiety, Stress, or feeling Overwhelmed 1-3 months**
- **Increased Productivity, Wellbeing and Retention of Staff**