



Village of New Minas
Commission Meeting
March 10, 2025 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
AGENDA

1. Call to Order
2. Approval of the Agenda
3. Disclosure of Conflict of Interest
4. Approval of Minutes:
 - a. February 10, 2025 Village Commission Meeting
5. Business Arising from Minutes:
 - a. February 10, 2025 Village Commission Meeting
6. Comments from the Chair
7. Public Input Specific to Agenda Topics
8. Committee Reports:
 - a. Beautification Committee — No meeting since last report
 - b. Finance & Audit Committee — No meeting since last report
 - c. Joint Accessibility Advisory Committee — No meeting since last report
 - d. New Minas Water Commission — Draft minutes included in package
 - e. Regional Sewer Committee — No meeting since last report
9. Staff Reports:
 - a. Clerk Treasurer/CAO — Report included in package
 - b. Director of Public Works — Report included in package
 - c. Manager of Finance — Report included in package
10. New Business:
 - a. Hemlock Woolly Adelgid Threat
 - b. Village of New Minas Equity and Anti-Racism Plan
 - c. Approval of 2025/26 Operating Budget
 - d. Approval of 2025/26 Capital Budget
 - e. 5-Year CIP
 - f. Finance & Audit Committee Appointments
 - g. Source Water Protection Committee Appointments
11. Correspondence — none
12. Other Business
 - a. Strategic Planning Update
13. General Public Input
14. Closed Session
 - a. Personnel Matters
15. Adjournment



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4. Approval of Minutes



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New Minas, Nova Scotia
DRAFT MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill
- Debra Windle-Smith

Commissioners Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Christina Sappington, District 8 Councillor
- Julie Vanexan, MLA for Kings-South (via Zoom)
- Maynard Stevens

1. Call to Order:

Dave Chaulk called the meeting to order at 7:03pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the February 10, 2025 Commission Meeting be approved as circulated.

M/James Redmond

S/Quentin Hill

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. January 13, 2025 Village Commission Meeting

Motion:

THAT the Minutes for the January 13, 2025 Village Commission Meeting be approved as circulated.

**M/James Redmond
S/Quentin Hill
Motion Carried**

5. Business Arising from Minutes:

- a. January 13, 2025 Village Commission Meeting

There was no business arising from the January 13, 2025 minutes.

6. Comments from the Chair:

There were no comments from the Chair.

7. Public Input Specific to Agenda Topics:

There was no public input.

8. Committee Reports:

- a. Beautification Committee

Debra Windle-Smith provided a verbal summary of the draft minutes included in the February 10, 2025 Commission agenda package.

Motion:

THAT the draft minutes for the Beautification Committee be received as included in the February 10, 2025 Commission agenda package and as verbally summarized by Mary Munroe.

**M/Debra Windle-Smith
S/James Redmond
Motion Carried**

- d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the February 10, 2025 Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the February 10, 2025 Commission agenda package and as verbally summarized by James Redmond.

M/James Redmond

S/Quentin Hill

Motion Carried

e. Regional Sewer Committee

James Redmond provided a verbal summary of the draft minutes included in the February 10, 2025 Commission agenda package.

Motion:

THAT the draft minutes for the Regional Sewer Committee be received as included in the February 10, 2025 Commission agenda package and as verbally summarized by James Redmond.

M/James Redmond

S/Quentin Hill

Motion Carried

9. Staff Reports:

The Clerk Treasurer/CAO, Director of Public Works and Director of Recreation & Community Development provided a verbal summary of the following written reports included in the February 10, 2025 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Director of Public Works — Report included in package
- c. Manager of Finance — Report included in package
- d. Director of Recreation & Community Development — Report included in package

Motion #1:

THAT the Clerk Treasurer/CAO Report be received as included in the February 10, 2025 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

M/James Redmond

S/Quentin Hill

Motion Carried

Motion #2:

THAT the Director of Public Works Report be received as included in the February 10, 2025 Commission agenda package and as verbally summarized by the Director of Public Works.

M/Debra Windle-Smith
S/James Redmond
Motion Carried

Motion #3:

THAT the Manager of Finance Report be received as included in the February 10, 2025 Commission agenda package.

