



Village of New Minas
New Minas Water Commission
November 5, 2024 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works
- Greg Messom, Utility Operator

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 1:32pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the November 5, 2024 Water Commission Meeting be approved as circulated.

M/ Bruce MacArthur

S/ Dave Chaulk

Motion Carried

3. Comments from the Chair:

There were no comments from the Chair.

4. Staff Reports:

a. Contract Award: Forsythe Water Reservoir Rehabilitation

The Clerk Treasurer/CAO provided an award recommendation for the refurbishment of the Forsythe Water Reservoir:

- Tender closed on October 2.
- Two bids were received prior to tender closing:
 - **Allsteel Coatings Ltd.:** Total Estimated Contract Price of \$2,418,448.31 including all taxes
 - **Corrcoat Services Inc.:** Total Estimated Contract Price of \$1,843,579.49 including all taxes
 - The Engineering estimate for this project was \$1,532,134.00 including all taxes
- Approval from the Utility and Review Board for the capital expenditures was received on October 29.
- The low bidder submitted a breakdown of the costing for the ladder and roof walkway upgrades. The roof walkway/railing system and optional lightning protection system were removed from the contract through a post closure addendum. The updated project cost is \$1,371,732.27 + HST (\$1,430,520.80 including non-recoverable HST).
- The construction phase engineering services (including full time inspection) has been quoted at \$169,300 + HST (\$176,555.71 including non-recoverable HST).
- The construction component of this project is currently included in year two (2025/26) of the New Minas Water Commission's five-year capital investment plan. The budget estimate for 2025/26 included \$1,600,000 for this project (\$1,100,00 from Capital Reserves, and \$500,000 from CCBF). This will be revised upwards in the 2025/26 Capital Budget by \$100,000 to provide additional contingency.

Motion #1:

THAT Tender No. VNM2024-02 (Forsythe Water Reservoir Rehabilitation) be awarded to Corrcoat Services Inc. for a total amount of \$1,371,732.27 + HST.

M/ Dave Chaulk
S/ Bruce MacArthur
Motion Carried

Motion #2:

THAT the construction phase engineering services be awarded to Dillon Consulting Ltd. for a total amount of \$169,300.00 + HST.

M/ Dave Chaulk
S/ Maynard Stevens

Motion Carried

b. Growth and Renewal for Infrastructure Development (GRID) Program

The Department of Municipal Affairs and Housing has announced a call for applications under the Growth and Renewal for Infrastructure Development (GRID) Program. The GRID Program supports investments in priority infrastructure projects that address critical capacity issues, build more accessible and adaptable communities and enable the preservation and expansion of services for new housing development. The Forsythe Water Tower Refurbishment meets many of these targets. The 2025/26 capital expenditures for this project are eligible under the program, even though the tender has been awarded. The program provides funding for up to 50% of eligible project costs.

Motion:

THAT the Forsythe Water Reservoir Refurbishment be recommended to the Village Commission as the Village of New Minas' priority for application under the GRID Program.

M/ Maynard Stevens

S/ Bruce MacArthur

Motion Carried

5. Correspondence:

There was no correspondence.

6. Other Business:

There was no other business.

7. Public Input:

There was no public input.

8. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 1:45pm.

Motion:

THAT the meeting be adjourned.

M/ Dave Chaulk

S/ Maynard Stevens

Motion Carried