



## WEST FELICIANA EDUCATION FOUNDATION

### 2021 Grants for Innovative Teaching

The purpose of the West Feliciana Education Foundation is to provide philanthropic support for the West Feliciana Parish School System. The Foundation will provide grants to support educators who have new, creative or beneficial projects designed to engage and excite students in the classroom or to provide training to teachers which enable them to better serve their students.

Each school will receive at least one grant. **Educators may apply for up to \$2000.**

**All funds must be expended by August 30, 2022 or they revert to the West Feliciana Education Foundation.**

Grants will be reviewed by the West Feliciana Education Foundation grant committee and will be presented to the board of directors for final approval.

## GRANT APPLICATION DETAILS

### Proposal Summary

**Every application must include a summary which provides the following information:**

- Project name
- School address
- School phone number
- Description of the project (no more than 3 sentences)
- Compelling reason for the project (no more than 150 words)
- Amount requested
- Program or project director's name
- Project director's phone number
- Project director's email address
- Target population
- Project area of interest
- Project start date
- Project end date
- Signature of school principal approving the request
- If the grant funds technology, the WFPSB Technology Supervisor must sign the proposal indicating that this proposal is in-line with the WFPSB Technology Plan.
- Please submit an original application and **5 copies** to WFEF, P.O. Box 56, St. Francisville, LA 70775 or we can pick up at your school (if you choose this option, email [wearewestfel@gmail.org](mailto:wearewestfel@gmail.org) or text Amy Betts at 225-721-1646 to arrange a time.)



## Narrative Section

The application should be no longer than three, double spaced typed pages in Arial font size 11 and should include the following information:

- A description of the challenge to be addressed by the project
- A detailed description of the project, including strategies, measurable objectives, a timetable and plan for evaluation
- A plan for continuing the project once our funding ends

**NOTE: If more than one grant is written for the same reason (same equipment, same conference, etc.), the grant writers need to ensure that the grants are written individually and not as duplicates. Each writer needs to write his or her own grant with personal reasons requesting that project, individual budgets based on personal needs for the grant, and different research based on the needs of the writer. If we receive the same grant with the only difference being the writer's name, all like grants will be returned and will not be accepted for the grant process.**

## Attachments

- Narrative
- The names and qualifications of the persons responsible for carrying out the program
- A detailed project budget (No indirect costs will be funded)
- A budget narrative, including income sources and expenditures (no more one typed page)
- A statement from the school's principal and/or superintendent authorizing the request and agreeing to implement the project if funded
- If the grant purchases technology, the WFPSB Technology Supervisor must sign the proposal indicating that this proposal is in-line with the WFPSB Technology Plan
- A list of collaborators/partners

## Reporting Requirement

If a grant is awarded, the Foundation requires that the funded organization submit both fiscal accounting and narrative reports on the use of its grant and the impact that the grant may have had on the community it serves. Reporting guidelines will be established in the letter of award. \*If the educator leaves the West Feliciana Parish School System, all funds not expended must be returned to the West Feliciana Education Foundation.

## Authorization Signature

I approve the above request and understand that no indirect costs will be funded.

Principal or Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Technology Signature (if the grant proposal purchases technology)

I have read this proposal and it is in-line with the WFPSB Technology Plan.

Technology Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Deadlines

Application Deadline: March 19, 2021

Notification Deadline: May 3, 2021

For more information or questions, please contact Amy Betts at [amybetts52@yahoo.com](mailto:amybetts52@yahoo.com) or call at 225-721-1646.

## Scoring Rubric

	Points Possible	Points Awarded
Completed All Blanks	5	
Project Description	5	
Compelling Reason	5	
Narrative	15	
Budget	10	
Budget Narrative	10	
Principal/Superintendent Signature and Technology Supervisor's Signature (if needed)	5	
<b>Total:</b>	55	

Contact Amy Betts with any questions:

Amy Betts 225-721-1646 (call or text)

email: [amybetts52@yahoo.com](mailto:amybetts52@yahoo.com)

**\*\*A GRANT TEMPLATE FOLLOWS. IT CAN BE USED IF DESIRED, BUT IT IS NOT REQUIRED.\***



**WEST FELICIANA EDUCATION FOUNDATION GRANT 2021 TEMPLATE**

**Applicant's Name:** \_\_\_\_\_ **(Day) Phone No.:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **(Cell) Phone No.:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**School Phone No.:** \_\_\_\_\_ **Principal or Supervisor:** \_\_\_\_\_

**Description of Project (no more than 3 sentences):**

**Compelling Reason for Project (more than 150 words):**

**Program/Project Director's (PPD) Name:** \_\_\_\_\_ **PPD Phone Number:** \_\_\_\_\_

**PPD email:** \_\_\_\_\_ **Target Population:** \_\_\_\_\_

**Project Area of Interest:** \_\_\_\_\_

**Projected Start Date:** \_\_\_\_\_ **Projected End Date:** \_\_\_\_\_

**Principal's Signature:** I approve the above request and understand that no indirect costs will be funded.

**Principal's/Supervisor/s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Technology Supervisor's Signature (if necessary):** I have read this proposal and it is in-line with the WFPSB Technology Plan. **Technology Supervisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Narrative Section: (including detailed description of the challenge to be addressed, including strategies, measurable objectives, timetable, and evaluation plan) Not to exceed 3 pages:**



NARRATIVE:



NARRATIVE (CONTINUED)



NARRATIVE (CONTINUED)



**BUDGET**





BUDGET NARRATIVE (NOT TO EXCEED ONE PAGE)

