



## MESA REPUBLICAN WOMEN STANDING RULES

- Section 1. CLUB MEMBERSHIP ROSTER:** The Club Membership Roster is the sole property of Mesa Republican Women’s Club and may not be used for any other purpose.
- Section 2. MEMBERSHIP DUES**
- A. The annual Active Membership dues and the annual Associate Membership dues shall be determined by a majority vote of the Executive Committee, in writing or electronically.
  - B. New Members or Associates who join the Club for the first time in September or October of any year shall pay a reduced membership fee to be determined by the Executive Committee.
  - C. New Members or Associates who join in November or December of any year, shall have their membership dues be considered as paid in full for the following year.
  - D. Membership dues are non-refundable.
  - E. To cover Club expenses, dues may be increased as deemed necessary by the Executive Committee.
- Section 3. CLUB MEETINGS**
- A. The Club shall invite only Republicans as speakers, presenters or program participants and will allow only Republicans to address the Club members.
  - B. The Club and its individual members shall treat every Republican candidate with respect and courtesy.
  - C. The cost of attending the regular monthly Club meeting shall be determined by the Executive Committee. A buffet luncheon is included in the cost of the meeting.
  - D. Meeting reservations are required and are due the weekend before the regular monthly meeting. **A reservation made is a reservation paid!** If an individual is unable to attend and the reservation is not canceled two (2) days prior to the meeting, payment of the meeting fee is required. A letter requesting reimbursement shall be sent to the member or the guest.
  - E. The Club strongly encourages its members to invite guests. The member who invites a guest is responsible for ensuring the guest is aware of the reservation policy.
  - F. Membership meetings will be held the first Thursday of every month with the option of a vacation break for the months of July and August. The break will be determined by a majority vote of the Executive Committee.
- Section 4. AzFRW & NFRW MEETING AND CONVENTION EXPENSES**
- A. The MRW Club President is a voting member of the AzFRW Board of Directors. She is encouraged to attend the AzFRW and the NFRW meetings on behalf of the Club.
  - B. For the AzFRW Biennial Convention, the Club shall pay the full registration fee and hotel accommodations for the President or her designee, provided that sufficient funds and a cash reserve are available.

- C. The Club shall pay the early bird registration fee for all members attending the AzFRW Triannual Meetings, provided sufficient funds and a cash reserve are available. The AzFRW Biennial Convention will replace one of the Triannual meetings every other year; therefore, the Club will defray the early bird registration fees.
- D. For the NFRW Biennial Convention, the Club shall defray the full registration cost, travel and hotel accommodations for the President or her designee to attend as a delegate of the Club, provided that sufficient funds and a cash reserve are available.
- E. NFRW Convention registration fees for other Club members may be defrayed, provided that sufficient funds and a cash reserve are available.

**Section 5. CANDIDATE SUPPORT**

- A. During an election year, when there is time in a Club meeting, Republican candidates other than those on the program, may request to speak during the Club’s “Candidate Forum.”
- B. Individual members of the Club may work for any candidate of their choice in contested Republican primaries, but they may not do so in the name of the Club.
- C. No Candidate materials or petitions, except Republican Party and Republican Candidate literature, may not be distributed at a Club meeting without prior approval of the President. Candidate literature may not be placed on the dining tables, but it may be placed on the candidate information table or in the lobby.
- D. The Club does not conduct fundraising activities for candidates. Members may participate in fundraising activities on an individual basis.
- E. Candidates may not circulate petitions during the business and program portion of Club meetings, but they may do so before and after the meetings.

**Section 6. CANDIDATE ENDORSEMENTS**

- A. The Club President, the Executive Committee members and the Campaign Activities chairman shall not in any official capacity, publicly advocate or endorse any candidate for public office in contested primaries, city non-partisan elections, runoff elections or special elections where two (2) or more Republicans oppose each other.
- B. The Club will support Republican candidates in the general election.
- C. Club officers may sign petitions.

**Section 7. VOLUNTEER HOURS**

The Club shall provide volunteer hours forms to members at every meeting for the members to record their hours of service. Members shall turn in the forms to the Club President on a monthly basis.

**Section 8. GUESTS**

Guests may attend up to two meetings in the same calendar year before they are required to join the Club to be eligible to attend future meetings. This policy is considered a best practice and encourages growth.

**Section 9. DISBURSEMENT OF FUNDS**

- A. The disbursement of Club funds under \$500 with proper documentation shall occur after a majority vote of the Executive Committee. This vote may occur in an Executive Committee meeting, by telephone or electronically and then shall be recorded in the minutes.
- B. The disbursement of Club funds over \$500 with proper documentation for a single transaction shall occur after a majority vote of those active members present at a regular meeting, once a quorum has been established.

**Section 10. SALE OF OUTSIDE MATERIALS**

The sale of outside materials is prohibited at Club meetings or events without the prior consent of the President.

**Section 11. SOCIAL MEDIA**

The President of the Club and the Corresponding Secretary of the Club are the administrators of the Club's Facebook account and all other social media accounts. As such, they have full authority to accept or decline all posts based on content and language.

- We allow candidates and their campaigns to post their endorsements to share with our members, though as a Club we do not endorse any candidate in the Primary Election.
- We allow general information about Republican events and opportunities to assist candidates and their campaigns.
- We share positive and uplifting political posts.
- We do not allow personal individual/Club member endorsements of candidates.
- We do not share anything that is disrespectful, derogatory, or uses bad language.
- We do not post anything that is not pertinent to our Club.
- We do not post anything negative about Republican candidates.

**Section 12. RECORDING/PRESS/MEDIA**

- A. The MRW Club is a member of a Federation, a private organization. As such, the Club possesses full legal authority to exclude all media from any meeting.
- B. The recording of any portion of any meeting is prohibited.
- C. The Recording Secretary of the Club, however, shall be permitted to electronically record the proceedings of any meeting for accuracy of those minutes with the approval of the Executive Committee.
- D. The Club cannot permit any recording of an invited speaker or presenter without that person's approval.
- E. For press presence and for any questions or participation by the press, the speaker must first give permission.

**Section 13. AMENDMENTS AND ADOPTION**

- A.** The Executive Committee may request and receive proposed amendments to the Standing Rules from active Club members.
- B.** The Standing Rules may be amended or adopted by a majority vote of the members present at a regular or special meeting, once it is established a quorum is present. The President conducts the vote.
- C.** No Standing Rule shall be adopted that conflicts with the Club's Bylaws.

Adopted: February 4, 2021

Revised: May 13, 2023 per AZFRW Bylaws Committee