

Seven Hills PTA: Board Meeting

Thursday, August 10th at 6:30pm

Richfield Campus

Meeting Minutes

BOARD MEMBERS IN ATTENDANCE: Grant Mongin, Holly Ziebol, John Leaf, Traci Flicek, Arin Knutson, Zach Lee, Melissa Carpenter

1. CALL MEETING TO ORDER
2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. Arin and Holly had introductory lunch with Mr. Woodle
 - 2.2. Vice President
 - 2.3. Secretary
 - 2.3.1. Membership Report
 - 2.3.1.1. No updates
 - 2.4. Treasurer
 - 2.4.1. Financial Statement
 - 2.4.1.1. Carried over \$5,000+ above plan into current year.
 - 2.4.1.2. Sitting at \$32,000 in balance
3. APPROVAL OF THE MINUTEs
 - 3.1. Motion to approve meeting minutes of 7.10.17 - John Leaf; 2nd - Grant Mongin
 - 3.1.1. No Discussion
 - 3.1.2. Vote - unanimous
4. COMMITTEE REPORTS
 - 4.1. School Report
 - 4.1.1. Traci Flecik
 - 4.1.1.1. Returning staff goes back August 25th
 - 4.1.2. John Leaf
 - 4.1.2.1. Construction on 4th floor is progressing
 - 4.1.2.2. Discussed with Mrs. Farrell having the PTA passport station for back to school night at Richfield
 - 4.2. School Board
 - 4.2.1. Lisa Barnidge
 - 4.2.1.1. Reviewed lease for Bloomington Campus and signing a 5 year lease. Lease has contingency to add a fourth 4th grade class.

- 4.2.1.2. Enrollment at both Richfield and Bloomington lower grades are full. K dropped enrollment from 104 to 100 students per class at Bloomington. 4th grade is at 89, 5th grade is at 77.
 - 4.2.1.3. Working on finalizing purchase agreement for Richfield campus.
 - 4.2.1.4. Administration presented to the Richfield City Planning Commission the addition to the Richfield Campus.
 - 4.3. Spirit Wear Committee
 - 4.3.1. Melissa Carpenter
 - 4.3.1.1. Decision to change vendor
 - 4.3.1.2. Will deliver orders to both campuses and orders based on families, not children
 - 4.3.1.2.1. No option at this time for shipping to homes
 - 4.3.1.3. Motion to set prices for spirit wear clothing and items at 25% above cost rounded up to nearest dollar, and student spirit wear clothing t-dye at \$14 - Zach Lee; 2nd - John Leaf
 - 4.3.1.3.1. Discussion - No discussion
 - 4.3.1.3.2. Vote - Unanimous
 - 4.4. Box Tops Committee
 - 4.4.1. Zach Lee
 - 4.4.1.1. Working on development of zip lock bags and flyers to hand out at back to school night.
 - 4.4.1.2. Working on postcard that can be sent to family members asking them to send in box tops to help school
 - 4.4.1.3. Goal of \$2,500 for 2017-18
 - 4.4.1.3.1. Goal/prizes for school year will be for entire school year and not per quarter
 - 4.4.1.3.2. Collection periods in October, February and May
 - 4.5. Community Directory Committee
 - 4.5.1. Chris Miller
 - 4.5.1.1. Awaiting Spirit Wear committee finalization of items for school store
 - 4.5.1.2. Vendor has improved their functionality to increase engagement and allow for sponsorship
 - 4.5.1.3. 75% of families are signed-up
 - 4.5.1.4. Families will be receiving a notification to update/confirm account. Working on timing of this notification based on when student/teacher assignments are complete.
 - 4.6. Membership Committee
 - 4.6.1. Arin Knutson
 - 4.6.1.1. Kim Carlson has stepped down as committee chair.
 - 4.6.1.2. Call for a committee chair
5. CONTINUING BUSINESS

- 5.1. Welcome Back Teachers: Friday, August 25th
 - 5.1.1. Arin Knutson
 - 5.1.1.1. Providing breakfast
 - 5.1.1.2. PTA introduction and flyer outlining PTA
 - 5.1.1.3. Presenting a new staff welcome breakfast
- 5.2. Back-to-School Open House: Tuesday, August 29th
 - 5.2.1. Arin Knutson
 - 5.2.1.1. 4 - 6 pm both campuses
 - 5.2.1.2. Will need to have volunteers to help out at PTA tables. Will need to confirm if part of both passport processes at campuses
 - 5.2.1.3. Will have spirit wear for sale, box tops, and flyers.
- 5.3. New Families Breakfast: Tuesday, September 5th
 - 5.3.1. Holly Ziebol
 - 5.3.1.1. Room #305 reserved at Bloomington Campus
 - 5.3.1.2. Richfield campus will be in the lunchroom
 - 5.3.1.3. K teachers will hand out flyer
- 5.4. Back-to-School Picnic: Friday, September 15th
 - 5.4.1. Arin Knutson
 - 5.4.1.1. Zach Lee - no issues with scheduling with church, still working with City of Bloomington, and will contact Boosterthon for DJ.
 - 5.4.1.2. Grant Mongin - working on renting inflatables. Vendor will cover liability.
 - 5.4.1.3. Holly - option to have popcorn or ice cream vendor.
- 5.5. School Supply Kits
 - 5.5.1. Sara Neu
 - 5.5.1.1. Working on scheduling time distribute back to school kits to classrooms.
- 6. NEW BUSINESS
 - 6.1. September PTA Meeting Social
 - 6.1.1. Arin Knutson
 - 6.1.1.1. Ask Carolyn/Dan to come greet the PTA/speak
 - 6.1.1.2. Option for after meeting social
 - 6.2. Membership Committee Chair
 - 6.2.1. Call for membership committee chair
 - 6.3. Used Uniform Sale
 - 6.3.1. Look at tagging the event to an already scheduled school event, i.e. book sale, parent teacher conference, etc.
 - 6.4. PACER Center Puppet Shows
 - 6.4.1. Anti-bullying will be presented to 1st grade; Disability will be presented to 1st grade.
 - 6.5. Pizza Luce Dine-to-Donate: Monday, November 6th

7. OPEN COMMENT PERIOD
8. NEXT MEETING: Thursday, September 14th from 6:30 - 8pm / Richfield Campus
9. ADJOURNMENT
 - 9.1. Motion to adjourn meeting -Grant Mongin; 2nd - Holly Ziebel
 - 9.1.1. Vote - Unanimous