

Seven Hills PTA: Board Meeting Agenda

Thursday, October 11th at 6:30 pm: Richfield Campus

BOARD MEMBERS IN ATTENDANCE: Holly Ziebol, Zach Lee, Jack Whitebread, Kim Grutsch, Melissa Carpenter

1. CALL MEETING TO ORDER
 - 1.1. Introductions

2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. Notification for families to confirm and register with Family Information System has been sent out. To date 215 families have confirmed information.
 - 2.1.1.1. Kim has requested a flyer for family information system for teacher conferences for handout.
 - 2.1.2. Membership = 19
 - 2.2. Vice President
 - 2.2.1. No update
 - 2.3. Treasurer: Financial Statement
 - 2.3.1. Zach Lee - current balance is \$21,000.

3. APPROVAL OF THE MINUTES
 - 3.1. Motion to approve meeting minutes from 9.13.18 Holly Ziebol ; 2nd - Melissa Carpenter
 - 3.1.1. Discussion - None
 - 3.1.2. Vote - unanimous

4. COMMITTEE REPORTS
 - 4.1. School Report
 - 4.1.1. Kim Grutsch
 - 4.1.1.1. Teachers pass along thanks ahead of time for conference meals
 - 4.1.1.2. Richfield would prefer the PACER puppet show in November
 - 4.1.1.3. Carolyn will be ordering banners for the gym
 - 4.1.1.4. Music concert dates have not be set
 - 4.1.1.5. Richfield campus is instituting a facility request process for utilization of the gym and multipurpose room
 - 4.1.1.6. Request for the PTA to support prizes for the Academic fair in February 2018
 - 4.1.2. Jake Whitebread
 - 4.1.2.1. Teachers pass along thanks ahead of time for conference meals

- 4.1.2.2. PACER puppet show will be in November and need to confirm dates
 - 4.1.2.3. Request is to video/record main concerts at Bloomington, not band/choir concerts
 - 4.2. School Board Report
 - 4.2.1. Molly Lee
 - 4.2.1.1. Penn Fest and Heritage days were success for with good attendance at the parade by the community
 - 4.2.1.2. The school board thanks the PTA for purchasing one of the school tents
 - 4.2.1.3. The schools audit was clean and passed
 - 4.2.1.4. Town hall will be 6:30 PM October 23rd, at the Richfield campus. Confirmed that the PTA will pay for child care for event as part of Cap Stone. The structure will be a mini-board meeting with administration and committees providing updates and then allowing for Q&A.
 - 4.2.1.5. The school board review 1 and 3 year goals.
 - 4.2.1.6. The MN Classical Education Conference will host a parent conference regarding classical education on Oct. 17th.
 - 4.3. Box Tops Committee
 - 4.3.1. Molly Lee
 - 4.3.1.1. Box top collection period for the fall has started with all Box Tops needing to be turned in by Friday, October 26th and postmarked by November 1st. Goal for this period is \$800 of the total \$2,500.
 - 4.3.1.2. Announcement in the weekly updates on Friday, October 12th. Facebook post going out on Saturday, October 20th. Website has been updated with information. Email via Family Information system will be sent out on Saturday, October 20th. Volunteer spots have already been created.
 - 4.3.1.3. Still need to confirm with campuses regarding student prize for reaching goal. Richfield has stated K-3 = extra recess; 6-8 accessory day.
 - 4.4. Membership Committee
 - 4.4.1. No update
- 5. CONTINUING BUSINESS
 - 5.1. School Supply Kits
 - 5.1.1. Sara Neu
 - 5.1.1.1. School received check in the amount of \$924.19.
 - 5.2. Back-to-School Picnic
 - 5.2.1. Zach Lee
 - 5.2.1.1. Event was a success with over 800 hot dogs served.

- 5.2.1.2. Improvements for next year: paid teacher staff to monitor discipline, 30 minute slots for bounce house coverage, have food delivered to school day of event.
 - 5.2.1.3. Able to return unused perishable food. Retained all non-perishable food for school dance.
 - 5.3. Teacher Conference Dinners
 - 5.3.1. Zach Lee
 - 5.3.1.1. Reviewed volunteer sign-ups. Looking good but still have some gabs. Second announcement put in weekly update and via Facebook.
 - 5.4. Fall Dine-To-Donate Event
 - 5.4.1. Holly Ziebol
 - 5.4.1.1. Will communicate with Pot Belly to determine date for November.
 - 5.5. Give to the Max
 - 5.5.1. Zach Lee
 - 5.5.1.1. Arin Knutson continues to review for program structure and events. Idea is to have students bring in change and have online donations. Online donations will allow individuals to sponsor a student who will then entered into drawing for prizes.
 - 5.5.1.2. School has requested fundraising to go towards a security system at the Bloomington campus and all remaining funds to go to the Richfield campus for audio/vision/lights associated with the stage.
 - 5.6. Fall Book Fair
 - 5.6.1. Melissa Carpenter
 - 5.6.1.1. Dates are set for both Campuses
 - 5.6.1.1.1. Richfield - November 27 and 28th. 27th will be the evening. 3rd floor classroom already reserved.
 - 5.6.1.1.2. Bloomington - November 29th and 30th. 29th will be the evening. 30th is early release. Student center already reserved.
- 6. NEW BUSINESS
- 7. OPEN COMMENT PERIOD
- 8. NEXT MEETING: Thursday, November 8th from 6:30 - 8pm / Richfield Campus
- 9. ADJOURNMENT