

Seven Hills PTA: Board Meeting Agenda

Thursday, September 18th at 6:30 pm: Online meeting

BOARD MEMBERS IN ATTENDANCE: Molly Corrigan, Jessie France, Kim Grutsch, Jack Whitebread, Emily Hubble, Kim Carlson

1. CALL MEETING TO ORDER

1.1. Introductions

2. OFFICER REPORTS

2.1. President: Confirmation of Board Member Role

2.1.1.1. Teacher Liaison

2.1.1.1.1. Communicates between PTA/ School Administration & Staff with support of President as needed.

2.1.1.1.2. Liaison between PTA & Staff

2.1.1.2. Member-at-Large

2.1.1.2.1. Provide parent feedback & input

2.1.1.3. Treasurer

2.1.1.3.1. Monthly financial updates & statements

2.1.1.4. Vice-President

2.1.1.4.1. Co-facilitates PTA meetings

2.2. Treasurer: Financial Report

2.2.1. Current Balance: (We'll get this from Emily on Oct. 8.)

3. APPROVAL OF THE MINUTES

3.1. Motion to approve meeting minutes from August 18th PTA meeting - Jessie France

3.1.1. Second – Emily Hubble

3.1.2. Discussion- None

3.1.3. Voting –Unanimous

4. SCHOOL REPORTS

4.1. Teacher Reports

4.1.1. Richfield Campus – Kim Grutsch

4.1.1.1. Student tech dispersal at end of week

4.1.1.2. Campus is continuing to recruit and hire additional Educational Assistants.

4.1.1.3. 7th student bus will be added at Richfield Campus

4.1.2. Bloomington – Jack Whitebread

4.1.2.1. Student tech dispersal at end of week

4.1.2.2. Continuing to work on new routines including a dismissal process

4.1.2.3. Campus has been impacted by a recent 5th teacher resignation

4.2. School Board Report

4.2.1. Representative not in attendance. The following update was emailed week of September 14:

- School is meeting with state and local officials on the COVID-19 Regional Response Team and continue to monitor updated county and city-level data
- School held a family forum during staff workshops centered on educational equity and anti-racism
- School organized childcare for essential workers and busing, lunch, and technology for eligible families

- School is replacing handle faucets with motion sensors and adding water bottle filler as these arrive and is upgrading air filtration and purification with daily custodial disinfection schedules in place
- The school's budget is tracking appropriately at this time in the year, but we are watching changes that will be happening with the state budget deficit and other possible legislative funding changes that will impact the school's budget this year and going forward.
- There was an accident that caused a flood at the Richfield campus, and the damage has been fixed. The school has been working at both campuses to prepare for hybrid learning and adding additional safety measures and the appropriate social distancing.
- The board had a working session in August where they reviewed their progress on the school's strategic plan.

5. CONTINUING BUSINESS

5.1. 2020-2021 Calendar of Events and Activities

- 5.1.1. Discussed upcoming Fall events
- 5.1.2. Teacher Conference Dinner (October 13th-15th) unsure conference format, will confirm and determine how to proceed
- 5.1.3. Box Tops Collection (October 19th-23rd) – Emily to outreach to Molly Lee for direction on how to proceed
- 5.1.4. Give to the Max – Will inquire with School Administration about outstanding needs that fund raising efforts could be used for
- 5.1.5. Scholastic Book Fair – Will research revised format & seek out additional details from former PTA members
- 5.1.6. Dine to Donate – PTA hosted 2-3 events throughout the year. Will explore which businesses are continuing to offer events and discuss at next meeting

5.2. Teacher wish lists

- 5.2.1. Some of the list have expired links, will outreach to teachers and ask to update

5.3. Used Uniform Sale

- 5.3.1. Discussed holding one or two additional mid-school year sales
- 5.3.2. Will consider holding sale in late November/early December
- 5.3.3. Teacher representatives from both campuses will explore additional used uniform sales, available space and any constraints

5.4. School Supply Kits

- 5.4.1. Teacher representatives will confirm additional school kits delivered at both campuses
- 5.4.2. Additional kits are stored at Richfield campus if needed for dispersal
- 5.4.3. Any remaining kits will be donated to the PTA childcare group for use

5.5. Pacer Puppet Show

- 5.5.1. Emily to follow-up with Jen LaFont and determine if Pacer will be hosting in-person or virtual sessions

5.6. Richfield Campus funding request

- 5.6.1. Administration has requested the purchasing of furniture for middle school common area
- 5.6.2. Request will be revisited later in school year

6. NEW BUSINESS

6.1. PTA Board Communication Channels

- 6.1.1. Discussed previous channels did not work for all Board Members (Face Book Instant Messenger & Webchat)

- 6.1.2. Board members to consider using Whatsapp? & communicate preference to Molly
 - 6.2. Host virtual parent meetings
 - 6.2.1. Discussed pairing with PTA meeting.
 - 6.2.2. Molly to coordinate, send topics and agenda
 - 6.3. Brainstorm ways to help the community / MSL Middle School Student
 - 6.3.1. Bloomington campus has been coordinating with Grandmother
 - 6.3.2. Kim Grutsch to find inquire about family's needs and will report back
 - 6.4. New Teacher Spirit Wear
 - 6.4.1. Have received several requests from new teachers
 - 6.4.2. Will ask that all requests are submitted by September 18th
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- 1. OPEN COMMENT PERIOD
 - 1. NEXT MEETING: October 8th from 6:30 - 8pm /Online
 - 1. ADJOURNMENT – Meeting adjourned at 8 PM.