

Seven Hills PTA: Board Meeting Agenda

Thursday, November 9th at 6:30pm: Richfield Campus

BOARD MEMBERS IN ATTENDANCE: John Leaf, Zach Lee, Arin Knutson, Holly Ziebol, Grant Mongin, Melissa Carpenter, Traci Flicek

1. CALL MEETING TO ORDER
 - 1.1. Introductions

2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. MN PTA Convention and training is Saturday, April 14th
 - 2.2. Vice President
 - 2.3. Secretary: Membership Report
 - 2.3.1. 34 paid members
 - 2.4. Treasurer: Financial Statement
 - 2.4.1. Balance \$27,000

3. APPROVAL OF THE MINUTES
 - 3.1. Holly - Section 7.2.1.1. change date of Give to the Max to Thursday, November 16th
 - 3.2. Motion to approve meeting minutes of 10.12.17, with change noted in 3.1 - Grant Mongin; 2nd - John Leaf
 - 3.2.1. No discussion
 - 3.2.2. Vote - Unanimous

4. COMMITTEE REPORTS
 - 4.1. School Report
 - 4.1.1. John Leaf
 - 4.1.1.1. Construction project at Richfield campus is going well and hectic
 - 4.1.1.2. Cap Stone is hosting Bingo night on Saturday, November 11th
 - 4.1.1.3. Special thank to the PTA from the Richfield teachers/staff for food during parent teacher conferences
 - 4.1.2. Traci Flicek
 - 4.1.2.1. Special thanks to the PTA from Bloomington teachers/staff for the new laminator
 - 4.1.2.2. Bloomington will be hosting winter celebration on Wednesday, December 20th
 - 4.1.2.3. Special thanks to the PTA from Bloomington teachers/staff for food during parent teacher conferences
 - 4.2. School Board Report
 - 4.2.1. Lisa Carlin

- 4.2.1.1. Board thanks and acknowledges the PTAs support for teacher conferences
 - 4.2.1.2. Board thanks the PTA for sponsoring the Pacer puppet show at each campus
 - 4.2.1.3. School has had a clean financial audit for 2016-17 school year
 - 4.2.1.4. School board will be reviewing one year anniversary of three year strategic goals
 - 4.3. Spirit Wear Committee
 - 4.3.1. Tina Gronseth
 - 4.3.1.1. First order period had 300+ pieces delivered
 - 4.3.1.2. Profited \$3,400+ on apparel sale
 - 4.3.1.3. Waiting for second order of apparel
 - 4.3.1.4. Need to develop a return/swap policy for next order period
 - 4.3.1.5. No outstanding invoices at this time
 - 4.4. Box Tops Committee
 - 4.4.1. Molly Lee
 - 4.4.1.1. First collection was ~\$650 that will be provided to PTA in December
 - 4.4.1.2. 12 volunteers
 - 4.4.1.3. Request to school to develop a goal for the fundraising effort.
 - 4.5. Community Directory Committee
 - 4.5.1. No update
5. CONTINUING BUSINESS
- 5.1. Bloomington Campus Laminator
 - 5.1.1. Holly Ziebol
 - 5.1.1.1. Final expense was \$440, which was for the remaining cost for the laminator based on funds already donated to the school.
 - 5.2. Pizza Luce Dine-to-Donate: Monday, November 6th
 - 5.2.1. Melissa Carpenter
 - 5.2.1.1. Overall event was successful! Final tally has not been provided at this time.
 - 5.3. Give to the Max: Thursday, November 16th
 - 5.3.1. Holly Ziebol
 - 5.3.1.1. Communication for event is taking place with FB posts, flyers and emails.
 - 5.4. Boosterthon: Specialist Donations
 - 5.4.1. Zach Lee
 - 5.4.1.1. Propose presenting each specialist \$150 for classroom supplies (avg. for teachers was \$204).
 - 5.4.1.2. Bloomington Campus - 14; Richfield Campus - 6

- 5.4.1.3. Total Cost - \$3,000
 - 5.4.1.4. Motion to provide a \$150 gift card for each specialist at both campuses - Zach lee; 2nd - John Leaf
 - 5.4.1.4.1. Discussion
 - 5.4.1.4.2. Vote - Unanimous
 - 5.5. Scholastic Book Fairs: Bloomington Campus, Thursday, November 30th - Friday, December 1st; Richfield Campus, Wednesday, December 13th - Thursday, December 14th.
 - 5.5.1. Melissa Carpenter
 - 5.5.1.1. Bloomington Campus will be using the Student Center
 - 5.5.1.1.1. Communicate to Richfield school evening times at the Bloomington Campus.
 - 5.5.1.2. Richfield will be K through 8
 - 5.5.1.3. Will be setting up volunteer slots at the Bloomington Campus
 - 5.5.1.4. Add a donations box for books to the Richfield library project.
 - 5.6. Richfield Foundation Grant
 - 5.6.1. Arin Knutson
 - 5.6.1.1. Grant application for \$2,000 has been submitted to purchase books for the Richfield library.
6. NEW BUSINESS
 - 6.1. PTA President Resignation
 - 6.1.1. Arin Knutson - submission of resignation as President of the SHPA PTA
 - 6.1.1.1. Under Article VII > Section 6 - A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the executive board, notice of such election having been given. In case a vacancy occurs in the office of president, the vice-president shall serve notice of the election.
 - 6.1.1.2. Motion to accept Arin Knutsons recognition as President of the SHPA PTA - John Leaf; 2nd - Grant Mongin
 - 6.1.1.2.1. Vote - 5 Yes/1No
 - 6.2. PTA President Election
 - 6.2.1. Holly Ziebol
 - 6.2.1.1. Call of nominations to fill the vacant President position.
 - 6.2.1.1.1. Individual must be in good standing with in the SHPA PTA per Article VII > Section 1.
 - 6.2.1.1.2. Individual must have attended 3 general meetings in current fiscal year per Article VII > Section 3.a.
 - 6.2.1.1.3. Motion to appoint Zach Lee as President of the SHPA PTA to serve the positions remaining term, which ends June 2018 Grant Mongin- ; 2nd - John Leaf

6.2.1.1.3.1. Discussion

6.2.1.1.3.2. Vote - Unanimous

6.2.1.1.3.2.1. Abstain - Zach Lee

6.3. Vote to hold Board Election for vacancy in Secretary position

6.3.1. Tabled till next PTA meeting on Thursday, December 14th.

7. OPEN COMMENT PERIOD

8. NEXT MEETING: Thursday, December 14th from 6:30 - 8pm / Richfield Campus

9. ADJOURNMENT