

**Hooker Oak School PTO**  
**A Hands-On, Thematic Learning Community**  
**Meeting Agenda May 17<sup>th</sup>, 2018**  
**\*\*\*Hooker Oak School Library 6:00 pm to 8:00 pm\*\*\***



Meeting called to order at 6:00pm by Sesha Zinn

I. Welcome and Introductions

**PTO Members in Attendance:** Sesha Zinn-Ansorge, Amie Riesen, Rita Barron, Callie Bilinski, Alicia Leonard, Jennifer Parks, Sarah Eblin, Peggy Dev

**Classroom Reps:** Lisa Phizackerley, Heather Duggins, Sue Peterson, Rachael Dimon, Nicole Phillips

**Teachers/School Staff in Attendance:** Brian Holderman, Megan Groody

**Secretary:** Amie Riesen

**Parent/Guest:** Michelle Ahearn

**PTO Members Absent:** Celeste Cramer, Lachlan Waterbury, Angie Bracco, Melissa Rose, Kelli French, John Chamberlin

II. Appreciations

- a. Brian Holderman to PTO for the wonderful teacher Appreciation Week, reiterated by many
- b. Callie B to Jennifer Rossovich and Maggie Ricketts for supporting bike week
- c. Sesha to all Talent Show organizers, helpers, families, and participants
- d. Callie B to Jen Parks and Sara Eblin for the Talent Show planning and coordination
- e. Jen Parks to parents of Talent Show participants – they were very responsive and supportive
- f. Sesha Zinn to all who helped with Comcast Cares Day

III. Guest Participant - None

IV. Action Items

- a. Approve March & April PTO Meeting Minutes – Approved!

V. Principal Report

- a. School Improvements – Reserved Marty Parker to complete two new murals over the summer along Sherman
- b. Comcast Cares Recap – great effort by all, lots accomplished in one day, will be getting more benches around Kinder portables
- c. Others-
  - i. Tomorrow is Kinder round-up. Kinder families will also do electronic registration.
  - ii. Still finishing up testing –
  - iii. Q: Status of shade structure in Kinder area. A: Hopefully it will be completed over summer
  - iv. Q: More drinking fountains coming? A: No info yet

VI. Teacher(s) Report

- a. Megan Groody – 1<sup>st</sup> grade has town day tomorrow.

VII. PTO-Committee Reports

- a. President/Vice-President
  - i. Kindergarten Round Up 9am-11am and 12pm-2pm – Volunteers to welcome new families: Rita has pulled together bags for each family. Nicole is working on welcome flyer and carnival tickets, flyer will include PTO website, Facebook page, PTO events, list of positions and members, etc. Rita, Alicia, Callie, Jen, Sara, Nicole, Rachael, and Heather all volunteered to help cover the PTO welcome area. Thank you!

- ii. PTO positions Voting- Reviewed the committee members already voted in and those who've stepped forward since. All four known interested candidates were unanimously voted in. Will continue recruitment for the few remaining open positions.
- iii. Congratulations to newly elected members- Congratulations to newly elected members and those continuing! Great to have a nearly full board for next year. All members are asked to complete an information form provided by Sesha requesting contact information and some basic information about you.
- iv. Training of new members – Sesha has offered to attend as a back-up to cross-train on all positions and to help with consistency throughout the year
- v. Thank You to all graduating PTO members including a special thanks again to Alicia for many years of service!
- vi. June Meeting Location – Meeting is more casual and usually held off-campus – Pour House is recommended
- vii. Other: Meetings will continue to be on the third Thursday of each month.

