

**Thematic Learning Community PTO
Hooker Oak Elementary School
Meeting Minutes – March 23, 2026**

Meeting Called to Order at 5:33 p.m.

A. **Welcome, Introductions & Attendance** (voting, committee members, and principal only with number of officers holding position and corresponding votes indicated in parenthesis):

Co-Moderators(2): Rayna Johnson	Events Coordinators(2): Sarah Van Hout Selina Barrera
Secretary(1): Emily Little	Parent Commitment Coordinator (2): Makenzie Johnson Tessa Mahan
Treasurers(2): Lindsay Fee	Corporate Liaison(1): Danielle Harck
Publicity Coordinator(1): Theresa Ban	Principal: Emily Mullins
Green Committee: Kristen Varga Abbie Shipman	Library Committee: Mande Browning Abbie Shipman
Arts Committee: Theresa Ban	

a. Appreciations

- i. Mande and Abbie for the amazing library remodel!!!
- ii. Sarah and Selina for the book fair.
- iii. Teacher Jamie Gordon for all of the prep she did for a reading presentation
- iv. Abbie and the garden team for the garden reboot.

b. Action Items

- i. Vote on previous meeting minutes. Theresa moved to approve the February 23, 2026 meeting minutes. Rayna seconded. The motion passed.
- ii. Open Positions: Events Coordinator 2026-27, green committee, co-treasurer.

B. PTO Officers Reports

- a. Co-Moderators (Rayna)
 - i. Staff Meetings: Rayna will attend the April 14, 2026 staff meeting.
 - ii. Sand box replacement–Garrett reported that the sand box needs to be replaced b/c of termite damage. Principal Emily will use the School Improvement fund to replace them with an option the teachers choose.
 - iii. Library Late Fees: discussion and agreement to use Read-a-Thon funds and remaining Library remodel funds to clear previous years' late fees.
 - b. Treasurer (Lindsay)
 - i. Lindsay reported that the treasurers are working on closing loose ends.
 - c. Events Coordinators (Sarah & Selina)
 - i. Scoop and Serenade - April 10, 5-7pm
 - ii. Sprouty Showcase - April 30, 5:30-6:30
 - iii. Carnival – May 29th, 4-7pm
 - iv. Dinner Nights Out: Thursday, March 26.
 - d. Publicity Coordinator (Theresa)
 - i. Theresa reminded everyone to send her material from field trips and other school events for consideration to use on PTO social media.
 - e. Parent Commitment Coordinators (Tessa & Mackenzie)
 - i. No report.
 - f. Corporate Liaison (Danielle)
 - i. Working on corporate donations for various upcoming events.
 - g. Classroom Coordinator Reports
 - i. TK–teachers request sandboxes.
 - ii. K–no report.
 - iii. 1st–Light & Sound unit and working on shadow puppets. Upcoming Laxson field trips, working on making musical instruments.
 - iv. 2nd–Landforms unit. Nature Center and Laxson “Doodle Pop” field trips.
 - v. 3rd–Working on island survival activity.
 - vi. 4th–Upcoming big field trips include the Trilogy field trip in Sacramento and Gold Rush field trip in Coloma.
 - vii. 5th–Upcoming “Ship Trip” field trip. Bake Sale to fund it was successful and raised \$700.00+.
 - viii. SpEd–no report.
2. Committee Reports
- a. Green Committee (Emily, Kristin, Abbie)
 - i. Garden Cleanup (Abbie)--Abbie reported that the garden cleanup is going well. The new shed is up, and new garden beds are on their way.
 - ii. Nature Center clean-up–Abbie reported that the nature center cleanup is going well, and that she is purchasing some plants and seating for the area.
 - 1. March - Kinder; April - TK; May - 3rd grade.

- b. Library Committee (Mande, Abbie)
 - i. Mande reported that some remaining materials have been ordered, and that some painting projects remain. Other outstanding issues include a long-term plan to address late fees, book repairs, and new books.
- c. Art Committee (Theresa)
 - i. Some remaining silent auction items are going out. Discussion to change the art committee to more of a “Subjects” committee, including a reading night, a math night, and an art night. Mande suggested more PTO investment in classroom art beyond the fine art teaching that occurs every three weeks. Discussion of an art club.
- 3. Teacher Reports
 - a. No report.
- 4. Principal Report (Emily Mullins)
 - a. Principal Emily: upcoming Sprouty Showcase, tryouts for talent show auditions. Summer school will be at Neal Dow, but Hooker Oak and Neal Down students will be in separate programs.
- 5. Unfinished Business
 - a. None.
- 6. New Business
 - a. None.
- 7. Closing
 - a. Meeting adjourned 6:42 p.m.
 - b. Next Meeting: Monday April 27, 2026.