

**Thematic Learning Community PTO  
Hooker Oak Elementary School  
Meeting Minutes – October 27, 2025**

**Meeting Called to Order at 5:33 p.m.**

- A. **Welcome, Introductions & Attendance** (voting, committee members, and principal only with number of officers holding position and corresponding votes indicated in parenthesis):

<b>Co-Moderators(2):</b> Michelle Palmquist Rayna Johnson	<b>Events Coordinators(2):</b> Sarah Van Hout Selina Barrera
<b>Secretary(1):</b> Emily Little	<b>Parent Commitment Coordinator (2):</b> Absent
<b>Treasurers(2):</b> Lindsay Fee	<b>Corporate Liaison(1):</b> Vacant
<b>Publicity Coordinator(1):</b> Teresa Ban	<b>Principal:</b> Emily Mullins
<b>Green Committee:</b> Absent	<b>Arts Committee:</b> Absent

B. **Appreciations:**

- a. Sarah - everyone who helped with successful Jog-a-Thon.
- b. Selina - Monica for donating all the water for Jog-a-Thon.

C. **Action Items**

- a. Vote on previous meeting minutes: Rayna Johnson moves to approve the September 22, 2025 meeting minutes, Michelle Palmquist seconds. Vote: all in favor, none opposed; the motion passes.
- b. Open Positions: Corporate Liaison, Art Committee.
  - i. Corporate Liason – Need a person to be the point person to reach out to local businesses for fundraising efforts, etc. No action taken.

D. **PTO Officers' Reports**

- a. **Co-Moderators** (Michelle and Rayna)
  - i. Sprouty Store - (Michelle) Reported on new Sprouty store rollout.
  - ii. Staff Meetings - Abbie will attend 10/28 and Theresa Ban 12/9.
  - iii. Sound Bath - PTO is contributing to sound bath for staff (PTO welcome)

on November 4th at 6pm.

b. **Treasurer** (Mallory & Lindsay)

- i. Budget Report: Mallory - summarized budget report. Jogathon raised \$5,400 more than budgeted.
- ii. Classroom Disbursements: Discussion of disbursing 70% of the classroom reimbursement budget, how to allocate/to whom. Michelle Palmquist moved to take 70% of the classroom disbursement budget (approximately \$11,000) and allocate it as follows: \$500 to the Wellness Center, \$500 to the Learning Center, and the remaining divided between the classroom teachers per student (approx \$.28/student). Theresa Ban seconded. Vote: all in favor, none opposed. The motion passes.
- iii. Field Trip Disbursements: PTO determined that this year it will allocate \$250/per class for field trips, K-5th grade, teachers email PTO for disbursement.

c. **Events Coordinators** (Sarah & Selina)

- i. Family Dance Night - (Selina) Nov 7th from 6-7:30 p.m. in MPR.
- ii. Chipotle - successful recent fundraiser with Chipotle raised \$521.
- iii. Raising Cain - next fundraiser at Raising Canes, 11/12 from 4pm - 10pm.
- iv. Sprouty Business Market - December 13, 2025 from 11a-2p, plus food drive for school food pantry and Community Action Agency of Butte County's food bank. Applications due 12/5.
- v. Gear - Gear order is closed/processing. Field trip shirts at printer.

d. **Publicity Coordinator** (Theresa)

- i. Book Club - (Theresa) reports a successful first book club meeting with approximately 30 children and abundant enthusiasm.

e. **Parent Commitment Coordinators** (Tessa & Mackenzie)

- i. Absent.

E. **Teachers' Reports:**

- a. Heather Keller (MTSS/Title One Coordinator) and Jamie Gordon (Reading Specialist): reported on new CA-mandated screeners ("D.I.B.B.L.E.S.") and status of other assessments. Parent input on the new first trimester report card is welcomed and will be shared with CUSD.

F. **Classroom Coordinators Reports:**

- a. TK – children are learning about the color purple/the letter “d.” The children chose class names: (1) sunshine, (2), rainbows and (3) tornadoes.
- b. K – Children finished a pumpkin unit, did a field trip to Book’s Family Farm, and are now learning about bats.

- c. 1st grade–Animal adaptations theme, successful field trip to the Butte County Library. Building animal dioramas. Great turnout for the nature center/garden cleanup.
- d. 2nd grade – Both classes had a “States of Matter” mixer to start new theme. Successful first field trip, a “sock walk.” Looking forward to the Children’s Museum next week. Ms. Lindsey’s class reported a fun thematic cooking lesson.
- e. 3rd grade – Government unit, upcoming art celebration w/ their “little buddies” when they will be making a paper bag haunted house.
- f. 4th grade/5th grade – no report.
- g. Sp-Ed – things are going well.

#### **G. PTO Committees’ Reports**

- a. Green Committee:
  - i. Abbie shared that the “Root Crew” (Ms. Lindsey and others) hosted an adult cleanup day with parents and CSUC students. 1st grade participated in a successful cleanup day at the nature center.
  - ii. Michelle shared an email update from Green Committee chair, Kristen.
- b. Library Committee (Mande and Theresa)
  - i. Mande: project proceeding in two phases: (1) bulk of current funds will be spent on a rug and comfortable furniture, per feedback from staff/students; (2) requires more fundraising; will approach the District for fresh paint, carpet tiles and a ViewSonic.

#### **H. Teacher’s Report**

- a. Katie Yancy (5th Grade): expressed her deep appreciation for the school, parent support, and PTO. Also updated on positive test scores for 5th graders.

#### **I. Principal’s Report**

- a. Principal Mullin shared an appreciation certificate from staff for PTO Members for the staff room, Jog-a-thon, nature center, and everything else. Hired new school librarian. Raised the need for a school crossing guard at the last EAC meeting, and is bringing a district representative to the next meeting.

#### **J. Unfinished Business**

- a. Shade sails–this project is still in process.

**Meeting Adjourned at 7:30 pm.**

**Next meeting: December 8th, 5:30-7:30 pm.**