Seven Hills PTA: Board Meeting Agenda
Thursday, August 9th at 6:30 pm: Richfield Campus

BOARD MEMBERS IN ATTENDANCE: Holly Ziebol, Zach Lee, Jack Whitebread, Kim Grutsch
Grant Mongin, Melissa Carpenter

1. CALL MEETING TO ORDER
   1.1. Introductions

2. OFFICER REPORTS
   2.1. President
       2.1.1. No Updates
   2.2. Vice President
       2.2.1. No Updates
   2.3. Treasurer: Financial Statement
       2.3.1. Current balance is $41,000

3. APPROVAL OF THE MINUTES
   3.1. Tabled to approval of minutes from 5.17.18 till September meeting

4. COMMITTEE REPORTS
   4.1. School Report
       4.1.1. Jack Whitebread
           4.1.1.1. New teachers for school year - 1 for 2nd grade and 2 for 4th grade
           4.1.1.2. New teachers/staff report on August 20th and returning teacher/staff report on August 23rd
       4.1.2. Kim Grutsch
           4.1.2.1. New teachers for school year - 2 for 3rd grade, new gym and latin teachers for upper-school.
   4.2. School Board Report
       4.2.1. Molly Lee
           4.2.1.1. Parent surveys were received in June 2018 and the school board is currently reviewing responses
           4.2.1.2. Two new members joined the school board for the upcoming 2018-19 school year and one was re-elected. Additionally, executive board elections were held and Kim Hubertus is President, Lisa Barnidge is Vice President, Molly Lee is Secretary and is Treasurer
           4.2.1.3. 4th and 5th floor renovations at the Richfield campus are progressing and the Bloomington campus has received a new gym floor.
           4.2.1.4. The school has applied for a grant to improve the intersection at the Richfield campus.
4.2.1.5. In the July meeting, the new employee and student handbooks were approved.

4.2.1.6. The Board was informed that there was a major discrepancy regarding their budget for the upcoming 2018-19 school year, resulting in a deficit. Currently working with Accounting firm to better understand the error.

4.2.1.7. The school will again participate in the Bloomington Heritage Days parade and will have a tent at Penn Fest.

4.3. Spirit Wear Committee
4.3.1. Zach Lee

4.3.1.1. The PTA has decided to move all Spirit Wear sales to Education Outfitters of Minnesota. The PTA will still sell Friday t-shirts at select school events, but all other items will be handled by the vendor.

4.4. Box Tops Committee
4.4.1. Molly Lee

4.4.1.1. The goal for the 2018-19 school year will still be $2,500
4.4.1.2. Work on developing a school wide ‘prize’ for each collection period.
4.4.1.3. First collection period will be in November.
4.4.1.4. PTA will receive approximately $400 in December for end of year collection in May 2018.

4.5. Membership Committee
4.5.1. No update

5. CONTINUING BUSINESS
5.1. Used Uniform Sale
5.1.1. Zach Lee

5.1.1.1. Event will be Saturday, August 25th from 8:00 - 11:00 AM, with set-up on Friday, August 24th.
5.1.1.2. Prices are as follows for items: Plaid jumpers/skorts - $5; Pants/shorts/khaki skorts - $3; Sweaters/sweatshirts - $3; Polos - $2.
5.1.1.3. Donations will be accepted the week of August 20th.

5.2. School Supply Kits
5.2.1. Sara Neu

5.2.1.1. Kits will be arriving on August 22nd.
5.2.1.2. K - 5 kits distribution will be on August 24th for Bloomington and August 27th for Richfield. Kits for 6 - 8 will be handed out at Back-to-School night on Tuesday, August 28th.
5.2.1.3. Richfield still needs more volunteers.

6. NEW BUSINESS
6.1. Boosterthon Donation
6.1.1. Zach Lee
6.1.1.1. Motion to approve the release of $20,000 donation for the school administration to use for the purchase of classroom supplies for the 2018-19 school year, as part of the fundraising goal for the Boosterthon Fun Run - Zach Lee; 2nd - Melissa Carpenter

6.1.1.1.1. Discussion - None
6.1.1.1.2. Vote - unanimous

6.2. Teacher Welcome Back to School
6.2.1. Zach lee
6.2.1.1. PTA will support the funding of the professional development workshop breakfast on Thursday, August 23rd.

6.2.2. Arin Knutson
6.2.2.1. Will organize decoration of break room doors and teacher gift baskets.

6.3. Back-to-School Events
6.3.1. Zach Lee
6.3.1.1. The PTA will be selling Friday t-shirts at all back to school events, along with distributing 6 - 8 school supply kits. Additional items to distribute - Box Top information, PTA FAQ flyer, Tears and Cheers flyer and Back-to-School Picnic flyer

6.4. New Parent Breakfast/Tears and Cheers
6.4.1. Arin Knutson will support Richfield and Hannah Pankratz will support Bloomington. Both will work with Grant on logistics and budget.

6.5. Back-to-School Picnic
6.5.1. Zach Lee
6.5.1.1. Plan is to feed 1,000 people. Menu will be the same as years past.
6.5.1.2. Melissa to work on dessert option for the event
6.5.1.3. Grant to secure bounce houses
6.5.1.4. Zach to secure DJ/Entertainment
6.5.1.5. Zach to post and communicate for volunteers

7. OPEN COMMENT PERIOD
7.1. School Pop-up tent purchase
7.1.1. Molly Lee
7.1.1.1. The school board is requesting the PTA to purchase one of two pop-up tents that the school will use for promotional events and school activities. The PTA will be able to utilize the tents whenever they are needed for PTA events.
7.1.1.2. Motion to approve the funding for the purchase of a pop-up tent for the school board - Zach Lee; 2nd - Holly Ziebol
7.1.1.2.1. Discussion: Grant was concern that the school board purchase the tents and assumed the PTA would pay for one without fully vetting the purchase with the PTA.
7.1.2.2. Vote - 5 Yea, 0 Nea, 1 abstention

8. NEXT MEETING: Thursday, September 13th from 6:30 - 8pm / Richfield Campus

9. ADJOURNMENT