Seven Hills PTA: Board Meeting Agenda
Thursday, November 9th at 6:30pm: Richfield Campus

BOARD MEMBERS IN ATTENDANCE: John Leaf, Zach Lee, Arin Knutson, Holly Ziebol, Grant Mongin, Melissa Carpenter, Traci Flicek

1. CALL MEETING TO ORDER
   1.1. Introductions

2. OFFICER REPORTS
   2.1. President
       2.1.1. MN PTA Convention and training is Saturday, April 14th
   2.2. Vice President
   2.3. Secretary: Membership Report
       2.3.1. 34 paid members
   2.4. Treasurer: Financial Statement
       2.4.1. Balance $27,000

3. APPROVAL OF THE MINUTES
   3.1. Holly - Section 7.2.1.1. change date of Give to the Max to Thursday, November 16th
   3.2. Motion to approve meeting minutes of 10.12.17, with change noted in 3.1 - Grant Mongin; 2nd - John Leaf
       3.2.1. No discussion
       3.2.2. Vote - Unanimous

4. COMMITTEE REPORTS
   4.1. School Report
       4.1.1. John Leaf
           4.1.1.1. Construction project at Richfield campus is going well and hectic
           4.1.1.2. Cap Stone is hosting Bingo night on Saturday, November 11th
           4.1.1.3. Special thank to the PTA form the Richfield teachers/staff for food during parent teacher conferences
       4.1.2. Traci Flicek
           4.1.2.1. Special thanks to the PTA from Bloomington teachers/staff for the new laminator
           4.1.2.2. Bloomington will be hosting winter celebration on Wednesday, December 20th
           4.1.2.3. Special thanks to the PTA from Bloomington teachers/staff for food during parent teacher conferences
   4.2. School Board Report
       4.2.1. Lisa Carlin
4.2.1.1. Board thanks and acknowledges the PTAs support for teacher conferences
4.2.1.2. Board thanks the PTA for sponsoring the Pacer puppet show at each campus
4.2.1.3. School has had a clean financial audit for 2016-17 school year
4.2.1.4. School board will be reviewing one year anniversary of three year strategic goals

4.3. Spirit Wear Committee
4.3.1. Tina Gronseth
4.3.1.1. First order period had 300+ pieces delivered
4.3.1.2. Profited $3,400+ on apparel sale
4.3.1.3. Waiting for second order of apparel
4.3.1.4. Need to develop a return/swap policy for next order period
4.3.1.5. No outstanding invoices at this time

4.4. Box Tops Committee
4.4.1. Molly Lee
4.4.1.1. First collection was ~$650 that will be provided to PTA in December
4.4.1.2. 12 volunteers
4.4.1.3. Request to school to develop a goal for the fundraising effort.

4.5. Community Directory Committee
4.5.1. No update

5. CONTINUING BUSINESS
5.1. Bloomington Campus Laminator
5.1.1. Holly Ziebol
5.1.1.1. Final expense was $440, which was for the remaining cost for the laminator based on funds already donated to the school.

5.2. Pizza Luce Dine-to-Donate: Monday, November 6th
5.2.1. Melissa Carpenter
5.2.1.1. Overall event was successful! Final tally has not been provided at this time.

5.3. Give to the Max: Thursday, November 16th
5.3.1. Holly Ziebol
5.3.1.1. Communication for event is taking place with FB posts, flyers and emails.

5.4. Boosterthon: Specialist Donations
5.4.1. Zach Lee
5.4.1.1. Propose presenting each specialist $150 for classroom supplies (avg. for teachers was $204).
5.4.1.2. Bloomington Campus - 14; Richfield Campus - 6
5.4.1.3. Total Cost - $3,000
5.4.1.4. Motion to provide a $150 gift card for each specialist at both campuses - Zach lee; 2nd - John Leaf
5.4.1.4.1. Discussion
5.4.1.4.2. Vote - Unanimous

5.5. Scholastic Book Fairs: Bloomington Campus, Thursday, November 30th - Friday, December 1st; Richfield Campus, Wednesday, December 13th - Thursday, December 14th.
5.5.1. Melissa Carpenter
5.5.1.1. Bloomington Campus will be using the Student Center
5.5.1.1.1. Communicate to Richfield school evening times at the Bloomington Campus.
5.5.1.2. Richfield will be K through 8
5.5.1.3. Will be setting up volunteer slots at the Bloomington Campus
5.5.1.4. Add a donations box for books to the Richfield library project.

5.6. Richfield Foundation Grant
5.6.1. Arin Knutson
5.6.1.1. Grant application for $2,000 has been submitted to purchase books for the Richfield library.

6. NEW BUSINESS
6.1. PTA President Resignation
6.1.1. Arin Knutson - submission of resignation as President of the SHPA PTA
6.1.1.1. Under Article VII > Section 6 - A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the executive board, notice of such election having been given. In case a vacancy occurs in the office of president, the vice-president shall serve notice of the election.
6.1.1.2. Motion to accept Arin Knutsons recognition as President of the SHPA PTA - John Leaf; 2nd - Grant Mongin
6.1.1.2.1. Vote - 5 Yes/1No

6.2. PTA President Election
6.2.1. Holly Ziebol
6.2.1.1. Call of nominations to fill the vacant President position.
6.2.1.1.1. Individual must be in good standing with in the SHPA PTA per Article VII > Section 1.
6.2.1.1.2. Individual must have attended 3 general meetings in current fiscal year per Article VII > Section 3.a.
6.2.1.1.3. Motion to appoint Zach Lee as President of the SHPA PTA to serve the positions remaining term, which ends June 2018 Grant Mongin- ; 2nd - John Leaf
6.2.1.1.3.1. Discussion
6.2.1.1.3.2. Vote - Unanimous
6.2.1.1.3.2.1. Abstain - Zach Lee

6.3. Vote to hold Board Election for vacancy in Secretary position
6.3.1. Tabled till next PTA meeting on Thursday, December 14th.

7. OPEN COMMENT PERIOD

8. NEXT MEETING: Thursday, December 14th from 6:30 - 8pm / Richfield Campus

9. ADJOURNMENT