

Seven Hills PTA: Board Meeting Agenda

Thursday, October 12th at 6:30pm: Richfield Campus

Meeting Minutes

BOARD MEMBERS IN ATTENDANCE: Arin Knutson, Holly Ziebol, Zach Lee, Melissa Carpenter, Traci Flicek, John Leaf

1. CALL MEETING TO ORDER
 - 1.1. Introductions
2. PACER Center Presentation: Lynn Davis, Puppet Programs Coordinator
3. OFFICER REPORTS
 - 3.1. President
 - 3.2. Vice President
 - 3.3. Secretary: Membership Report
 - 3.3.1. New PTA web site is launched
 - 3.4. Treasurer: Financial Statement
 - 3.4.1. Arin Knutson
 - 3.4.1.1. Current balance \$25,526.28
4. APPROVAL OF THE MINUTES
 - 4.1. Zach Lee - Update to BOARD MEMBERS IN ATTENDANCE: Arin Knutson, Holly Ziebol, Zach Lee, Grant Mongin, Melissa Carpenter, Traci Flicek, John Leaf
 - 4.2. Motion to approve meeting minutes of 8.10.17 with addendum - John Leaf; 2nd - Traci Flicek
 - 4.2.1. No discussion
 - 4.2.1.1. Vote - Unanimous
5. COMMITTEE REPORTS
 - 5.1. School Report
 - 5.1.1. John Leaf
 - 5.1.1.1. Richfield held groundbreaking ceremony for gym
 - 5.1.1.2. Completion deadline is to be ready for start of 2018-19 school year
 - 5.1.1.3. Upper grades have fall social on Friday, October 13th
 - 5.1.1.4. New flag purchased for Richfield
 - 5.1.1.5. 6-8th graders participated in Base Camp Friday, October 6th
 - 5.2. School Board Report
 - 5.2.1. No report

- 5.3. Spirit Wear Committee
 - 5.3.1. Tina Gronseth
 - 5.3.1.1. Sales closed September 22nd and orders placed September 29
 - 5.3.1.2. Sold 323 units
- 5.4. Box Tops Committee
 - 5.4.1. Arin Knutson
 - 5.4.1.1. First collection period is the week of October 9th.
 - 5.4.1.2. I have about a dozen volunteers. sending home box tops with volunteers students on friday.
 - 5.4.1.3. Box Tops will be submitted by Nov 1 so we can get the money in our check in December. Our December check will include \$458 which was raised in may/june 2017 submission.
 - 5.4.1.4. We need to start figuring out two things:
 - 5.4.1.4.1. What are the funds be raised for?
 - 5.4.1.4.2. What is the prize when the school hits the goal?
- 5.5. Community Directory Committee
 - 5.5.1. Chris Miller
 - 5.5.1.1. Name change Family Information System Committee
 - 5.5.1.2. Overall good traffic through the system
 - 5.5.1.3. Currently 329 families
 - 5.5.1.4. System has graduated families out of the system based on kids that have left SHPA

6. CONTINUING BUSINESS

- 6.1. Back-to-School Picnic: Friday, September 15th
 - 6.1.1. Arin Knutson
 - 6.1.1.1. Turnout was beyond expectations
 - 6.2. Purchased over 700 hot dogs and need more!
 - 6.3. Boosterthon provided music
- 6.4. October Conferences: Teacher Meal and Childcare
 - 6.4.1. Melissa Carpenter
 - 6.4.1.1. Richfield - Dinner on Tuesday, October 17th
 - 6.4.1.2. Bloomington - Lunch on Thursday, October 19th
 - 6.4.1.3. Volunteers sign-up is available
 - 6.4.1.4. Richfield campus does have childcare
- 6.5. Pizza Luce Dine-to-Donate: Monday, November 6th
 - 6.5.1. Melissa Carpenter
 - 6.5.1.1. Still waiting on flyer for event
- 6.6. Scholastic Book Fairs: Bloomington Campus, Thursday, November 30th - Friday, December 1st
 - 6.6.1. Melissa Carpenter
 - 6.6.1.1. Still confirming event for Richfield
 - 6.6.1.2. Need to confirm prior location of funds raised

- 6.6.1.3. School asked the PTA to assume administrative responsibility of the event, but the funds raised will still go to the same source
- 6.7. Boosterthon: Specialist donations
 - 6.7.1. Zach Lee
 - 6.7.1.1. Richfield specialist - Latin, Art, Music, PE x 2, Reading Specialist, Math Specialist
 - 6.7.1.2. Bloomington specialist- Latin, Art, Music, PE x 2, Reading Specialist, Math Specialist
- 6.8. School Supply Kits
 - 6.8.1. Sara Neu
 - 6.8.1.1. PTA received a check for 2017-18 school supply kits
 - 6.8.1.2. Looking at new company for 2018-19 school year to allow more flexibility in ordering time.
 - 6.8.1.3. Recommendation to stay with current vendor, EPI, due to higher fees that are involved with other vendors
- 6.9. Volunteer Needs: Membership Committee Chair; Spirit Wear Deliveries; Event and Dine-to-Donate Planning; Box Tops Cutting & Sorting.

7. NEW BUSINESS

- 7.1. Bloomington Campus: Laminator
 - 7.1.1. Cost is \$915
 - 7.1.2. Motion to approve the purchase of a laminator for the Bloomington Campus -Zach Lee; 2nd - Traci Flicek
 - 7.1.2.1. No discussion
 - 7.1.2.1.1. Vote - Unanimous
- 7.2. Give to the Max
 - 7.2.1. Holly Ziebol
 - 7.2.1.1. Event will now be held the week of November 13th, with the actual day of Thursday, November 16th
- 7.3. PTA Meeting Childcare
 - 7.3.1. Arin Knutson
 - 7.3.1.1. Suggestion for the PTA to provide a structured craft/activity during child care for the PTA meetings. General consensus to stay with current structure for childcare.
- 7.4. Bloomington campus - Dishwasher
 - 7.4.1. Traci Flecik
 - 7.4.1.1. Dishwasher in the teacher lounge at the Bloomington campus has become inoperable. Request for PTA to purchase new one.
 - 7.4.1.2. Follow-up will be to contact school to see if it will be replaced prior to PTA approval
- 7.5. Speaker Series
 - 7.5.1. Arin Knutson

- 7.5.1.1. Suggestion to bring in speakers for parents and families,
i.e Jacob Wetterling foundation
- 7.5.1.2. Sara Neu - Galit Breen

8. OPEN COMMENT PERIOD

8.1. Hannah Prankratz

8.1.1. Would like to have the host the dance again this year

9. NEXT MEETING: Thursday, November 9th from 6:30 - 8pm / Richfield Campus

10. ADJOURNMENT