



Shadowbrook Lakes Homeowner's Association

Shadow Brook Lakes Gate Information

The Shadowbrook Lakes HOA has 3 devices that can be purchased to make opening the gate more convenient outside of the call box system. All RFID tags, cards, clickers, or call box numbers can be purchased and activated by contacting Magnolia Management at info@magnoliabr.com or by calling 225-286-7546. All clickers can either be picked up at the office located at 12090 S Harrell's Ferry Rd, Baton Rouge, LA 70816 (Mon-Fri 8am to 4pm) or they can be mailed to the owner. All devices can be paid for by either bringing in a check when picking up the device at the office or going to property.payfirstcitizens.com to pay just as you would for HOA assessments.

The 4 options and information about all is detailed below.

❖ RFID Device

- Windshield RFID stickers are available for purchase at **\$35.00** per tag. Each sticker is registered to the property owner and each owner is responsible for the distribution, installation, and usage of their acquired tags. Of course, Magnolia and the Board will assist as needed.
- **Instructions for how to install the RFID Sticker are available on the HOA website or can be emailed to owners as requested by emailing Magnolia. They are also detailed below. Before purchasing, please read over the RFID instructions guide to verify that your vehicle is eligible to use this device. If you have any questions, please contact Magnolia for further assistance.**
- **Once acquired they should be placed in one of three places. (1) top right corner of the windshield, (2) bottom right corner of the windshield, or (3) above or below the rearview mirror mount in the high center of your windshield. The sticky side will be placed on the glass and the (separate) clear sticker cover can be placed over the RFID device for extra protection. Be sure to test the location prior to placing it on the windshield. Once the RFID device is applied to the windshield, it will no longer work if removed, and they cannot be transferred from one vehicle to another. If you do this in error, you will have to buy a new \$35 tag. In the event that a vehicle is sold or otherwise disposed of, you are to remove the RFID device, and inform Magnolia Mgmt. of that tag being no longer in service.**



Shadowbrook Lakes Homeowner's Association

❖ Clickers

- Clickers are available for purchase at **\$50** per clicker. You can receive one by contacting Magnolia Management.

❖ Cards

- Cards are available for purchase at **\$35** per card. You can receive one by contacting Magnolia Management.

❖ Call box codes

- Call box codes can be inputted or updated by contacting Magnolia Management Services at info@magnoliabr.com or by calling 225-286-7546.