b. Events/Fundraising

- i. Carnival- Busy getting ready, need parents to help volunteer, have dunk tank, petting zoo, food trucks, traditional games, etc. Remind went out, another email will also go out to help remind families to help support. Classes are not in charge of specific games/activities, all parents are encouraged to sign up and there will be a volunteer station to select where to help.
- ii. Gear – Requesting to hand this off to another PTO member since there are only 2 members of events committee. Anyone interested, please connect with Rita Baron.
- iii. PTO Bulletin Board – Ideas for sharing this responsibility were discussed. It was recommended that parents could sign up for specific months to decorate the board.
- iv. 2018/2019 Event Dates – this was discussed prior to the PTO meeting started. See section below with the initial list of proposed dates of events. This will be finalized and distributed prior to the start of the new school year.
- v. Other: Proposed 3<sup>rd</sup> Tuesday of every month promote a Hooker Oak Night Out. This could be an organized restaurant fundraiser (i.e. Chipotle, Woodstock's, etc.) as we've done in the past, but not promoted as a fundraiser – more of an opportunity for the HO community to come together for a meal once per month.

c. Publicity

- i. Updating of [www.hookeroakpto.com](http://www.hookeroakpto.com) website and training: Callie working on some important updates to be sure it stays current. This is already in progress and there will be big push next year for families to utilize the PTO website as a hub for gathering current information.

d. Arts Committee

- i. Talent Show Recap – It was a great success and again thanks for all of the support!
- ii. Other: Karaoke night will be new event for the arts committee next year. If you're able to help, please step forward.

e. Parent Volunteer Coordinators - None

f. Green Committee

- i. The goal is for the pond to be installed over the summer!

VIII. Treasurers Report

- a. Budget update – None available at this time. This will be shared again next meeting to recap the year.
- b. Update bank signature cards with President, Vice President, Secretary and Treasurer – in progress.

IX. Classroom reports-Room Reps

- a. 5<sup>th</sup> grade – Ship trip was a great success- Angel Island, Golden Gate, Super Projects: Colonial Times, now working on state fair project, went to a mock trial at the courthouse and kids received jury summons in the mail. One more field trip to Amber Grove planned before the end of the year.

- b. 4<sup>th</sup> grade – Kids had a mock trial in the classroom, will be building a wagon train, two more field trips coming up, recently dissected cow eyeball and just returned from field trip to Butte Creek reserve which was a great success also.
- c. 3<sup>rd</sup> grade – Working on animal reports, will be going on field trip to Rancho Esquan and learning about animal adaptations, butterflies were released today from the. Grant was received for new rug in the classroom – kids are very excited!
- d. 2<sup>nd</sup> grade – Finishing up research paper and dressed up a famous Americans, living museum was a success, will be having ice cream party for kids who've read 3,000 minutes over the course of the year.
- e. 1<sup>st</sup> grade – Economics unit, learning about goods and services, field trips to mattress factory, and Safeway, did barter fair, kids are very excited for the town day tomorrow!
- f. Kinder – sunflower project in Stacey's kinder class, are doing a final alphabet count down to the last day and planning picnic at the park 6/6.

X. Old Business - None

XI. New Business

- a. Ideas – suggestion to consider starting an Instagram account in addition to Facebook. This will be discussed further with the publicity team.

XII. Adjourn

- a. Next official PTO- Fall 2018!! Thank you everyone for making this school year so magical for our school community! Your time and dedication is such a gift and you are so very appreciated!

*Meeting Adjourned at 7:02*

#### **Pre-Meeting Planning for 2018 - Proposed PTO Dates & Events**

8/16 First Day of School & Welcome Breakfast  
 8/23 Back-to-School Night & Parent Faire  
 9/14 70s Dance – Happy 70<sup>th</sup> Birthday Hooker Oak  
 9/28 Jog-a-thon  
 10/? Parade of Lights  
 10/19 Soup & Serenade  
 11/16 Karaoke Night  
 12/7-9 Peter Pan  
 1/18 Family Movie Night  
 2/6 Art Show & Spaghetti Dinner  
 2/25-3/1 Book Faire  
 3/9? Spring Fling  
 4/11 Family Craft Night  
 5/3-5 Spring Performance  
 5/6-10 Teacher Appreciation & Bike to School Week  
 5/15 Open House  
 5/31 Carnival  
 6/6 Last Day of School