## Steps for connecting Strip Account in the ClubUp app.

- 1. Open your ClubUp app.
- 2. Go to your Profile screen. Click the Pencil Icon in the right-hand corner.



3. If you are asked to login again, do so using your username(email) and password.



- 4. Follow any prompts that the app provides to finish entering your information into Stripe.
- 5. Then, the following screen should appear:



## REMEMBER: IF YOU ARE UNDER THE AGE OF 18, A PARENT MUST ENTER THEIR NAME, BIRTHDATE, AND LAST 4 DIGITS OF THEIR SOCIAL SECURITY NUMBER TO VERIFY THE ACCOUNT.

6. The following screen will appear:



## 7. This screen should appear:



NOTICE: The Stripe box says you are able to accept both cash and electronic payments. You are set up correctly.

Click here if you would like to be taken directly to your Stripe account.



Orchard Lake Country Club

END OF PROCESS