

## SHPA PTA: December 2021 | Agenda

Attendees: Molly, Emily B., Emily H., Kim G, Jack W, Michelle G, Lina S.

Link to [PTA Calendar: 2021-2022](#)

#`	Topic	Lead	Discussion / Action
1	Call the meeting to order		
1.1	Welcome and Introductions	All	Welcome!
2	Officer Reports		
2.1	President Update	Molly C.	
2.2	Treasure Update (Financial status)	Emily H.	<p>Balance is \$80,412 Includes all GTM disbursements of \$9,300 + book fair profit (pre-invoice to Scholastic) Northstar Tavern dine to donate deposit is on the way</p> <p><b>Action: Emily H</b> will validate all GTM disbursements and ensure Scholastic invoices are paid. <b>Action: Molly</b> will write Brent and Carolyn to inform them that the GTM funds will be evenly divided between campuses</p>
3	Approval of Minutes	All Board Members	
3.1	<ul style="list-style-type: none"> <li>● Motion to Approve</li> <li>● Second</li> <li>● Opportunity to discuss</li> <li>● Voting</li> </ul>	All	<p>November minutes <a href="#">linked here</a></p> <p>Emily H. Motioned Kim G. Second Unanimous approval</p>
4	School Reports	Teacher Reps	
4.1	Richfield Campus	Kim G.	<p>Winter celebration planned for 12/22; in-classroom only with some parent volunteers Jan 3 – no school, free covid test kits distributed at two specific times that day</p>
4.2	Bloomington Campus	Jack W.	<p>Similar update to Richfield, PLUS a few new kiddos joining in January</p>
4.3	School Board	Renson A.	<p>School finished with a clean audit; this is the best rating for an audit</p> <p>Board approved a one-time bonus for all teachers and staff in thanks and recognition for the extra work done this school year to manage the impacts of the pandemic</p> <p>SHPA gender inclusion policy will be voted on in February and will include adjustments to the original policy – some modifications to language and parent input. Parent forum is set for tonight.</p>
5	Continuing Business	All	
5.1	Dine to Donate	Molly C.	<p>Northstar Tavern on Nov. 30 yielded \$212</p> <p>Next Dine to Donate is set for Jan 18 at Snuffy's in Bloomington. This is advertised already in our PTA corner of the Torch and on our <a href="#">PTA website</a>.</p> <p><b>Action: All</b> – We're still on the lookout for a Lead Volunteer to coordinate our 2022 events. Send any recruits to Molly</p>

			for easy training – low time-commitment and fun way to be involved with our awesome PTA team!
5.2	Book Fair Update	All	<p>Most profitable book fair ever – we sold more than \$15,500 in books, which beats our average by about \$3,500. Funds are converted into Scholastic Bucks. Each campus has between \$3k and \$4k in Scholastic Bucks to spend throughout the year.</p> <p>Good lessons learned from our book fair managers. Molly is documenting for next year. Thanks so much for the teamwork!</p>
<b>6</b>	<b>New Business</b>	<b>All</b>	
6.1	School Supply Kits: Update + Next Steps	Michelle	<p>See the discussion summary from EPI and Michelle – addresses our concerns about potential increase in kit spend, as well as concerns around customer service. <a href="#">LINKED HERE</a></p> <p>Good discussion with the board. Would like to validate refined school supply kit lists and pricing before determining the ship to home option.</p> <p>Michelle and Molly will complete the following action items. Once we confirm kit pricing, we'll determine if the ship to home option is feasible for our families. We'll bring an update to our Jan 11 PTA meeting.</p> <p><b>Actions: Michelle G.-- by Jan. 7</b></p> <ol style="list-style-type: none"> <li>1. Communicate to Beverly that EPI has won the bid</li> <li>2. Determine due date for confirming our reservation with EPI</li> <li>3. Determine due date for deciding ship to home vs. ship to school</li> <li>4. Determine due date for submitting refined school supply lists.</li> <li>5. Set time with Molly to review key dates and outline a parent and teacher communication plan</li> </ol>
6.2	Plan for SHPA Dance	Emily H.	<p>Dance will not happen in February as planned due to pandemic concerns.</p> <p><b>Action: Kim G. –</b> Reserve RC gym for April 15, and we'll confirm dance can occur once we're closer to that date.</p>
6.3	Plan for Used Uniform Sale	All	<p>Board aligned on the following pieces:</p> <ol style="list-style-type: none"> <li>1. Changing screens should be available for kiddos who want to try on uniforms for size.</li> <li>2. Do we need to update our Square Ap dongles? We'll look into this.</li> <li>3. Donations should be accepted the day before the sale and during the sale.</li> <li>4. Thursday start time should be 5:00 p.m.</li> <li>5. Saturday stop time needs to be noon so that we have time to clean up the tables by 1:00 p.m.</li> </ol> <p><b>Action: Kim G. and Lina S.</b> to connect with each other and work out the details. Will communicate these details back to the team.</p>
6.4	Key Dates for January + February	All	<a href="#">See PTA Event Calendar</a>
<b>7</b>	<b>Open Comment Period</b>	<b>All</b>	
7.1	Next Meeting: Tuesday, Jan. 11 Location: Online		

