



**Village of New Minas**  
New Minas Water Commission  
January 27, 2025 @ 3:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**APPROVED MINUTES**

**Members Present:**

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair (via Zoom)
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

**Members Absent:**

- Mary Munroe, Commission Member

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works
- Greg Messom, Utility Operator

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 3:04pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the January 27, 2025 Water Commission Meeting be approved as circulated.

**M/ Bruce MacArthur**

**S/ Maynard Stevens**

**Motion Carried**

**3. Approval of Minutes:**

- a. December 10, 2024 Water Commission Meeting

Motion:

THAT the Minutes for the December 10, 2024 Water Commission Meeting be approved as circulated.

**M/ Maynard Stevens**

**S/ Mary Munroe**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. December 10, 2024 Water Commission Meeting

There was no business arising from the December 10, 2024 minutes.

**5. Comments from the Chair:**

The Chair thanked the water employees for their professional work on recent water breaks (including the mainline repair on January 19).

**6. Staff Reports:**

- a. Water Operations Report

The Director of Public Works provided a verbal summary of the Water Operations Report circulated prior to the January 27, 2025 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the January 27, 2025 Water Commission meeting and as verbally summarized by the Director of Public Works.

**M/ Maynard Stevens**

**S/ Bruce MacArthur**

**Motion Carried**

- b. Q3 Variance Report

The Clerk Treasurer/CAO presented the Q3 Finance Variance Report circulated prior to the January 27, 2025 Water Commission meeting, which was reviewed line by line.

Motion:

THAT the Q3 Finance Variance Report be received as circulated prior to the January 27, 2025 Water Commission meeting and as presented by the Clerk Treasurer/CAO.

**M/ Bruce MacArthur**

**S/ Maynard Stevens**

**Motion Carried**

**7. Correspondence:**

There was no correspondence.

**8. Other Business:**

There was no other business.

**9. Public Input:**

There was no public input.

**10. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 3:33pm.

Motion:

THAT the meeting be adjourned.

**M/ Dave Chaulk**

**S/ Maynard Stevens**

**Motion Carried**