



Thank you for your interest in the Orchard Lake Country Club Caddy Program. We are closely monitoring the daily developments of the COVID-19 situation. Currently, the country club is closed to all members, and only a limited number of staff are working to staff and maintain the facility. As of writing this letter, our Board and Management team have set a target opening date of April 3<sup>rd</sup>.

AS WE HAVE EXPERIENCED THIS SO FAR, THE COVID-19 SITUATION AND ITS REQUIREMENTS OF US CAN CHANGE ON A DAILY BASIS. THEREFORE, PLEASE BE UNDERSTANDING IF ARRANGEMENTS NEED TO CHANGE. PLEASE SEND AN EMAIL TO [jgilbert@orchardlakecountryclub.com](mailto:jgilbert@orchardlakecountryclub.com) WITH THE SUBJECT LINE: EMAIL BLAST, AND YOU WILL BE ADDED TO OUR EMAIL BLAST LIST. WE WILL SEND EMAILS TO THAT ADDRESS TO CONTINUE AN OPEN LINE OF COMMUNICATION. WE WILL PROVIDE YOU WITH AS MUCH NOTICE AS POSSIBLE SHOULD ARRANGEMENTS CHANGE.

All of that being said, we would like to try something creative to try to stay on track with our caddie training for 2020. When the COVID-19 situation improves, and life can get back to some kind of normal, we would like to be ready to hit the ground running.

We are not permitted to gather in person for our scheduled Caddie Round up night on Wednesday March 25<sup>th</sup>. The information that I present at that meeting is critical to help you make your decision to participate or not, how to move forward with training, and answering all your questions. I would like to offer this solution to you:

On Wednesday March 25, I would like to conduct an ONLINE Webinar for all of you. I will be offering 2 options: A Webinar that starts at 6 p.m., and a Webinar that starts at 7 p.m. THE SAME INFORMATION WILL BE PRESENTED AT BOTH TIMES (Pick the ONE that works best for you). I will attempt to keep the presentation short to allow adequate time for questions. Please sign up in advance using one of the links provided on the caddy website [www.caddyolcc.com](http://www.caddyolcc.com)

You would be able to participate via home computer or your mobile phone. I will be providing our Caddy Round-up Packet to you electronically ahead of the Webinar. This will provide you a chance to review it at your convenience and prepare any questions you may have.

We will be tentatively scheduling caddie training classes for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> weeks of April. I WILL SPEAK SPECIFICALLY ABOUT THIS DURING THE WEBINAR. If your children go back to school, we will be able to conduct our caddie classes. IF YOUR CHILDREN DO NOT GO BACK TO SCHOOL BY THEN, WE WILL RESCHEDULE TO A TIME THAT COINCIDES WITH YOUR CHILDREN GOING BACK TO SCHOOL.

The Members and Management of Orchard Lake Country Club appreciate your interest in our Caddie Program. We are committed to the safety and good health of everyone, and we will make all our decisions with that as the number one factor. We wish you patience and peace during this challenging time.

Respectfully,

John Gilbert

Golf Service Manager

Orchard Lake Country Club