M/Quentin Hill
S/Debra Windle-Smith
Motion Carried

Motion #4:

THAT the Director of Recreation & Community Development Report be received as included in the February 10, 2025 Commission agenda package and as verbally summarized by the Director of Recreation & Community Development.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

10. New Business:

a. ANSV Briefing — Staff Position

The Commission initially discussed the ANSV Staff Position at the February 12, 2024 Commission meeting. At that time the Commission was not comfortable with the proposal, given the lack of financial details and proposed funding model based on taxable assessment. The Commission stated that it would support an initial one-year term funded by the Province to determine the benefits of the position to the ANSV and the Village of New Minas.

On April 11, 2024, the ANSV Board assigned a committee of board members and respective Clerk/Treasurers to review the possibility of hiring an ANSV staff person. The briefing included in the ANSV February 10, 2025 Commission agenda package (with details of the proposed position and a possible funding model) was presented at the January 16, 2025 ANSV quarterly board meeting.

The Board is now seeking the support of its members, in principle, for the development of a paid ANSV staff person to work on behalf of the organization. A positive response is not a commitment to fund the position. Consensus among the Villages that this proposal has merit will allow the Board to move forward in the planning process. The Board is requesting Villages to respond by February 28 to permit adequate time to propose a detailed funding model before 2025-26 budgets are finalized.

The Commission reiterated its position that it would support an initial one-year term funded by the Province to determine the benefits of the position to the ANSV and the Village of New Minas, and instructed the Clerk Treasurer/CAO to communicate this back to the ANSV.

11. Correspondence:

There was no correspondence.

12. Other Business:

There was no other business.

13. General Public Input:

Comments from the public were as follows:

Christina Sappington:

- Thanked the Village for stepping up as a backup emergency shelter for the unhoused in case of a power outage during an event staffed by Open Arms.
- Advocating for the County to discuss important issues with other levels of government.
- Discussed ongoing planning files New Minas being approved by Municipal Council.
- Elected as Valley representative on NSFM.

Julie Vanexen:

- Encouraged Commissioners to attend a second Recreation Center meeting tomorrow at the Old Orchard Inn being organized through

14. Closed Session:

a. Personnel Matters

At 7:51pm, the Commission adjourned to move into closed session to discuss personnel matters, in accordance with Section 22 (2) (c) of the MGA.

Motion:

THAT the Commission adjourn to move into closed session.

M/James Redmond

S/Quentin Hill

Motion Carried

15. Adjournment:

The Regular Commission meeting reconvened at 8:34pm. There being no further business, Dave Chaulk called for a motion to adjourn at 8:35pm.

Motion:

THAT the meeting be adjourned.

M/James Redmond

S/Quentin Hill

Motion Carried

DRAFT



Village of New Minas
Commission Meeting
March 10, 2025 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
AGENDA

8. Committee Reports



Village of New Minas
New Minas Water Commission
February 25, 2025 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:03pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the February 25, 2025 Water Commission Meeting be approved as circulated.

M/ Bruce MacArthur

S/ Maynard Stevens

Motion Carried

3. Approval of Minutes:

- a. January 27, 2025 Water Commission Meeting

Motion:

THAT the Minutes for the January 27, 2025 Water Commission Meeting be approved as circulated.

M/ Dave Chaulk
S/ Bruce MacArthur
Motion Carried

4. Business Arising from Minutes:

a. January 27, 2025 Water Commission Meeting

There was no business arising from the January 27, 2025 minutes.

5. Comments from the Chair:

The Chair indicated that this will be the last Water Commission meeting for the Clerk Treasurer/CAO, and thanked him for his leadership over the last 2.5 years.

6. Staff Reports:

a. Water Operations Report

The Director of Public Works provided a verbal summary of the Water Operations Report circulated prior to the February 25, 2025 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the February 25, 2025 Water Commission meeting and as verbally summarized by the Director of Public Works.

