



**Draft Village of New Minas**  
New Minas Water Commission  
July 22, 2025 @ 3:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**DRAFT MINUTES**

**Members Present:**

- James Redmond, Commission Member & Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member (Arrived at 3:15)
- Dave Chaulk, Commission Member & Vice Chair

**Members Absent:**

- Maynard Stevens, Citizen Member

**Staff Present:**

- Jeff Lawrence, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 3:00pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the July 22, 2025, Water Commission Meeting be approved as circulated.

**M/ D. Chaulk**

**S/ B. MacArthur**

**Motion Carried**

**3. Approval of Minutes:**

- a. June 24, 2025, Water Commission Meeting

Motion:

THAT the Minutes for the June 24, 2025, Water Commission Meeting be approved as circulated.

**M/ B. MacArthur**

**S/ D. Chaulk**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. June 24, 2025, Water Commission Meeting
  - i. Update regarding water tank levels and spray park/ field irrigation

This was discussed as part of the Water Operations Report

**5. Comments from the Chair:**

The Chair indicated that he had no additional comments.

**6. Staff Reports:**

- a. Water Operations Report

The Director of Public Works provided a verbal summary of the Water Operations Report circulated prior to the July 22, 2025, Water Commission meeting.

The Director spoke to the number of valve covers that were found to be seized in place. In addition, the Director described a lack of good bedding found over water lines where breaks have occurred.

There was consensus from the Committee that additional monies should be budgeted going forward to address water leak and valve cover repairs.

Motion:

THAT the Water Operations Report be received as circulated prior to the July 22, 2025, Water Commission meeting and as verbally summarized by the Director of Public Works.

**M/ D. Chaulk**

**S/ B. MacArthur**

**Motion Carried**

**7. Correspondence:**

There was no correspondence

**8. Other Business**

**9. Public Input:**

There was no public input.

**10. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 3:30 pm.

Motion:

THAT the meeting be adjourned.

**M/ B. MacArthur**

**S/ M. Munroe**

**Motion Carried**

