

**SHPA PTA: August 2021 | Meeting Minutes**

**Attendees: Molly, Emily B, Emily H, Kim G, Jack W, Michelle G, Jenny, Dana (parent), Brian (parent), Delaney (parent), Lisa B (School Board Member)**

[Link to PTA Calendar: 2021-2022](#)

#`	Topic	Lead	Discussion / Action
<b>1</b>	<b>Call the meeting to order</b>		
1.1	Welcome and Introductions	All	Welcome!
<b>2</b>	<b>Officer Reports</b>		
2.1	President Update: <ul style="list-style-type: none"> <li>• Vice President Appointment</li> <li>• Interim Treasurer Role</li> </ul>	Molly C.	Vice President Elect: <b>Emily Baumbach</b> bio: <i>Hello,            My name is Emily and I'm from Bloomington, MN. I have a love of helping others, and a passion for community. This year my daughter is starting Kindergarten at Seven Hills Bloomington Campus, and I thought it would be a great opportunity to get involved. I'm going out for PTA VP because I want to create connections and help build community with the families at Seven Hills. I really want to be involved with my daughter's school and meet new people.</i>  Board Voted on VP role: <ul style="list-style-type: none"> <li>• Unanimous aye - She's elected in!</li> </ul> Treasurer role is open <ul style="list-style-type: none"> <li>• Emily H has graciously accepted to continue until someone is named.</li> <li>• Contact <a href="mailto:sevenhillspta@gmail.com">sevenhillspta@gmail.com</a> if interested</li> </ul>
2.2	Treasure Update (Financial status)	Emily H.	<ul style="list-style-type: none"> <li>• Current balance is \$104,000 - Great way to start out the year!               <ul style="list-style-type: none"> <li>◦ This includes spirit wear spend too.</li> </ul> </li> </ul>
<b>3</b>	<b>Approval of Minutes</b>	<b>All Board Members</b>	
3.1	<ul style="list-style-type: none"> <li>• Motion to Approve</li> <li>• Second</li> <li>• Opportunity to discuss</li> <li>• Voting</li> </ul>	All	June minutes <a href="#">linked here</a> <ul style="list-style-type: none"> <li>• Kim motioned, Emily B seconded to approve minutes.</li> <li>• Minutes Approved.</li> </ul>
<b>4</b>	<b>School Reports</b>	<b>Teacher Reps</b>	
4.1	Richfield Campus	Kim G.	<ul style="list-style-type: none"> <li>• New staff / teacher training Aug 23</li> <li>• Staff returns Aug 26</li> <li>• Back to school/assessment/open house is together on Aug 30-31</li> <li>• Middle School open house Aug 31, 4-6 pm</li> <li>• New hires:               <ul style="list-style-type: none"> <li>◦ Troy Matteson - Latin/Art position</li> <li>◦ Art teacher for middle school hired</li> <li>◦ Marcus hired for family liaison</li> </ul> </li> </ul>
4.2	Bloomington Campus	Jack W.	<ul style="list-style-type: none"> <li>• Same dates as Richfield for new staff/all staff return (Aug 23/26)</li> <li>• Reading assessments/back to school open house Aug 30-31</li> <li>• Teachers will be making postcards for students, and will be sent out on the 20th.</li> </ul>

			<ul style="list-style-type: none"> <li>○ Parents may be contacted prior to receiving the postcard to set up assessments. (parents may want to keep it a secret until post card arrives)</li> <li>● New hires: <ul style="list-style-type: none"> <li>○ 1st, 2nd and 5th grade positions hired</li> </ul> </li> </ul> <p>Does PTA purchase spirit wear for new teachers?</p> <p>Emily H has contact at Educational outfitters. <b>Action:</b> Molly/Emily B to follow up on .</p>
4.3	School Board	Lisa B	<ul style="list-style-type: none"> <li>● Lisa gave an overview of the Board for parents present.</li> <li>● Two new community members elected</li> <li>● Federal funding from COVID has been utilized for maintaining and creating physical spaces safer, as well as some additional staffing <ul style="list-style-type: none"> <li>○ Additional federal funds planned for this year</li> </ul> </li> <li>● Mask guidance - schools are following guidance and plan to utilize the same protocol. <ul style="list-style-type: none"> <li>○ Some school districts require masks, while others remain optional.</li> <li>○ Next board meeting coming up, can't guarantee things will change.</li> </ul> </li> <li>● Emergency peace time ended, and so did the ability to do online board meetings. No longer online - in person only. Looking at live stream ability for board meetings. (main issue is technology)</li> <li>● <b>Ask of PTA:</b> How can Board learn of any concerns for families in order to maintain learning this year?</li> </ul>
<b>5 Continuing Business</b>			<b>All</b>
5.1	School Supply Kits: Update + Next Steps	Molly C. / Michelle	<ul style="list-style-type: none"> <li>● Some parents wanted to still order kits after the cut off - so communication was sent out regarding that. <ul style="list-style-type: none"> <li>○ Kits can be direct-shipped to family's homes - however contents may slightly differ from original kits and cost significantly more due to shipping..</li> </ul> </li> <li>● Overall kit sales were up 24% from last year!</li> <li>● All extra OR extraneous kits from either campus to be brought to Richfield campus to be held &amp; stored (may be needed later, or students may have missed pick up, etc.)</li> <li>● Actively recruiting volunteers for receiving the kits, sorting, labeling and distributing! <ul style="list-style-type: none"> <li>○ Was included in the newsletter but Molly will also do another email blast</li> </ul> </li> <li>● Link to sign up <b>Action:</b> (Molly add link Here)</li> </ul>
5.2	Dine to Donate: Chipotle, Aug 18	Molly (for Kim C)	<ul style="list-style-type: none"> <li>● Chipotle is a popular site! We have had great turnouts!</li> <li>● August event is @ Chipotle off 66th &amp; Hwy 77.</li> </ul>

