

Seven Hills PTA: Board Meeting Minutes

Thursday, November 14th at 6:30 pm: Richfield Campus

BOARD MEMBERS IN ATTENDANCE: Zach Lee, Jessie France, Kim Grutsch, Jack Whitebread, Jodi Laframboise, Jen LaFont

1. CALL MEETING TO ORDER
 - 1.1. Introductions

2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. New budget line item: \$200-300 gifts for staff/family
 - 2.1.2. Jessie and Zack meeting with school board in December - 3 year plan
 - 2.1.2.1. Internal fundraising and community building
 - 2.1.2.2. Alumni association and external fundraising
 - 2.1.2.3. School supply kits - request for proposals submitted
 - 2.1.2.4. Only one concert will have DVD sales this year
 - 2.2. Treasurer: Financial Statement
 - 2.2.1. School supply kit \$2,110 (including \$1000 grant)
 - 2.2.2. Budget updated
 - 2.2.2.1. Box tops: \$663
 - 2.2.2.2. Back to school picnic, spent more than allotted
 - 2.2.2.3. Total amount in account: \$6,652, no pending expenses currently

3. APPROVAL OF THE MINUTES
 - 3.1. Approved. Discussion: None

4. SCHOOL REPORTS
 - 4.1. Teacher Reports
 - 4.1.1. Jack - Bloomington:
 - 4.1.1.1. 1st grade puppet show this week, December show for Kindergarten
 - 4.1.1.2. eWallet for book fair emphasized
 - 4.1.1.3. Early release 11/26 - 2pm
 - 4.1.1.4. December 2nd - second trimester begins
 - 4.1.1.5. Student ambassadors to help at book fair
 - 4.1.2. Kim - Richfield:
 - 4.1.2.1. New 6th grade math curriculum: Math in Focus (Singapore math)
 - 4.1.2.2. Middle school motivational speaker next week
 - 4.1.2.3. 2nd grade Tall Tale presentation

4.1.2.4. Student ambassador program has been successful: food drive, Friday announcements

4.2. School Board Report

4.2.1. Lisa Barnidge

4.2.1.1. Town Hall - 5 people attended

4.2.1.2. Strategic plan began 3 years ago (Seven Hills pillars)

4.2.1.3. Budget reserve 9% currently

4.2.1.4. Staff retention 95%

5. CONTINUING BUSINESS

5.1. PTA Speaker Series

5.1.1. Low turnout, attendees highly engaged

5.1.2. Post photo after

5.1.3. Email info in advance specifically from PTA 3 weeks, one week and 1-2 days ahead of presentation

5.1.4. Mailing to go out through infinite campus

5.1.5. 4th and 5th grade teacher emails

5.2. Box Tops

5.2.1. Creative ways to go digital

5.3. PACER puppet show

5.3.1. 1st grade done, kindergarten scheduled

5.4. Give-to-the-Max

5.4.1. \$4,270 raised by 53 people

5.4.2. Proceeds being split 50/50 between both campuses

5.5. Book fairs

5.5.1. PTA purchase books at RC book fair

5.5.2. RC Tuesday/Wednesday

5.5.3. BC Thursday/Friday

5.5.4. Upper grade students helping with kindergarten and 1st grade

5.5.5. RC: Upper school students will need a pass

6. NEW BUSINESS

6.1. Dine-to-Donate

6.1.1. December 16 5pm-9pm Chipotle - both Richfield locations

6.1.2. Online orders are not included

6.1.3. Start communicating right after Thanksgiving break

6.2. Book Donation Drive

6.2.1. Late January to early February

6.2.2. PTA to finalize plan in December

6.3. Open Houses

6.3.1. RC: Tuesday; BC: Thursday

7. OPEN COMMENT PERIOD

- 7.1. Family Dance - Sarah Stadler to help organize
 - 7.1.1. Emily - will determine space availability
 - 7.1.2. Kim - capstone contact
 - 7.1.3. Boosterthon DJ
 - 7.1.4. Finalize the date in December
 - 7.2. Loeffler copy machine connection
8. NEXT MEETING: Thursday, December 12th from 6:30 - 8pm / Richfield Campus
9. ADJOURNMENT