

**Thematic Learning Community PTO
Hooker Oak Elementary School
Meeting Minutes – September 22, 2025**

Meeting Called to Order at 5:33 p.m.

- A. Welcome, Introductions & Attendance** (voting, committee members, and principal only with number of officers holding position and corresponding votes indicated in parenthesis):

Co-Moderators(2): Michelle Palmquist Rayna Johnson	Events Coordinators(2): Sarah Van Hout Selina Barrera
Secretary(1): Emily Little	Parent Commitment Coordinator (2): Makenzie Johnson Tessa Mahan
Treasurers(2): Lindsay Fee Mallory Serrao	Corporate Liaison(1): Vacant
Publicity Coordinator(1): Teresa Ban	Principal: Emily Mullins
Green Committee: Kristen Varga	Arts Committee: Absent

B. Appreciations:

- a. Sarah - Emily for helping with field trip sponsor outreach

C. Action Items

- a. Vote on previous meeting minutes: Michelle Palmquist moves to approve the August 25, 2025 meeting minutes, Emily Little seconds. Vote: all in favor, none opposed; the motion passes.
- b. Open Positions: Corporate Liaison, Art Committee.
 - i. Corporate Liason – Need a person to be the point person to reach out to local businesses for fundraising efforts, etc. No action taken.
 - ii. Arts Committee– need a second person to chair the arts committee for the February arts event. No action taken.

D. PTO Officers' Reports

- a. **Co-Moderators** (Michelle and Rayna)
 - i. Sprouty Store - (Michelle) Sprouty Store kicks off October 3rd.
 - ii. Staff Meetings - (Teresa) attended recent staff meeting on behalf of PTO.
 - 1. Next staff meeting is November 28, 2025, Abbie to attend.
 - iii. Fundraiser for garden (Patricia) - Patricia is donating 50-100 daffodil and paperwhite bulbs for the third graders to pot and sell at the Sprouty Market.
 - iv. Sound Bath - discussion of potential PTO contribution to sound bath for staff.
- b. **Treasurer** (Mallory & Lindsay)
 - i. Mallory - summarized budget report.
- c. **Events Coordinators** (Sarah & Selina)
 - i. Jog-A-Thon - Sept 26th - Sarah reported that fundraising efforts and volunteer signups are going well.
 - ii. Family Dance Night - Nov 7th 5-7pm - Selina reported that
 - iii. Gear - Sarah reported that a preorder form will circulate shortly for school spirit gear.
 - 1. Big Five - discussion regarding potential uses for Big Five credit.
- d. **Publicity Coordinator** (Theresa)
 - i. Book Club - Theresa reported a good response for the upcoming launch of the family book club.
- e. **Parent Commitment Coordinators** (Tessa & Mackenzie)
 - i. Discussion of vacant parent commitment coordinator positions and reminder of upcoming dates for parent coordinators to share with classes.

E. Teachers' Reports:

- a. Heather Keller (MTSS/Title One Coordinator) and Jamie Gordon (Reading Specialist) – reported on new California-mandated screeners (“D.I.B.B.L.E.S.”) as well as the status of other assessments and small groups. Parent input on the new first trimester report card is welcomed and would be shared with CUSD.

F. Classroom Coordinators:

- a. TK – students are working on colors, classroom centers are starting, shade sails are in progress.
- b. K – sun shades are appreciated; upcoming pumpkin patch field trip; almost done with “ABC Boot Camp.”
- c. 1st grade– working on “Me on the Map” unit with mapping bedrooms; upcoming mixer; upcoming library field trip.

- d. 2nd grade – update on fairy tale thematic unit, math/reading progress, and upcoming field trips, including “sock walks” and Chico Children’s Museum; new piano; “fairy tale bingo” reading practice, and thematic cooking classes.
- e. 3rd grade – Ms. Tracie signed up for salmon classes in preparation for new project; math and reading updates; upcoming field trips to bowling alley and fish hatchery; class started commitments; appreciation for PTO for fish tanks.
- f. 4th grade – working on geography, grit, and growth mindset; choir has started.
- g. 5th grade – ship tour is booked; finishing bee unit; working on narrative writing.
- h. Sp-Ed – things are going well.

G. PTO Committees’ Reports

- a. Library Committee (Mande and Theresa)
 - i. Update regarding Neal Dow and McManus library tours, potential fundraising opportunities, and upcoming decisions to be made.

H. Principal’s Report

- a. Principal Mullin shared a thank-you note from staff for the staff room update.
- b. Update on new 4th & 5th grade choir, which replaced the 5th grade band.
- c. The school achieved Platinum status for PBIS for the fourth year in a row.
- d. Principal’s Student Advisory Committee has great feedback, including on the library. Student ambassadors are helping with new student welcomes and tours, as well as joining the “assembly squad,” helping with student assemblies.

I. Unfinished Business

- a. Crossing guards - topic for future discussion.

Meeting Adjourned at 7:22 pm.

Next meeting: Monday, October 27, 5:30-7:30 pm