



**August 19<sup>th</sup>, 2024**

**12:00 PM- Call Meeting to Order**

**12:02 PM** - Members & Guests Present

**Amy Charette – OWEB, Doug Bennett, Lowell Saylor**

**Absent – Carlisle and Ken**

**12:05 PM** - Approve Meeting Minutes (Previous Meeting & Current Meeting Minute Record) – Lowell moves to approve. Doug seconds. Approved.

**12:07 PM – Project Updates:**

West Birch Creek Passage Projects (Hascall, Stanley Creek).

- TetraTech Amendment extension completed
- Silver Creek change order 3 completed.
- CTUIR agreement amendment in process (for change order). Doug motions. Sarah seconds. All approved.
- Work progress – On schedule. Sending out payments to TetraTech and Silver Creek.
- Progress reports completed in July (OWEB, ODFW – next report Oct 15)
- Business: ODFW budget amendment – review and approve? Matches our budget amendment request. Doug moves to approve. Lowell seconds. All approved.

Homer Diversion Design

-Final design consultation review period ended 8/13 – Section 106 review complete. TetraTech Agreement extension completed. Reports due – due with final funding request. Final report due Dec 31.

**12:12 PM- Old Business**

**12:15 PM- Current Business/Grants**

Council Capacity 23-25 – Progress report completed. Next progress report Sept. 29. Need to update budget per Brian request to process 2<sup>nd</sup> year of funding that was approved.

OWEB grants reporting schedule:

Project Nbr	ID	Name	Grantee	Region	Project Manager	Due Date	Type
<a href="#">219-6019</a>	16644	Wildhorse Creek Dam Removal & Bridge Replacement	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	05/01/2025	Monitoring
<a href="#">222-6023</a>	22311	West Birch Creek Dam Removal & Bridge Replacement	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	03/01/2026	Final
<a href="#">222-6032</a>	22316	Homer Diversion Dam - Fish Passage Design	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	12/31/2024	Final
<a href="#">224-053</a>	22854	Council Capacity 2023-2025	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	09/29/2024	Progress
<a href="#">224-053</a>	22854	Council Capacity 2023-2025	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	12/30/2024	Progress
<a href="#">224-053</a>	22854	Council Capacity 2023-2025	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	01/31/2025	Progress
<a href="#">224-053</a>	22854	Council Capacity 2023-2025	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	04/30/2025	Progress
<a href="#">224-053</a>	22854	Council Capacity 2023-2025	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	06/30/2025	Progress
<a href="#">224-053</a>	22854	Council Capacity 2023-2025	<a href="#">Umatilla Basin WS Foundation</a>	Mid Columbia	<a href="#">Amy Charette - PM</a>	09/29/2025	Final

Office Space – Need to pay rent for Sept.

**12:30 PM- New Business**

Executive Director Hiring - No applications to review. Leaving up until discussion of next steps.

Board Recruitment – Progress on any new Board Members? No.

Treasurer Replacement? (Sarah Anderson's participation ending Sept 1.) She will assist with hand-off but has minimal time she can contribute.

President Replacement? (Doug Bennett participation also will be ending)

Discussed next steps options – Potential dissolution, potential restructuring.

Outstanding funding/bills:

Sarah to discuss ending lease with landlord. Council will clear the office by the end of September.

In terms of OWEB – Requirement to keep records 5 years.

Phone/Bank – No changes until determine next steps.

**12:40 PM - Announcements**

**12:42 PM - Public forum**

**12:45 PM – Executive session**

Treasurer's Report, Taxes

County Commissioners Update – Local Government Entity Reporting due Dec 24.

**12:55 PM - Next Meeting**

Next Monday Aug. 26th at 12 PM to follow up and plan next steps.

**1:06 PM - Meeting Adjournment**

P.O. Box 1551 Pendleton, OR 97801 541.276.2190