



Draft Village of New Minas
New Minas Water Commission
November 25, 2025 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member
- Dave Chaulk, Commission Member & Vice Chair

Members Absent:

Staff Present:

- Jeff Lawrence, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:05pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the November 25, 2025, Water Commission Meeting be approved as circulated

M/ D. Chaulk

S/ M. Stevens

Motion Carried

3. Approval of Minutes:

- a. October 28, 2025, Water Commission Meeting

Motion:

THAT the Minutes for the October 28, 2025, Water Commission Meeting be approved as circulated.

M/ B. MacArthur

S/ M. Stevens

Motion Carried

4. Business Arising from Minutes:

N/A

5. Comments from the Chair:

The Chair indicated that he had no additional comments.

6. Staff Reports:

a. Water Operations Report

C. Palmer provided a review of the highlights from the water operator's report.

Following the presentation there were discussions around the following:

- Bringing electricity to the Lockhart Ryan well. C. Palmer explained that the well is only used around 4 hours per week as it runs on propane. Bringing electricity to the site could add another 80 gallons per minute to the water supply.
- Infrastructure bottlenecks limiting water supply. C. Palmer explained that the challenge with water supply in New Minas is not the supply of water, but there are choke points in the system that limit our ability to bring the water online. It was agreed by consensus that administration will prepare a briefing for the Commission outlining the cost, benefit and potential funding source(s) to engage a consultant to prepare a master plan addressing the bottlenecks.

Motion:

THAT the Water Operations Report be received as circulated prior to the November 25, 2025, Water Commission meeting and as verbally summarized by the Director of Public Works.

M/ B. MacArthur

S/ M. Stevens

Motion Carried

7. New Business

a. New Minas Water Utility Taxation Status - 2026 Assessment Roll

J. Lawrence spoke to the email received from Paul Beazley, Municipal Account Manager with PVSC whereby Mr. Beazley indicated that classification for the water tank and land located identified as AAN 04764439 will be changed from 100% Commercial Exempt to Commercial Taxable and Resource Taxable

J. Lawrence indicated that he has forwarded the email to the village solicitor and is awaiting comment.

8. Correspondence:

There was no correspondence

8. Other Business

a. December Water Commission Meeting

After a discussion regarding the need for a December Water Commission meeting the following motion was passed:

Motion:

THAT the decision regarding holding the December meeting be left to the discretion of the chair.

M/ M. Stevens

S/ B. MacArthur

Motion Carried

9. Public Input:

There was no public input.

10. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 4pm.

Motion:

THAT the meeting be adjourned.

M/ D. Chaulk

S/ M. Stevens

Motion Carried