

SHPA PTA Meeting Minutes

October 8, 2020

Board Members Present: Molly Corrigan, Jessie France, Kim Grutsch, Jack Whitebread, Emily Hubble, Kim Carlson, Lisa Barnidge

#	Topic	Lead	Discussion / Action
1	Call the meeting to order		
1.1	Welcome and Introductions	Molly C.	
2	Officer Reports		
2.1	President Update: PTA system & process <ul style="list-style-type: none"> • Confirm weekly newsletter process • New member welcome letter • Volunteer "How To" template • Email box management proposal 	Molly C.	<ul style="list-style-type: none"> • Discussed creating Volunteer "How To" templates for each event. Template can be passed from year to year. • Jessie & Molly trained on PTA membership toolkit. • ACTION: Board members to look at member welcome materials and provide feedback by EOW, 10/12.
2.2	Treasure Update (Financial status)	Emily H.	<ul style="list-style-type: none"> • Account Balance: \$7800.21 • Reimbursement for \$2,500 to Middle School furniture is outstanding. Need receipt for reimbursement. • Kim Grutsch has check for \$1,100 check in Bloomington PTA mailbox.
2.3	Member at Large Update (Parent Liaison role)	Kim C.	<ul style="list-style-type: none"> • No activity to report.
2.4	VP Update (Open)	Jessie F.	<ul style="list-style-type: none"> • No additional updates.
3	Approval of Minutes	All Board Members	
3.1	<ul style="list-style-type: none"> • Motion/Discussion/Voting 		<ul style="list-style-type: none"> • Motion to Approve (Emily) • Second (Kim Grutsch) • Discussion: Meeting minutes will be posted on PTA website each month. • Voting: Unanimously approved
4	School Reports	Teacher Representatives	
4.1	Richfield Campus <ul style="list-style-type: none"> • 	Kim G.	<ul style="list-style-type: none"> • Student/Parent/Teaches conferences next week / virtually and in-person. • Families had opportunity to switch learning model on 10/19. As a result, more students are moving to distance learning model. • Infection rate is increasing • Middle school holding presidential election. • Middle school honor council & art club will be beginning. • School looking for suggestions to boost teacher moral.
4.2	Bloomington Campus	Jack W.	<ul style="list-style-type: none"> • Student/Parent/ Teacher Conferences being held next week. • Adjustment will be made to cohorts, due to students moving to distance learning model.

			<ul style="list-style-type: none"> September VIP Ceremony held virtually.
4.3	School Board	Lisa	<ul style="list-style-type: none"> Both campuses have successfully implemented learning models. School Board continuing to evaluate learning models as COVID infection rate rises. Current model is difficult to support due to staffing, operational accommodations to support ill children and impact of other seasonal illnesses. Campuses have upgraded air filtration systems in preparation for Winter months. These systems requiring more frequent maintenance. School board will revisit learning models during school breaks (Thanksgiving & Winter). State of MN has budget deficit, anticipating educational payment shift. State can decide to shift to 70/30 payment shift, possibly leaving school at a deficit. Charter schools are unable to levy to make up deficits. SHPA would need to take loans to cover financial challenges. Discussed ways for PTA to assist buying classroom supplies for teachers, etc.
5	Continuing Business	All	
5.1	Teacher Conference Dinner Update	Jessie F.	<ul style="list-style-type: none"> PTA will provide meal for Tuesday evening meal from Pot Belly. Discussed UBER eats gift card for distance learning teachers. ACTION: Jessie to work with Emily, to evaluate meal options.
5.2	New Teacher Spirit Wear	Jessie F.	<ul style="list-style-type: none"> Order has been placed and items will be delivered to new staff when they arrive.
5.3	Box Top Collection	Emily H.	<ul style="list-style-type: none"> Online system is showing a total of \$49 Digital system has been challenging to promote.
5.4	Pacer Puppet Show	Emily H.	<ul style="list-style-type: none"> SHPA to pilot a virtual puppet show with Pacer. Pacer offering virtual session free but requesting participation in feedback loop. Pacer offering 3 sessions free (both campuses), with shows targeting K-3/ Teacher Representatives to choose one teacher from each campus that could actively participate in feedback process Kim to explore Richfield campus, Jack offered to volunteer for Bloomington campus. Jessie to send form to fill out Based on feedback from pilot, Pacer will decide if can offer more widely. ACTION: Kim to identify Richfield campus teacher/classroom.

			<ul style="list-style-type: none"> ACTION: Jessie to send Pacer forms that need to be completed and returned to Kim/Jack.
5.5	Scholastic Book Fair	Kim C.	<ul style="list-style-type: none"> Targeting Nov 16th – Nov 20th, Options for hosting bookfair include book-kits for a drive-thru format and virtual fair Decision made to offer virtual bookfair.
5.6	Dine to Donate	Kim C.	<ul style="list-style-type: none"> Will move forward with event at Chipotle. Targeting to host mid-November.
5.7	Used Uniform Sale	Kim G. & Jack W.	<ul style="list-style-type: none"> Both campuses are supportive of holding mid-year sale. ACTION: Molly, Kim and Jack to discuss date & location for sale. ACTION: Consider Molly to create a Facebook poll to measure if there's interest in a mid-year sale.
5.8	PTA response to Bloomington family	Kim G.	<ul style="list-style-type: none"> PTA to put together gift basket for family. Suggestions to include music & restaurants gift cards, comfortable clothes ACTION: Molly to identify contact discuss family's needs. ACTION: Emily to determine budget for gift basket.
5.9	Teacher Wish List	Zach L. or Molly C.	<ul style="list-style-type: none"> ACTION: Molly to provide update to Board Members via email.
5.10	Give to the Max	Molly C.	<ul style="list-style-type: none"> ACTION: Molly to reach out to Carl, Ryan and Caroline to suggest and identify needs that can be promoted during campaign.
5.11	Volunteer Lead Information	Molly C.	Linked here
6	New Business	All	
6.1	PTA Secretary Role	Molly C., All	<ul style="list-style-type: none"> Item tabled until next meeting.
6.2	Seven Hills digital presence / community building discussion: What does this look like for us as a PTA?	Molly C., All	<ul style="list-style-type: none"> Item tabled until next meeting.
7	Open Comment Period	All	
		Zoom	<ul style="list-style-type: none"> Next Meeting: November 12 6:30p Meeting adjourned at 8:00 PM.