M/ Maynard Stevens
S/ Bruce MacArthur
Motion Carried

b. 2025/16 Budget

The Clerk Treasurer/CAO presented the attached 2025/26 Operating Budget and Capital Budget. The budget documents were reviewed line by line by the Commission.

Motion #1:

THAT the 2025/26 Operating Budget be approved as presented by the Clerk Treasurer/CAO.

M/ Dave Chaulk
S/ Maynard Stevens
Motion Carried

Motion #2:

THAT the 2025/26 Capital Budget be approved as presented by the Clerk Treasurer/CAO.

M/ Dave Chaulk
S/ Maynard Stevens
Motion Carried

7. Correspondence:

There was no correspondence.

8. Other Business:

There was no other business.

9. Public Input:

There was no public input.

10. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:56pm.

Motion:

THAT the meeting be adjourned.

M/ Dave Chaulk
S/ Maynard Stevens
Motion Carried



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9. Staff Reports

Information Report (Agenda Item 9.a.)

To: Village Commission

By: Tim Bouter, Clerk Treasurer/CAO

Meeting Date: March 10, 2025

Subject: Monthly Report — Clerk Treasurer/CAO



Monthly Report — Clerk Treasurer/CAO

Summary:

This will be my last Commission meeting as Clerk Treasurer/CAO for the Village of New Minas. I am extremely grateful for my experience over the last 2.5 years, and would like to thank the Village Commission and staff for all their support and collaboration during my time. The transition plan is in full swing, with Jeff Lawrence being appointed as the Interim Clerk Treasurer as of March 11. Craig Kennedy from Peak Experiences is leading the recruitment process for the permanent Clerk Treasurer/CAO, which is expected to be filled in May or June.

Budget deliberations took place with the Village Commission on February 19 and 26, and with the Water Commission on February 25. The GRID Application for \$850,000 of Provincial funding has been approved for the Forsythe Water Tower Refurbishment. This will be instrumental in the Village's efforts to be infrastructure ready for the growth demands it is facing, and ensuring the long-term sustainability of the New Minas Water Utility. A budget meeting with the Regional Sewer Committee is scheduled for March 6. The goal will be for each partner to bring a recommendation of approval to their respective organizations following these meetings.

Highlights of the Past Month:

- 2025/26 Budget deliberations— February 19 & 26
- GRID Application has been approved for the Forsythe Water Tower Refurbishment.

Regularly Scheduled Meetings:

In the past month, I attended the following regularly scheduled meetings:

- Collective meetings with Department Heads (weekly on Tuesdays)
- Individual meetings with Department Heads (weekly)
- Village Commission (February 10)
- Beautification Committee (February 5)
- Monthly meeting with Christina Sappington (February 20)
- Water Commission (February 25)
- Regional Sewer Committee (March 6)

Other Notable Meetings:

- All Things Annapolis Valley (February 11)
- Strategic Planning Meeting (February 24 and March 10)
- ANSV Quarterly Board Meeting (January 16)

Information Report (Agenda Item 9.a.)

To: Village Commission

By: Tim Bouter, Clerk Treasurer/CAO

Meeting Date: March 10, 2025

Subject: Monthly Report — Clerk Treasurer/CAO



Professional Development:

- Volunteering as a mentor for Engineers Nova Scotia
- PMP training — ongoing

Outlook for Next Month:

The planned focus for the next month will be as follows:

- Commission and Committee meetings
- Department Head meetings (collective and individual)
- Capital Projects
- Finance:
 - Bank reconciliations
 - Accounts payable
 - Invoicing and receivables
 - Payroll (bi-weekly)

Sincerely,

A handwritten signature in black ink that reads "Tim B".

Tim Bouter, P. Eng.

Clerk Treasurer/Chief Administrative Officer

t 902-681-0430 | e timb@newminas.com

Village of New Minas

9489 Commercial Street

New Minas, NS B4N 3G3

newminas.com

Information Report (Agenda Item 9.b.)

To: Village Commission

By: Cory Palmer

Meeting Date: March 10, 2025

Subject: Monthly Report — Director of Public Works



Monthly Report — Director of Public Works

Staff Update:

We have received several resumes for the open laborer position. Interviews are taking place during the week of March 3 with the position hopefully being offered the week on March 10.

