

## Hooker Oak Elementary School PTO

### Meeting Minutes – August 26, 2024

**Meeting Called to Order** at 5:30 pm

#### **I. Welcome, Introductions, Appreciations**

**A. Attendance (voting, committee members, and principal only):** Amanda Johnson, Michelle Palmquist, Sarah Van Hout, Mallory Serrano, Jen Brown, Selina Barrera, Olivia Wilson, Emily Mullins, Tessa Mahan, Mackenzie Johnson, Kristen Varga

#### **B. Appreciations:**

1. Appreciation for attendance at the first PTO meeting.
2. Appreciation for Back to School Night being held before school starts.
3. Appreciation for staff room improvements.

#### **II. Action Items**

**A.** Discussion of the open Publicity position.

#### **III. Teachers' Reports:**

**A.** Jamie Gordon discussed the current data collection being done through assessments before they determine student needs for the fall and upcoming year.

**IV. Classroom Reps:** None given due to timing of first PTO meeting in relation to start of school and no assignments of room representatives to-date.

**A.** Sp-ed:

**B.** TK:

**C.** Kindergarten:

**D.** 1st grade:

**E.** 2nd grade:

**F.** 3rd grade:

**G.** 4th grade:

**H.** 5th grade:

**V. PTO Committees' Reports** All Officers who have a description listed in the Bylaws read their role description from the Bylaws.

**A. Co-Moderator:** Discussion of staff meeting attendance schedule for the first Tuesday of each month at 2:45.

**B. Events/Fundraising:**

1. Skate Night will be on September 5 from 5:00-8:00 at CalSkate with a cost of \$10. It is open to the public.
2. The first Dinner Night Out will be on October 16 at Chipotle on Mangrove.
3. Jog-A-Thon will be Friday, September 27. Information will be sent home by August 30. School wide incentives will be offered this year in place of individual incentives and the class that raises the most funds will receive a party.

**C. Corporate Liaison/Gear:** No report

**D. Publicity:** No report

**E. Arts:** Discussion of changes the Art Committee is considering for the upcoming year such as separating the Art Show from Scoop and Serenade and involving art instructors more in the production of the Art Show.

**F. Parent Volunteer Coordinators:** Explained the role of room representatives.

**G. Green Committee:** A Dirts and Donuts workday will be on Saturday, August 31 from 10:00 - 12:00.

**H. Treasurer:** A general financial update was given.

**I. Staff Room:** An update was given on the improvements made to the staff room.

**VI. Principal's Report:**

**A.** A general update about the start of the school year was given including:

1. Two TK classes are being offered this year;
2. Six new student teachers; and
3. The Learning Center moved to Room 3.

**B.** The School's third, fourth, and fifth grades had the top improvement in ELA and Math for District this past testing season. (Only third through fifth grades are tested.)

**VII. Old Business:** None

**VIII. New Business:**

**A.** Bylaws to be revised and a draft to be presented at the next meeting for approval.

**Meeting Adjourned** at 6:40 pm

**Next meeting Monday, September 16, 5:30 pm**