



**Village of New Minas**  
Beautification Committee  
September 17, 2025 @ 10:30 AM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**DRAFT MINUTES**

**Members Present:**

- Debra Windle-Smith, Commission Member & Chair
- Mary Munroe, Commission Member
- Cory Palmer, Director of Public Works
- John Ansara, Director of Recreation & Community Development
- Agnes Morine, Citizen Member – 11 am

**Members Absent:**

**Staff Present:**

- Jeff Lawrence, Clerk Treasurer/CAO

**Others Present:**

- Linda Martin

**1. Call to Order:**

The Chair called the meeting to order at 10:36 am, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the September 17, 2025, Beautification Committee Meeting be approved.

**M/ J. Ansara**

**S/ C. Palmer**

**Motion Carried**

**3. Approval of Minutes:**

- a. July 23, 2025, Beautification Committee Meeting

Motion:

THAT the Minutes for the July 23, 2025, Beautification Committee Meeting be approved as circulated.

**M/ C. Palmer**

**S/ J. Ansara**

**Motion Carried**

**4. Business Arising from Minutes:**

**a. July 23, 2025, Beautification Committee Meeting**

- i. Sign Removal from NSPI Post – It was agreed that the public works staff would look after signage removal from NSPI polls once the Commission has set the criteria.**

A discussion ensued around how to deal with permanent signs attached to NSPI poles

D. Windle-Smith indicated that she would request clarity on this at the October Commission meeting.

- ii. Prospect Park Update – (July 23<sup>rd</sup> meeting) - Cory to get quote from contractor regarding rock work at Prospect Park**

C. Palmer indicated that the quote for the rock work at Prospect Park was 5,800 plus taxes which was more than double the amount in the budget.

After a discussion, the consensus of the committee was to fund the project from the decorative planters and Founding Father Park interpretive panel budgets as most of the work planned for these initiatives will not be completed this year.

Motion:

THAT the rock work at Prospect Park proceed and that the cost overrun be funded through savings from not completing the decorative planter and Founding Fathers Interpretive panel projects.

**M/ C. Palmer**

**S/ J. Ansara**

**Motion Carried**

- iii. Founding Fathers Park Update – (July 23<sup>rd</sup> – meeting) M. Munroe spoke to the design, layout, number and content of interpretive panels at Founding Fathers Park.**

After a lengthy discussion, it was agreed that a separate meeting should be called to discuss this agenda item.

**5. Comments from the Chair:**

There were no comments from the chair.

**6. New Business – Deferred from July 23<sup>rd</sup> meeting**

**i. Sign at Lonnie Milne – M. Munroe**

There was a discussion around the history of the park and park signage as well as the ties to the Milne family. The consensus of the committee was that M. Munroe would speak to the family regarding the state of disrepair of the park sign and report back to the committee.

**ii. Bench Dedication Program – D. Windle-Smith**

D. Windle-Smith offered to draft some policy around a bench dedication program and bring it back to the committee. The committee agreed that policy would then require Commission adoption.

**iii. Butterfly Garden Sign – D. Windle-Smith**

D. Windle-Smith and C. Palmer spoke to their recommendation that the sign which has been received be enclosed in a frame and properly installed at Lockhart Ryan Park.

There was general agreement that the increased cost for enclosing the sign should be funded through the monies available with the committee not completing the Founding Fathers Interpretive Panel project.

Motion:

That the cost overrun associated with enclosing or framing the Butterfly Garden sign be funded through the monies available with the committee not completing the Founding Fathers Interpretive Panel project.

**M/ C. Palmer**

**S/ J. Ansara**

**Motion Carried**

**7. Next Meeting Date:**

The next Beautification Committee meeting is schedule for November 19, 2025.

**8. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 11:38 am.

Motion:

THAT the meeting be adjourned.

**M/ J. Ansara**

**S/ C. Palmer**

**Motion Carried**