Current Projects/Work:

- The plowing and salting season has been difficult in the last month with multiple ice storms. We were plowing and salting twice a day to reduce the amount of ice. The sidewalk plows are not able to dig through the deep ice to remove it all at one time, so it makes it challenging. With the melting weather, we were able to get most of the sidewalks to bare pavement. The salt purchases for 2024-2025 have been higher than budget due to the ice storms.
- We are continuing to push the RF box installations with the goal of having everything installed by May except for the Country Fair Mall. The water meter readings should be able to be completed in 1-2 days when everything is completed.
- We are checking the accessibility and functioning of water shutoff valves throughout the village. Commercial Street is about 50% complete and we have started in Milne subdivision. We have found several covers difficult to remove and some valve boxes are full of dirt. We are documenting the issues and will develop a plan to rectify the issues.
- We are preparing for spring:
 - The JD lawn mower has been serviced, and we are waiting on some steel parts for the leave collection unit.
 - The leaf blowers have been serviced.
 - Need to service the gang mower when the snow has melted.
 - We need to service the trimmers and push mowers in March.
 - The picnic tables are all painted and stained, ready to be put out when the weather is warmer.
 - The new planters and benches are ready to be installed.
 - We have discussed having training with Jackie from Bloomidon on planting flowers and caring for the flower beds throughout the village.
- Yearly water submittal is being prepared for the Department of Environment.
- Our quarterly samples have been taken and shipped for analysis.

Long-Term Projects:

- The refurbishment of the reservoir at Busch Lane is scheduled to start on May 5 and completed on July 23. The temporary treatment equipment has been ordered and should be available by the end of March. We will be running a trial on the bypass in April to ensure it works prior to the tank shut down. We have created a pre-project preparation plan with

Information Report (Agenda Item 9.b.)

To: Village Commission

By: Cory Palmer

Meeting Date: March 10, 2025

Subject: Monthly Report — Director of Public Works



timelines to keep the activities on track including communications to the public and fire departments.

- We mapped out the sewer and water requests for new residential and commercial units for an engineer to quote a new capacity study on the water and sewer.

Professional Development:

- All staff have been trained in first aid.
- Excavating and trenching and fall protection training will be conducted March 26 in Berwick for Jason, Shawn, Deric and Cory. All staff will have up to date excavating and trenching training. This will be the first group of staff to get fall protection training. The remainder will be scheduled for 2025.
- Chain saw training will be completed in late April at the LMCC with other municipalities filling the class.

Outlook for Upcoming Months:

- Valve accessibility work
- Training for employees
- RF upgrades and water tank project
- Yearly data submittal to DOE
- Preparing for spring activities

Information Report (Agenda Item 9.c.)

To: Village Commission

By: Shelly Palmer, Manager of Finance

Meeting Date: March 10, 2025

Subject: Monthly Report — Manager of Finance



Monthly Report — Manager of Finance

Summary:

The focus of the Finance department is on 2024/25 year-end, primarily accounts payable as both outstanding taxes and water accounts are in good standing. There may be a few water accounts, however, that still need to be disconnected next week. We have reached out to all departments to obtain any unpaid invoices before the end of March.

Current Tasks/Projects:

- All January's bank reconciliations are completed.
- Fourth Quarterly Due to/from and HST, should be completed by the end of next week.

Budget Update:

Property Taxes	Budgeted	Collected Year to Date February 28
• Residential	\$1,342,749	\$1,451,558.67
• Commercial	\$980,142	\$962,552.68
• Resource	\$8,270	\$6,711.47
Sewer	Budgeted	Collected Year to Date February 28
• Usage Charges	\$780,000	\$736,255.71
Water	Budgeted	Collected Year to Date February 28
• Metered Sales	\$845,000	\$738,330.88
• Sprinkler Service	\$4,925	\$5,174.33

Professional Development Summary:**Outlook for Next Month:**

- Bank reconciliations
- Accounts payable
- Invoicing and receivables
- Payroll (bi-weekly)
- CRA remittance, Union fees and Pension
- RBC Pension
- PAD, tax and water



