April 15th, 2024

12:07 PM- Call Meeting to Order

Members & Guests Present: Doug Bennet (President), Lowell Saylor (Vice President), Sarah

Anderson (Treasurer); Carlisle Harrison not present

12:09 PM - Approve Meeting Minutes (Previous Meetings). Lowell motions to approve the minutes. Sarah seconds. All in favor.

12:10 PM – Project Updates:

West Birch Creek Passage Projects (Hascall, Stanley Creek) –
- o CTUIR Cooperative Agreement – Draft received and under review, meeting at 1 PM to discuss, IGA – draft has been sent and under review.
- o TetraTech agreement amendment #1(need to sign and send to Jeremy) – Sarah moved to approve for Doug to sign and send to TetraTech. Lowell seconded. Approved. Waiting for amendment #2 (as built, construction oversight).
- o Next funding request can be submitted at any time. Will need to make sure to include indirect. Sarah to call Amy soon to discuss payroll taxes, etc.
- o ODFW progress report due, although having trouble getting details on format/submission info process.

Homer Diversion Design – Design continuing. Next funding request at time of 100% design – then can submit final request for remaining funds.

12:12 PM- Old Business

12:15 PM- Current Business/Grants

Council Capacity 23-25 – Next funding request quarterly. Progress report due end of April.

Office Space - Notify 60 days ahead of lease end (June 30) if not continuing. Plan to keep it.

12:30 PM- New Business

Executive Director Hiring – Is there OWEB support available for helping with hiring folks? (Brian mentioned to Doug. Sarah to ask Amy about that, too.) CTUIR, Network of Oregon Watershed Councils may have ideas on where to post job advertisement. Group will draft description over this weekend and finalize for posting before end of April.

Fall 2024 Grant Cycle Submissions - S. Patawa 1 & 2? Tabling for later.

12:40 PM – Announcements - none

12:42 PM - Public forum - none
12:45 PM – Executive session

12:55 PM - Next Meeting – May 13 at 12 PM

1 PM - Meeting Adjournment