



Woodley Village Surgery

WVS

## PRACTICE PRIVACY NOTICE

### INTRODUCTION

The General Data Protection Regulation 2018 [GDPR] mandates that a 'privacy notice' be made available to an organisation's data subjects [our patients]:

- Contact details of the practice as data controller
- Contact details for the data protection officer
- The purposes and legal basis for processing the data
- Information about with whom data are shared
- Any rights of objection which are available
- Patient rights to access their medical record and to have inaccurate data corrected
- Data retention periods
- The right to complain

### CONTACT DETAILS

Practice contact details : Woodley Village Surgery  
Hyde Road  
Stockport  
Cheshire  
SK6 1ND  
0161 983 9494  
[woodleyvillagesurgery@nhs.net](mailto:woodleyvillagesurgery@nhs.net)

Data Protection Officer : Dr Choudry

### PURPOSES AND LEGAL BASIS

Processing of your data is for direct patient care which is 'necessary...in the exercise of official authority vested in the controller' (Article 6(1)(e)) and 'for the purpose of preventative.....medicine...the provision of health or social care or treatment or the management of social care systems and services....' (Article 9(2)(h)).

*During these exceptional circumstances we want to make it easier for you to understand and provide you with more information about how our GP Practice may seek to collect, use, share and hold information about you in relation to the unprecedented challenges we are facing during the Coronavirus pandemic (COVID-19).*

*We may collect, use and share your information in response to the Coronavirus which is above and beyond what would ordinarily be collected used, accessed and shared. This is because it will allow front line services to manage and contact the virus. Such information will be limited to what is proportionate and necessary.*

### INFORMATION ABOUT WITH WHOM DATA ARE SHARED

We routinely share your information or receive such information, subject to strict agreements on how it will be used, with the following organisations:

- NHS Trusts/Foundation Trusts
- Other GP's
- NHS Commissioning Support Units
- Independent Contractors such as dentists, opticians, pharmacists
- Private Sector Providers
- Voluntary Sector Health and Social Care Providers
- Ambulance Trusts
- Clinical Commissioning Groups
- Social Care Services



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- NHS Digital
- Local Authorities
- Education Services
- Fire and Rescue Services
- Police & Judicial Services

### RIGHTS OF OBJECTION

Under the GDPR individuals have a general right to object to their data being processed in certain circumstances. If you have any such objections please approach the practice manager who will be happy to discuss your concerns.

### PATIENT ACCESS RIGHTS

You have a right to request access to view or to obtain copies of what information the surgery holds about you and to have it amended should it be inaccurate. Please approach our reception team for all such requests.

- We are required to respond to you within 28 days
- A 'reasonable fee' can be charged if the request is manifestly unfounded or excessive
- The right to erasure applies only in specific circumstances, for example when processing is no longer necessary. Corrections or amendments can be made; however, the original information, along with an explanation as to why information has been corrected or amended, must remain on your medical records

### RETENTION PERIODS

Your health data is retained until death.

### COMPLAINTS

Should you have any concerns about how your information is managed at the Practice, please contact the Practice Manager. If you are still unhappy following a review by the Practice you can complain to the Information Commissioners Office (ICO) via their website ([www.ico.org.uk](http://www.ico.org.uk)).