



Village of New Minas
Beautification Committee
November 19, 2025 @ 10:30 AM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Debra Windle-Smith, Commission Member & Chair
- Mary Munroe, Commission Member
- Cory Palmer, Director of Public Works
- John Ansara, Director of Recreation & Community Development

Members Absent:

- Linda Martin, Citizen Member
- Michelle Coleman, Business Representative
- Jeff Lawrence, Clerk Treasurer/CAO

Staff Present:

Others Present:

1. Call to Order:

The Chair called the meeting to order at _10:36_ am, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the November 19, 2025, Beautification Committee Meeting be approved.

M/ Cory Palmer

S/ John Ansara

Motion Carried

3. Approval of Minutes:

a. September 17, 2025, Beautification Committee Meeting

Motion:

THAT the Minutes for the September 17, 2025, Beautification Committee Meeting be approved as circulated.

M/ John Ansara

S/ Mary Munroe

Motion Carried

4. Business Arising from Minutes:

a. September 17, 2025, Beautification Committee Meeting

- i. **Sign Removal from NSPI Post – It was agreed that the public works staff would look after signage removal from NSPI polls once the Commission has set the criteria.**

D. Windle-Smith reported that the Commission had discussed this issue and sign removal from NSPI poles by village public works staff will follow the status quo.

Note: Issue Resolved for purposes of Beautification Committee

- ii. **Prospect Park Update – (July 23rd meeting) - Cory to get quote from contractor regarding rock work at Prospect Park**

C. Palmer provided the following update:

- No top soil, difficult for grass growth
- rock work to be completed in December

- iii. **Founding Fathers Park Update – D. Windle-Smith**

D. Windle-Smith reported that she met with M. Munroe, C. Palmer and J. Lawrence and the decision was to place this project on hold until after the strategic plan is completed.

Motion: Village to pay Ed Coleman honorarium of \$150 for work completed to date for historical facts provided

M/ Mary Munroe

S/ Debra Windle-Smith

Motion Carried

- iv. **Sign at Lonnie Milne – M. Munroe**

M. Munroe reported that Cory Palmer is to contact Peter Milne on her behalf to initiate conversation about new sign

- v. **Bench Dedication Program – D. Windle-Smith**

D. Windle-Smith presented a draft policy around a bench dedication program.

Draft discussed, committee opted to continue discussion at next meeting. No motion presented or passed.

After a discussion, the committee passed the following motion:

Motion:

THAT the Beautification Committee recommend to the Commission the adoption of the Bench Dedication Policy.

M/ **N/A**

S/

Motion Carried

5. Comments from the Chair

Debra reported that offer to two new committee members was made, however, both unable to attend this meeting due to conflicting schedules

6. New Business

NONE

7. Next Meeting Date:

The next Beautification Committee meeting is schedule for January 21, 2026.

8. Adjournment:

There being no further business, the Chair called for a motion to adjourn at _11:39__am.

Motion:

THAT the meeting be adjourned.

M/ Mary Munroe

S/ John Ansara

Motion Carried