

Seven Hills PTA: Board Meeting

Thursday, July 13th at 6:30pm

Richfield Campus

Meeting Minutes

BOARD MEMBERS IN ATTENDANCE: Grant Mongin, Holly Ziebol, John Leaf, Traci Flicek, Arin Knutson, Zach Lee

1. CALL MEETING TO ORDER
2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. Welcomed Holly Ziebol and Melissa Carpenter to the PTA board
 - 2.2. Vice President
 - 2.2.1. No update
 - 2.3. Secretary
 - 2.3.1. Membership Report
 - 2.3.1.1. Membership for the 2017-18 school year opened 7.1.17
 - 2.3.1.2. Attended Boosterthon meal packing event in June, to pack meals for Second Harvest
 - 2.4. Treasurer
 - 2.4.1. Financial Statement
 - 2.4.2. Scheduling time with PTA member to perform audit of budget for 2016-17 fiscal period
3. APPROVAL OF THE MINUTES
 - 3.1. Motion to approve meeting minutes of 6.1.17 -John Leaf; 2nd - Traci Flicek
 - 3.1.1. No Discussion
 - 3.1.2. Vote - Unanimous approval
4. COMMITTEE REPORTS
 - 4.1. School Report
 - 4.1.1. Traci Flicek
 - 4.1.1.1. Very low turnover in teachers
 - 4.1.2. Richfield
 - 4.1.2.1. Kim Grutsch moving to literacy specialist
 - 4.1.2.2. 6th grade summer social - July 25th
 - 4.2. School Board
 - 4.2.1. Molly Lee
 - 4.2.1.1. Officers have been re-elected to fill current positions
 - 4.2.1.2. Playground at Richfield built prior to school year
 - 4.2.1.2.1. Looking for 20 volunteers

- 4.2.1.3. Closing on contract negotiations for gym by September
 - 4.2.1.3.1. Gym will have a stage to hold school concerts and audio visual capabilities will not be included. Option for PTA to purchase equipment.
 - 4.2.1.4. School administration is still working purchasing Richfield building
 - 4.2.1.5. Teacher turnover is very low this year. Filled 2nd grade teaching positions at Richfield and 1st grade to replace Mrs. Grotsch who is moving to literacy specialist. Latin teacher Mr. Nelson is leaving Bloomington.
 - 4.2.1.6. Student retention is better than expected for 2017-18 school year.
 - 4.3. Spirit Wear Committee
 - 4.3.1. Tine Gronseth
 - 4.3.1.1. Working on development of car stickers
 - 4.3.1.2. Working on spirit wear shirt order and cleaning up list of available merchandise for sale. Will have order ready by end of month.
 - 4.3.1.3. Teachers will have order forms for teacher options
 - 4.4. Box Tops Committee
 - 4.4.1. Molly Lee
 - 4.4.1.1. Final total was \$2,293 of a goal of \$2,500
 - 4.4.1.2. Ideas: Continue with zip lock bags for next school year; postcards/envelopes to grandparents; collection at back to school/conference/school events
 - 4.5. Community Directory Committee
 - 4.5.1. Arin Knutson
 - 4.5.1.1. Will be working with Spirit Wear Committee on setting up school store
 - 4.5.1.2. Will be sending out reminders for Back-to-school picnic
 - 4.5.1.3. Currently have 65% of families sign-up in the directory
 - 4.5.1.4. Will be cleaning up directory for 2017-18 school year. Last year 8th graders will be removed from the system, but not the families.
 - 4.5.1.5. Have requested to be included in passport system for both campuses back to school
 - 4.6. Membership Committee
 - 4.6.1. No update
- 5. CONTINUING BUSINESS
 - 5.1. Back-to-School Picnic
 - 5.1.1. Requested Friday, September 15th with primary approval of school
 - 5.1.2. Zach to work with Cedar Valley and City regarding date and utilization of park
 - 5.1.2.1. Confirm if Park regarding splash pad availability
 - 5.1.3. Zach work with Boosterthon regarding DJ/Music options

- 5.1.4. Grant will look into the bounce house, option to hire a company to help off-set liability concerns
- 5.1.5. Arin/Holly will look into dessert food truck/vendor option
- 5.2. School Supply Kits
 - 5.2.1. Ordering closed on June 25th. At this point have only had 2 parents contact after deadline
 - 5.2.2. Bloomington sold 171
 - 5.2.3. Richfield sold 49; Even breakdown across all grades K-2 and 6-8
 - 5.2.4. Estimated profit is going to be \$1,000 - \$1,100
- 6. NEW BUSINESS
 - 6.1. June 14th, 2018 Meeting: Rescheduled to Thursday, May 31st
 - 6.1.1. Motion to move meeting - Grant Mongin; 2nd - Holly Ziebol
 - 6.1.1.1. Discussion - none
 - 6.1.1.2. Vote - 5 Yea/1 Nay; Motion passes
 - 6.2. Welcome Back Teachers
 - 6.2.1. New teachers start on August 22nd; Returning teachers start on August 25th
 - 6.2.1.1. Present welcome to school gift bags/presents for new teachers
 - 6.2.1.1.1. 2nd - 2; 1st - 1; Latin -1; EL - 1; Principle - 1
 - 6.2.2. PTA will attend the meet and greet with the teachers on Friday, August 25th
 - 6.3. Back-to-School Open Houses
 - 6.3.1. School has not scheduled dates at this time.
- 7. OPEN COMMENT PERIOD
 - 7.1. New parent breakfast
 - 7.1.1. Will include all new parents at both campuses and grades
- 8. NEXT MEETING: Thursday, August 10th from 6:30 - 8pm / Richfield Campus
- 9. ADJOURNMENT
 - 9.1. Motion to adjourn meeting - John Leaf; 2nd - Traci Flecik
 - 9.1.1. Vote - unanimous