			<ul style="list-style-type: none"> <li>PTA newsletter announced. <b>Action:</b> Molly will include in another email blast.</li> </ul>
5.3	Used Uniform Sale: Progress + any needs for wrap up	All	<ul style="list-style-type: none"> <li>Parents are appreciative of having a weekend date/time</li> <li>Sale today went great!</li> <li>Sale is from 1-5 pm tomorrow, and 9-12 Sat <ul style="list-style-type: none"> <li>More volunteers for tear down would be great!</li> </ul> </li> <li>Uniform donations no longer accepted (with the exception of plaid). Parents can email size and quantity if they still have donations. <ul style="list-style-type: none"> <li>Keep a bin in each office for plaid donations - <b>Action:</b> need owner to set this up</li> </ul> </li> <li>Possibly have another sale in Feb (with donation collections in Jan?)</li> </ul>
<b>6</b>	<b>New Business</b>	<b>All</b>	
6.1	Back to School Night		Monday, August 30 10a to 6p (BC and RC Elementary) Tuesday, August 31 8a to 12p (BC and RC Elementary) Tuesday, August 31 4p to 6p (RC Middle) <p>Confirm PTA Table Volunteers:</p> <ul style="list-style-type: none"> <li><b>Action:</b> Kim/Jack to follow up if we can set up a booth/table? <ul style="list-style-type: none"> <li>May not need people present the entire time.</li> </ul> </li> </ul> <p>Confirm PTA promo materials:</p> <ul style="list-style-type: none"> <li><b>Action:</b> Molly put together a quick 1-pager about the PTA, and a calendar of events. We can use this at the table.</li> <li>Add Spirit wear to the table</li> </ul> <p>Interactive Message Board for parents?</p> <ul style="list-style-type: none"> <li>Can we do some sort of message board/messenger for parents on Membership Toolkit? <b>Action:</b> Jenny to dig in</li> <li>Can we make spirit wear available on Membership Toolkit? <b>Action:</b> Jenny to dig in</li> </ul>
6.2	Tears and Cheers		<ul style="list-style-type: none"> <li>First day of school - Donuts and coffee with fellow parents - mainly Kindergarten students or new to SHPA. <ul style="list-style-type: none"> <li>Sept 7th - 8:30 - 10:00 am</li> </ul> </li> <li>Chance to meet other families, find out who's in each classroom, etc.</li> <li>Next Steps: <ul style="list-style-type: none"> <li>Need volunteers for each campus _ <b>Action:</b> Bloomington location TBD. Emily G to let Jenny know Richfield location.</li> <li><b>Action:</b> Volunteers to bring coffee/donuts: Emily H - Bloomington, Jenny - Richfield</li> </ul> </li> </ul>
6.3	Dine to Donate	Molly (for Kim C)	Wednesday, August 18 -- Chipotle Richfield <b>Action:</b> Continue communicating to families <p>Possibilities for September - Savoy in Bloomington or North Star Tavern <b>Action:</b> Kim will let us know Sept location</p>
6.4	Back to School Picnic	Molly	Most all in favor of this event, but need to figure out date/location/food, etc. <p>Need to follow up with school to see if we can do it and what COVID concerns are. <b>Action:</b> Molly will propose a late September date to Brent/Carolyn and look for volunteers if it gets approved.</p>

6.5	October Event Review + Next Steps	Molly	<p>Bookfair:</p> <ul style="list-style-type: none"> <li>• Kim C - taking lead on Bookfair. <b>Action:</b> Need another volunteer to help her</li> </ul> <p>Pacer Puppet show:</p> <ul style="list-style-type: none"> <li>• <b>Action:</b> Emily H and Kim G to meet, transition ownership</li> </ul> <p>Amazon Teacher Gift Cards:</p> <ul style="list-style-type: none"> <li>• Kim G - asked about this. Can we use funds from Boosterthon?</li> <li>• PTA has full decision rights on how to spend the money, but will wait until Emily has quantity needed so dollar amount can be determined. PTA to also involve Brent/Carolyn as well. <ul style="list-style-type: none"> <li>○ <b>Action:</b> Kim/Jack to get quantity of teachers and EAs to Emily H</li> </ul> </li> <li>• \$XX for each teacher and EA at each campus (amount TBD) <ul style="list-style-type: none"> <li>○ Vote to commit to this plan: unanimous</li> </ul> </li> </ul>
<b>7</b>		<b>All</b>	
7.1	Next Meeting: September 9	Decision needed	<ul style="list-style-type: none"> <li>• Will look at doing alternating dates - Tues/Thurs evenings <ul style="list-style-type: none"> <li>○ 1 at an earlier time, 1 at a later time</li> <li>○ Childcare provided at all meetings</li> </ul> </li> <li>• Move September meeting to the 14th? <ul style="list-style-type: none"> <li>○ location / time TBD <b>Action:</b> Molly to let PTA know</li> </ul> </li> </ul>