

**Thematic Learning Community PTO  
Hooker Oak Elementary School  
Meeting Minutes – April 27, 2026**

**Meeting Called to Order at 5:37 p.m.**

- A. **Welcome, Introductions & Attendance** (voting, committee members, and principal only with number of officers holding position and corresponding votes indicated in parenthesis):

<b>Co-Moderators(2):</b> Rayna Johnson Michelle Palmquist	<b>Events Coordinators(2):</b> Sarah Van Hout Selina Barrera
<b>Secretary(1):</b> Emily Little	<b>Parent Commitment Coordinator (2):</b> Tessa Mahan
<b>Treasurers(2):</b> Mallory Serrao	<b>Corporate Liaison(1):</b> Danielle Harck
<b>Publicity Coordinator(1):</b>	<b>Principal:</b> Emily Mullins
<b>Green Committee:</b> Abbie Shipman	<b>Library Committee:</b> Mande Browning Abbie Shipman
<b>Arts Committee:</b>	

- a. Appreciations
- i. Selina - to Danielle for help with getting donations.
  - ii. Lindsay Lundberg to PTO for the new nature center, garden, and library.
- b. Action Items
- i. Vote on previous meeting minutes. Sarah moved to approve the March 23, 2026 meeting minutes. Rayna seconded. The motion passed.
  - ii. Open Positions: Events Coordinator 2026-27, Parent Commitment Coordinator, Secretary.

## B. PTO Officers Reports

- a. Co-Moderators (Michelle and Rayna)
    - i. Staff Meetings
      1. April 28–Rayna. May–no need for PTO to attend.
  - b. Treasurer (Mallory)
    - i. Mallory discussed current budget, including that PTO funded three field trips last month. Reminder that the PTO elected to take the Book Fair money in Scholastic dollars to obtain more books. Budget meeting for 2026 – 27 budget is May 14, 2026.
  - c. Events Coordinators (Sarah & Selina)
    - i. Scoop & Serenade is rescheduled to Thursday, May 14, 5 – 7 pm.
    - ii. Teacher Appreciation is May 4 – 8, with something scheduled each day for teachers/staff. Parents/families asked to bring items Wednesday/Friday.
    - iii. Carnival planning is well underway: May 29, 4 – 7 p.m.
    - iv. Dinner night out: May 13, 2026 at Tea Bar on Vallombrosa 4 – 8 p.m.
    - v. Sprouty Showcase - April 30, 5:30-6:30
  - d. Parent Commitment Coordinators (Tessa & Mackenzie)
    - i. No report.
  - e. Corporate Liaison (Danielle)
    - i. No report.
  - f. Classroom Coordinator Reports
    - i. TK–Very Hungry Caterpillar theme and Earth Day fun.
    - ii. K–Ladybug unit and “kinder garden” underway.
    - iii. 1st–finished Light & Sound unit and starting economics unit.
    - iv. 2nd–Landforms unit concludes, including creating and painting clay islands, a new field trip and thematic cooking. Pollinators next.
    - v. 3rd–State testing next week.
    - vi. 4th–Went on a Trilogy trip to Sacramento.
    - vii. 5th–Went on their “Ship Trip” field trip to San Francisco, with high praise for class conduct from others.
    - viii. SpEd–no report.
- ### 2. Committee Reports
- a. Green Committee (Abbie): the gardens are nearly complete, and the nature center is going along.
    - i. Nature Center clean-up: April - TK, May - 3rd
  - b. Publicity Coordinator (Theresa)
    - i. No update.
  - c. Library Committee (Mande)

- i. Mande reported that late fees are in process of being paid off, thanks to the PTO. The Principal ordered more rotating bookcases w/ discretionary fund. Librarian ordered books from Scholastic w/ book fair credits.
      - d. Art Committee
        - i. No update.
- 3. Teacher Report
  - a. Lindsey Lundberg reported that the upper elementary students will be learning lacrosse for PE. She also reported that interventions are going well—writing intervention group with upper elementary students and reading intervention group with 1st and 2nd graders. She is also working on structured recess for older elementary students.
- 4. Principal Report (Emily Mullins)
  - a. Principal Emily: discussed upcoming staff changes, including school counselor Katie Rose moving to Marsh Jr. The new counselor will be joining Hooker Oak from Chapman Elementary. Lindsey McGee will be moving up to 4th grade, and Dave Davis will be partnering with Cameron Cooper in the 1st/2nd grade loop.
  - b. State testing starts on May 4th, and the school has developed strategies to support and encourage students during this effort.
  - c. Summer projects include resurfacing the blacktop, new carpeting in the library, new curtains in the classrooms, and new bathrooms in a portable for the students.
  - d. April 29, 2026: Sprouty Showcase 5:30-6:30pm and Choir performance for elementary school choir at 7pm.
  - e. Talent show: June 3rd during school day.
  - f. Back to School Night: 8/12/26 for TK/K, 8/20/26 for 1st-5th.
- 5. Unfinished Business
  - a. Kindergarten sandboxes still in progress.
- 6. New Business
  - a. None.
- 7. Closing
  - a. Meeting adjourned 6:41 p.m.
  - b. Next Meeting: Monday May 18, 2026.