

Seven Hills PTA: Board Meeting Minutes

Tuesday, August 18th at 6:30 pm: Online meeting

BOARD MEMBERS IN ATTENDANCE: Jessie France, Kim Grutsch, Jack Whitebread, Emily Hubble, Zach Lee

1. CALL MEETING TO ORDER
 - 1.1. Introductions

2. OFFICER REPORTS
 - 2.1. President
 - 2.1.1. No update.
 - 2.2. Treasurer: Financial Statement
 - 2.2.1. Current balance is \$8,355.78.

3. APPROVAL OF THE MINUTES
 - 3.1. Motion to approve meeting minutes from July 9th PTA meeting - Kim Grutsch
 - 3.1.1. Second - Emily Hubble
 - 3.1.2. Discussion - None
 - 3.1.3. Vote - Unanimous

4. SCHOOL REPORTS
 - 4.1. Teacher Reports
 - 4.1.1. Kim
 - 4.1.1.1. RC campus is working on schedules and hybrid models for upcoming school year
 - 4.1.1.2. Campus is preparing for social distancing and safety precautions
 - 4.1.1.3. RC Assessments August 31st
 - 4.1.1.4. PTA closet has been moved
 - 4.1.2. Jack
 - 4.1.2.1. Expecting to have student rosters and lists tomorrow, August 19th
 - 4.1.2.2. BC Assessments August 31st
 - 4.1.2.3. Campus is preparing for social distancing and safety precautions
 - 4.2. School Board Report
 - 4.2.1. Molly Lee
 - 4.2.1.1. School board has approved the hybrid option for the upcoming school year.
 - 4.2.1.2. School board has granted administration emergency powers to change the model during the school year.
 - 4.2.1.3. School has switched to an accounting firm.

- 4.2.1.4. School has a \$500k surplus
- 4.2.1.5. Jessica Marcy resigned and Jeanine Rone has stepped in to fill the remaining term.
- 4.2.1.6. School Board meeting on Thursday, September 3rd will be held in person at the Richfield Campus.

5. CONTINUING BUSINESS

- 5.1. 2020-21 Calendar of Events and Activities
 - 5.1.1. Reviewed upcoming events scheduled for August and September
- 5.2. Teachers welcome back
 - 5.2.1. New teachers will be back on Monday, August 24th and current teachers on Thursday, August 27th.
 - 5.2.2. Provide a gift for new teachers. Examples - Welcome note, gift, free spirit wear item.
 - 5.2.3. Work with school administration to determine the best way to welcome back all teachers on Thursday, August 27th based on COVID P&Ps. Examples are coffee, donuts, and bagels.
- 5.3. Teacher wish lists
 - 5.3.1. Teacher wish lists are still being created, with K - 5 lists completed.
 - 5.3.2. Communication to be sent out to teachers outlined the wish lists purpose and how to communicate to families.
 - 5.3.2.1. Will post 6-8 and specialist links on the PTA website and ask that a link be placed on the teachers/specialists page.
- 5.4. Used Uniform Sale
 - 5.4.1. Logistics
 - 5.4.1.1. Utilize gym or possibly go outside
 - 5.4.1.2. Limit number of individuals with in the sale
 - 5.4.1.3. Sale time 8:00 AM to 12:00 PM
- 5.5. School Supply Kits
 - 5.5.1. Jenny Reyes
 - 5.5.1.1. Orders will be delivered to both campuses on Thursday, August 27th.
 - 5.5.1.2. 164 at BC and 94 at RC
 - 5.5.1.3. Will be working with the school administration regarding determining students who will be hybrid vs. distance learning.
 - 5.5.1.4. Will need to coordinate volunteers on August 27th. Need 4.
- 5.6. Back-to-school Night
 - 5.6.1. Back-to-school night will be held virtually.
 - 5.6.2. Provide school with information regarding PTA to include in communication out to school community
- 5.7. Spirit Wear

- 5.7.1. Will not be pursuing the purchase of spirit wear for the 2020-21 school year because at this point Friday's will be distance learning.
- 5.8. Pacer Puppet Show
 - 5.8.1. Jen Lafont is working with Pacer to determine if they will be hosting in person virtual sessions.
- 5.9. New Family Breakfast
 - 5.9.1. Will not pursue an in person event.
 - 5.9.2. Looking to pursue a welcome note and gift.
 - 5.9.3. As part of item 6.4 Host Virtual parent meeting, idea to host a New Family roundtable 2 weeks after the start of the school year.

6. NEW BUSINESS

6.1. PTA Elections

- 6.1.1. Teacher Representatives
 - 6.1.1.1. Richfield: Kim Grutsch
 - 6.1.1.2. Bloomington: Jack Whitebread
- 6.1.2. Ballot vote for following positions:
 - 6.1.2.1. President
 - 6.1.2.1.1. Candidate(s): Molly Corrigan
 - 6.1.2.1.1.1. Elected by acclamation
 - 6.1.2.2. Secretary
 - 6.1.2.2.1. Candidate(s): Timothy Lebens
 - 6.1.2.2.1.1. Elected by acclamation
 - 6.1.2.3. Member-at-large
 - 6.1.2.3.1. Candidate(s): Kim Carlson
 - 6.1.2.3.1.1. Elected by acclamation
- 6.2. Richfield Campus funding request
 - 6.2.1. Administration has requested the purchasing of furniture for middle school common areas. Preliminary allocation of \$2,500 for initial purchase of supplies. Will review the current budget to determine if more funds can be provided immediately.
- 6.3. Bloomington Campus funding request
 - 6.3.1. Administration to purchase classroom rugs for the upcoming 2020-21 school year. Allocation of \$1,000 to purchase rugs for two teachers requesting new rugs.
- 6.4. Host virtual parent meetings
 - 6.4.1. Request from administration for the PTA to help host virtual parent meetings/services throughout the school year. Examples: Calming room, links to resources, virtual parent roundtables and/or virtual parent presentations.

7. OPEN COMMENT PERIOD

8. NEXT MEETING: September, 10th from 6:30 - 8pm /Online

9. ADJOURNMENT