



Village of New Minas
Commission Meeting
June 9, 2025 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Debra Windle-Smith
- Quentin Hill

Commissioners Absent:

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Staff Present:

- Jeff Lawrence, Clerk Treasurer/CAO
- John Ansara, Director of Recreation and Community Development
- Cory Palmer, Director of Public Works

Others Present:

- Christina Sappington, District 8 Councillor
- Julie Vanexan, MLA Kings South
- Maynard Stevens
- Dave Corkum, Mayor, Kings County
- Scott Conrad, CAO, Kings County
- Martin Kehoe, Manager of Environmental Services, Kings County
- Concerned Citizens, Sewer Lagoon Odour

1. Call to Order:

Dave Chaulk called the meeting to order at 7:04pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the June 9th, 2025, Commission Meeting be approved with the addition of a Kings County staff presentation on the regional sewer lagoon system.

M/J. Redmond
S/ Q. Hill
Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. May 12, 2025, Village Commission Meeting

Motion:

THAT the Minutes for the May 12, 2025, Village Commission Meeting be approved as circulated.

M/J. Redmond

S/ Q. Hill

Motion Carried

5. Business Arising from Minutes:

6. Comments from the Chair:

Dave Chaulk congratulated Debra Windle-Smith for her election win.

7. Public Input Specific to Agenda Topics:

8. Presentations

a. Sewer Lagoon Update

Scott Conrad, CAO for the Municipality of the County of Kings, and Martin Kehoe, Manager of Environmental Services for same, provided an update of the efforts taken to address the ongoing odour issues at the regional sewer lagoon.

The presentation focused on replying to frequently asked questions.

After the presentation, the floor was opened for questions.

Main question and answer topics included: the cause, system capacity, the long duration of the event, is the current technology appropriate, are there health concerns, when will the problem be corrected, and what long term solutions are being looked at.

Scott Conrad and Martin Kehoe responded to each of the concerns.

9. Committee Reports:

a. Beautification Committee

Debra Windle-Smith provided a verbal summary of the draft minutes included in the June 9, 2025, Commission agenda package.

Motion:

THAT the draft minutes for the Beautification Committee be received as included in the June 9, 2025, Commission agenda package and as verbally summarized Debra Windle-Smith.

M/D. Windle-Smith

S/ M. Munroe

Motion Carried

b. Inclusion and Access Working Group

Quentin Hill provided a verbal summary of the draft minutes included in the June 9, 2025, Commission agenda package.

Motion:

THAT the draft minutes for the Inclusion and Access Working Group be received as included as included in the June 9, 2025, Commission agenda package.

M/Q. Hill

S/ M. Munroe

Motion Carried

c. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the June 9, 2025, Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the June 9, 2025, Commission agenda package and as verbally summarized by James Redmond.

M/J. Redmond

S/ Q. Hill

Motion Carried

d. Regional Sewer Committee

James Redmond provided a verbal summary of the draft minutes included in the June 9, 2025, Commission agenda package.

Motion:

THAT the draft minutes for the Regional Sewer Committee be received as included in the June 9, 2025, Commission agenda package and as verbally summarized by James Redmond.

M/J. Redmond

S/ Q. Hill

Motion Carried

10. Staff Reports:

a. CAO/ Clerk Treasurer

CAO/ Clerk Treasurer Lawrence provided a brief synopsis of the CAO/ Clerk Treasurer Report.

Motion:

THAT the CAO/ Clerk Treasurer report be received as included in the June 9, 2025, Commission agenda package.

M/J. Redmond

S/ D. Windle-Smith

Motion Carried

b. Public Works

The Director of Public Works provided a brief synopsis of the public works report.

Motion:

THAT the Director of Public Works report be received as included in the June 9, 2025, Commission agenda package.

M/Q. Hill

S/ D. Windle-Smith

Motion Carried

c. Finance

Motion:

THAT the Manager of Finance report be received as included in the June 9, 2025, Commission agenda package.

M/Q. Hill

S/ D. Windle-Smith

Motion Carried

d. Recreation and Community Development

The Director of Recreation provided a brief synopsis of the recreation report.

Motion:

THAT the Director of Recreation report be received as included in the June 9, 2025, Commission agenda package.

M/Q. Hill

S/ J. Redmond

Motion Carried

11. New Business:

a. Budget - Transfer to Reserves Request – Joint Accessibility Advisory Committee

Quentin Hill and John Ansara recommended transferring the \$60,000 in capital monies from the 2025/26 capital budget to the capital reserve to be available to be spent on future accessibility projects.

Motion:

THAT the \$60,000 approved in the 2025/26 capital budget be transferred to the capital reserve so that it is available for future accessibility projects.

M/Q. Hill

S/ J. Redmond

Motion Carried

12. Correspondence:

13. General Public Input:

14. Closed Session:

Dave Chaulk indicated that there was a need for an in-camera session to deal with legal and personnel matters.

At 8:45pm, the Commission adjourned to move into closed session to discuss a legal matter and a personnel matter.

Motion:

THAT the Commission adjourn to move into closed session.

M/D. Windle-Smith

S/ Q. Hill

Motion Carried

Motion:

THAT the Commission adjourn from the closed session.

M/J. Redmond

S/ Q. Hill

Motion Carried

At 9:10pm the Commission reconvened the open session of the meeting.

15. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 9:12pm.

Motion:

THAT the meeting be adjourned.

M/J. Redmond

S/ Q. Hill

Motion Carried.