

Seven Hills PTA: Board Meeting Agenda
Thursday, September 14th at 6:30pm: Richfield Campus
Meeting Minutes

BOARD MEMBERS IN ATTENDANCE: Arin Knutson, Holly Ziebol, Zach Lee, Grant Mongin, Melissa Carpenter, Traci Flicek, John Leaf

1. CALL MEETING TO ORDER
 - 1.1. Introductions
 - 1.2. PTA Information

2. OFFICER REPORTS
 - 2.1. President
 - 2.2. Vice President
 - 2.3. Secretary: Membership Report
 - 2.3.1. Finalizing creation of PTA website
 - 2.4. Treasurer: Financial Statement
 - 2.4.1. Current balance \$30,000+

3. APPROVAL OF THE MINUTES
 - 3.1. Motion to approve meeting minutes of 8.10.17 - John Leaf; 2nd - Grant Mongin
 - 3.1.1. No Discussion
 - 3.1.1.1. Vote - Unanimous

4. COMMITTEE REPORTS
 - 4.1. School Report
 - 4.1.1. Carl Schlueter
 - 4.1.1.1. Playground at Richfield has been completed. Looking for PTA help with finalizing landscape and additional equipment in spring
 - 4.1.1.2. ~900 students enrolled at both campuses
 - 4.1.1.3. MCA scores were strong for both Lower and Upper grades
 - 4.1.1.4. 90% teacher/staff retention. Retention is a goal for the school in 2017-18.
 - 4.1.1.5. Working on a 2-year compensation analysis and better benefits
 - 4.1.1.6. Negotiated a 10-year lease agreement with Cedar Valley Church
 - 4.1.1.7. Finalizing purchase agreement for Richfield campus. Goal is a closing by October.
 - 4.1.1.8. Working on issues with busing for this school year

- 4.1.1.9. New school website is up and finished
 - 4.1.1.10. School Board and administration is working on 2-year strategic plan
 - 4.2. School Board Report
 - 4.2.1. Kim Hubertus
 - 4.2.1.1. Board meetings are the first Thursday of the month.
 - 4.2.1.1.1. October meeting will be Thursday, October 12th.
 - 4.2.1.2. Next town hall meeting is October 24th, 6:30 - 8:00 PM at the Bloomington campus.
 - 4.3. Spirit Wear Committee
 - 4.3.1. Tina Gronseth
 - 4.3.1.1. Sold 118 pieces at back-to-school events
 - 4.3.1.2. Sold 90 pieces on-line
 - 4.3.1.3. On-lines sale close September 22nd
 - 4.3.1.4. Delivery of orders MEA weekend
 - 4.4. Box Tops Committee
 - 4.4.1. Molly Lee
 - 4.4.1.1. Goal is \$2,500 for both campuses K-8
 - 4.4.1.2. Created postcards and collection packets to hand out to parents at back-to-school events and throughout the year
 - 4.4.1.3. First collection October 9th; Second collection February; Third collection May
 - 4.4.1.4. Call for volunteers to help with cutting/sorting first collection period
 - 4.5. Community Directory Committee
 - 4.5.1. Arin Knutson
 - 4.5.1.1. Renamed to the Family Information System
 - 4.5.1.2. Notices have been provided for current families to update account information
- 5. CONTINUING BUSINESS
 - 5.1. Welcome Back Teachers: Friday, August 25th
 - 5.2. Back-to-School Open House: Tuesday, August 29th
 - 5.3. New Families Breakfast: Tuesday, September 5th
 - 5.4. School Supply Kits
 - 5.4.1. Sara Neu
 - 5.4.1.1. PTA will earn \$1,302.10
 - 5.5. New Staff Welcome Baskets
 - 5.6. Boosterthon Teacher Funds
 - 5.6.1. Zach Lee
 - 5.6.1.1. Will be providing ~\$6,000 to teachers K-5 for classroom supplies for the 2017-18 school year
 - 5.7. Back-to-School Picnic: Friday, September 15th
 - 5.8. PACER Center Puppet Shows

- 5.8.1. Arin Knutson
 - 5.8.1.1. Presentation to 1st graders at both campuses regarding bullying
 - 5.8.1.2. Presentation to K regarding disabilities regarding bullying
- 5.9. Pizza Luce Dine-to-Donate: Monday, November 6th
 - 5.9.1. Arin Knutson
 - 5.9.1.1. PTA will receive 20%
- 6. NEW BUSINESS
 - 6.1. Volunteer Needs: Membership Committee Chair; Used Uniform Sale; Spirit Wear Deliveries; Back-to-School Picnic; Event and Dine-to-Donate Planning.
 - 6.2. Scholastic Book Fairs
 - 6.2.1. Melissa Carpenter
 - 6.2.1.1. School has asked PTA to take over book fairs
 - 6.2.1.2. Will be meeting with company regarding establishing dates and organization
 - 6.3. October Conferences: Teacher Meal and Childcare
- 7. OPEN COMMENT PERIOD
- 8. NEXT MEETING: Thursday, October 12th from 6:30 - 8pm / Richfield Campus
- 9. ADJOURNMENT
 - 9.1. Motion to adjourn meeting - John Leaf; 2nd - Grant Mongin
 - 9.1.1. Vote - Unanimous