

Seven Hills PTA: Board Meeting Agenda

Thursday, December 14th at 6:30pm: Richfield Campus

BOARD MEMBERS IN ATTENDANCE: Holly Ziebol, Zach Lee, Traci Flicek, John Leaf
Grant Mongin, Melissa Carpenter

1. CALL MEETING TO ORDER
 - 1.1. Introductions

2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. Will be meeting with Laura Finkel on Friday, December 15th to discuss results from today's meeting, review items to purchase for Richfield playground, discuss logistics regarding the Bloomington concert and how to support the Richfield library. Starting to work on preliminary items to target for the Boosterthon Fun-Run.
 - 2.2. Vice President
 - 2.3. Secretary: Membership Report
 - 2.3.1. 34 paid members
 - 2.4. Treasurer: Financial Statement

3. APPROVAL OF THE MINUTES
 - 3.1. Motion to approve meeting minutes of 11.9.17 -John Leaf ; 2nd - Grant Mongin
 - 3.1.1. Discussion
 - 3.1.2. Vote - unanimous

4. COMMITTEE REPORTS
 - 4.1. School Report
 - 4.1.1. John Leaf
 - 4.1.1.1. Next Capstone Fundraiser January 27th at Fat Lorenzo's, 4-8 pm \$5/ person, price is so low to get the volume of people.
 - 4.1.1.2. Elementary school library, 2 tiny bookshelves currently, a huge need currently since school is growing.
 - 4.1.2. Traci Flicek
 - 4.1.2.1. Winter celebration Wed., 12/20, winter concert dress code,
 - 4.2. School Board Report
 - 4.2.1. Molly Lee
 - 4.2.1.1. Student enrollment over-projected, so new students 4-7th coming in January, causing financial budget is strained
 - 4.2.1.2. Mrs. Wiederholt nominated for Teacher of the Year 2017-2018.
 - 4.2.1.3. Bus changes on the horizon for next school year.

- 4.3. Spirit Wear Committee
 - 4.3.1. No update
 - 4.4. Box Tops Committee
 - 4.4.1. Molly Lee
 - 4.4.1.1. Waiting for check for December \$650 (approximately)
 - 4.4.1.2. May need a motivator to increase participation
 - 4.5. Community Directory Committee
 - 4.5.1. No update
5. CONTINUING BUSINESS
- 5.1. Give to the Max Results
 - 5.1.1. Holly Ziebol
 - 5.1.1.1. Our goal was \$8000, brought in \$5700.
 - 5.1.1.2. Idea for next year- students can bring in change to add to a jar in classroom (competition) to get them involved and bring more awareness to parents
 - 5.1.1.3. Funds to be used for need of additional i-Pads for Bloomington Campus, replace Chromebooks for Richfield Campus.
 - 5.1.1.4. Planning to advertise what PTA bought with Give to the Max, may generate parents to donate more.
 - 5.2. Scholastic Book Fairs Results
 - 5.2.1. Melissa Carpenter
 - 5.2.1.1. Bloomington campus- \$7,025.36, scholastic dollars \$3800.
 - 5.2.1.2. Richfield campus currently at \$1800.
 - 5.2.1.3. Goal for spring book fair to match up with school event, i.e Academic night or Kindergarten round-up.
 - 5.2.1.4. Motion for the PTA to purchase all the books off the teacher wish lists - Melissa Carpenter; 2nd - Grant Mongin
 - 5.2.1.4.1. Discussion - None
 - 5.2.1.4.2. Vote - unanimous
 - 5.3. Richfield Foundation Grant
 - 5.3.1. Zach Lee
 - 5.3.1.1. Grant application for \$2,000 to purchase books for the Richfield library has been denied. School has already been informed.
6. NEW BUSINESS
- 6.1. Secretary Position Appointment
 - 6.1.1. Zach Lee
 - 6.1.1.1. Call for nominations to fill the vacant Secretary Position
 - 6.1.1.1.1. Individual must be in good standing with the SHPA PTA per Article VII > Section 1.

- 6.1.1.1.2. Individual must have attended 3 general meetings in current fiscal year per Article VII > Section 3a.
 - 6.1.1.1.3. Motion to appoint Sara Neu as Secretary of the SHPA PTA to serve the positions remaining term, which ends June 2018 - Zach Lee; 2nd - Grant Mongin
 - 6.1.1.1.3.1. Discussion - none
 - 6.1.1.1.3.2. Vote - unanimous vote
- 6.2. Used Uniform Sale
 - 6.2.1. Confirm if Roz Mongin is still interested in running it, then figure out the logistics.
- 6.3. Winter Concerts - DVD Sales
 - 6.3.1. Cheryl Brame
 - 6.3.1.1. PTA plans to have web link along with DVDs for sale.
 - 6.3.1.2. Concert starts @ approx. 9:00 and end at 10:30ish
 - 6.3.1.3. Will need 4-8 students from Capstone to help run the cameras.
 - 6.3.1.4. Hannah Pankratz offered print off handouts for sale of DVD and link.
 - 6.3.1.5. Todd Raaen will still be responsible for filming and DVD development. PTA to provide gift cards for Raaen and his staff.
- 6.4. Banners
 - 6.4.1. Zach Lee
 - 6.4.1.1. School administration has presented a request to the PTA to purchase banners for the gyms at both campuses, for the purpose of creating a sense of community.
 - 6.4.1.2. Bloomington banners x 2; one would have the C.A.R.E.S listed and the other would be the school song
 - 6.4.1.3. Richfield banners x 3; one would have the C.A.R.E.S listed, one would have the R.I.C.C.H.E.S listed and the other would be the school song.
 - 6.4.1.4. Estimated cost - \$1,007.91
 - 6.4.1.5. Proposal to utilize funds raised by Box Tops towards the cost of the banners. Currently, Box Tops has brought in ~\$650, with a goal of \$2,500.
 - 6.4.1.6. Motion to approve to purchase of banners (x5) for the school to place in the gyms - Zach Lee ; 2nd - Grant Mongin
 - 6.4.1.6.1. Discussion - none
 - 6.4.1.6.2. Vote - unanimous
- 6.5. Membership Committee Chair
 - 6.5.1. Zach Lee
 - 6.5.1.1. Motion to appoint Barry LeBlanc as the Membership Committee Chair - Grant Mongin; 2nd - Holly Ziebol
 - 6.5.1.1.1. Discussion - none
 - 6.5.1.1.2. Vote - unanimous

7. OPEN COMMENT PERIOD-

- 7.1. Bloomington Campus Family Dance
 - 7.1.1. Hannah Pankratz and Emily Hubble will coordinate
 - 7.1.2. Hold around Valentines Day, tentative dates February 9th or 23rd
 - 7.1.3. Ask Boosterthon to DJ if past individual can't DJ.
- 7.2. Parent education series
 - 7.2.1. PTA will coordinate with Laura Finkel about time and location,
- 7.3. John Leaf, need to seriously consider purchasing a bell system/ PA system for middle school. It will eliminate many issues,
- 7.4. Zach Lee - Email from Carl to see if anyone from PTA interested in serving on committee to write for a grant that would give us money to improve the infrastructure. John Leaf and Grant Mongin are interested.

8. NEXT MEETING: Thursday, January 11th from 6:30 - 8pm / Bloomington Campus

9. ADJOURNMENT