



Village of New Minas
Annual General Meeting
June 24, 2025 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Debra Windle-Smith

Commissioners Absent:

- Quentin Hill

Staff Present:

- Jeff Lawrenc, Clerk Treasurer/CAO
- Shelly Palmer, Manager of Accounting
- Cory Palmer, Director of Public Works

Others Present:

- Lawrence Lake, Morse Brewster Lake
- Christina Sappington
- Maynard Stevens
- Jason Vaughn

1. Call to Order:

Dave Chaulk called the meeting to order at 7:03pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the June 24, 2025, Village Annual General Meeting be approved as circulated.

M/ D. Windle-Smith

S/ J. Redmond

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. June 25, 2024, Village Annual General Meeting

Motion:

THAT the Minutes for the June 25, 2024, Village Annual General Meeting be approved as circulated.

M/ J. Redmond

S/ D. Windle-Smith

Motion Carried

5. Business Arising from Minutes:

- a. June 25, 2024, Village Annual General Meeting

There was no business arising from the June 25, 2024, minutes.

6. Comments from the Chair:

There were no comments from the Chair.

7. Presentations:

- a. Financial Statements for Year Ending March 31, 2024

The audited financial statements for the year ending March 31, 2025, for the Village of New Minas and the New Minas Water Commission were presented by Lawrence Lake, the Village Auditor. Lawrence provided an overview and answered questions related to the following sections of the Financial Statements:

- Independent Auditor's Report
- Consolidated Statement of Operations
- Consolidated Statement of Financial Position
- Consolidated Statement of Changes in Net Financial Assets
- Consolidated Statement of Cashflow

Mr. Lake commented that the Village is currently in a strong financial position with a healthy tax base.

Motion:

THAT the 2024/25 Financial Statements for the Village of New Minas be accepted as presented.

M/ J. Redmond

S/ D. Windle-Smith

Motion Carried

b. 2025/26 Budget

The Operating Budgets and the Capital Budgets for the Village of New Minas and the New Minas Water Commission for the 2025-2026 fiscal year were presented by the Clerk Treasurer/CAO. The Operating and Capital Budgets for the Village of New Minas as well as the Operating and Capital Budgets for the New Minas Water Commission were ratified by the Village Commission on March 10, 2025.

8. Annual Reports:

a. Village of New Minas

The Annual Report of the Village of New Minas (included in the June 24, 2025, Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. During the presentation, Dave expressed his appreciation for the work of the Village Commissioners and staff.

Motion:

THAT the annual report for the Village of New Minas be received as presented.

M/ M. Stevens

S/ J. Redmond

Motion Carried

b. New Minas Volunteer Fire Department

The Annual Report of the New Minas Volunteer Fire Department (included in the June 24, 2025, Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. Dave thanked NMFD Chief James Redmond and all of the volunteer firefighters for their efforts over the past year.

Motion:

THAT the annual report for the New Minas Volunteer Fire Department be accepted as presented.

M/ M. Stevens

S/ D. Windle-Smith

Motion Carried

9. Other Business:

There was no other business.

10. General Public Input:

Comments from the public were as follows:

Maynard Stevens:

- Urged the Commission to install a sidewalk on the unfinished section of Lockhart Drive and Jones Road.
- Thanked the Village Commission and New Minas Volunteer Fire Department.

Christina Sappington

- Thanked the Village Commission for supporting Kings County staff during the recent presentation to the Commission regarding the challenges and efforts taken to correct the odour problem at the sewer lagoon as well as the efforts of the Commission in general in moving forward the priorities of the village.

11. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 7:46pm.

Motion:

THAT the meeting be adjourned.

M/ J. Redmond

S/ D. Windle-Smith

Motion Carried