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10. New Business

Digby County - 2023



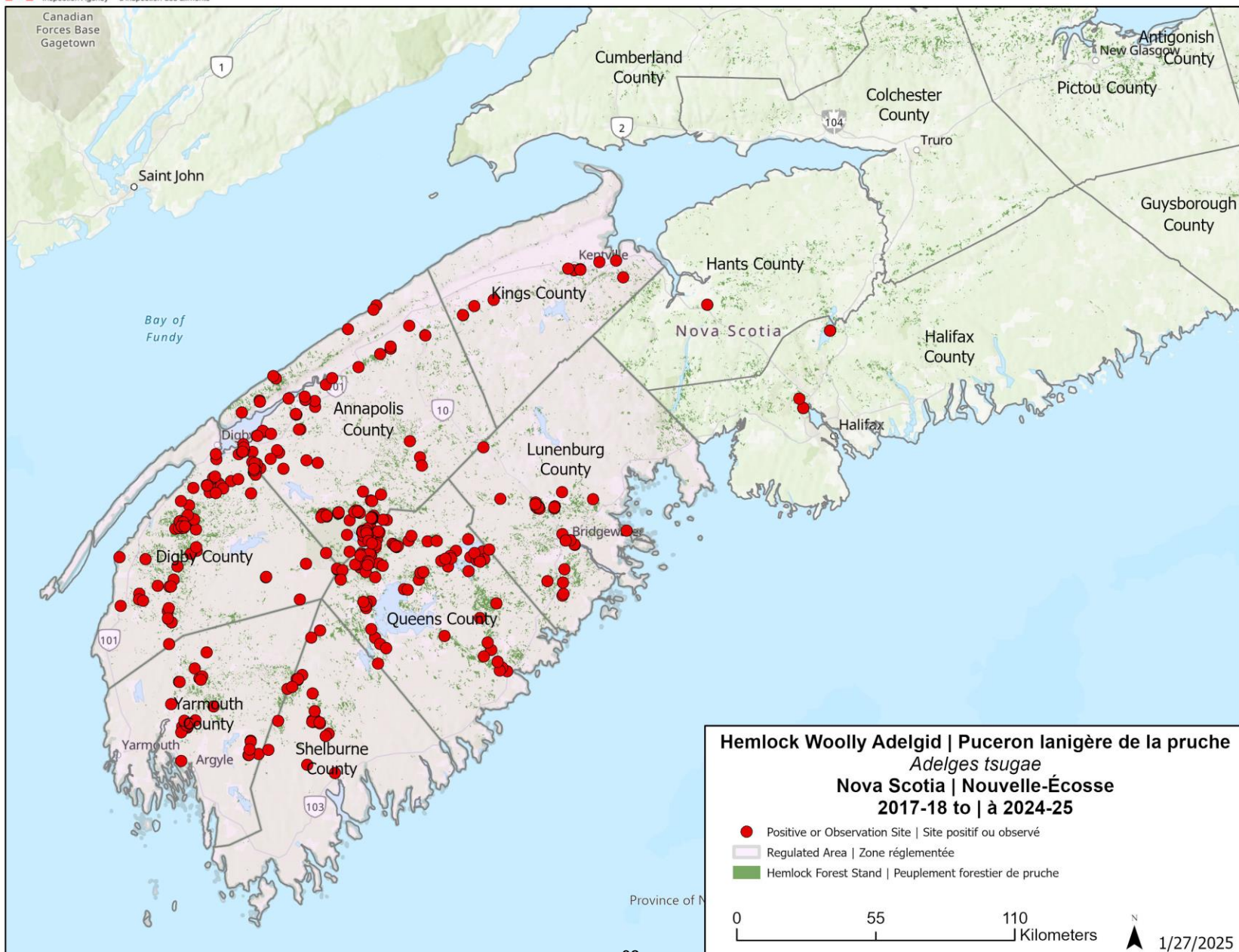
Hemlock Woolly Adelgid – What do we stand to lose?

Bear River - 2024



Hemlock Woolly Adelgid or HWA

- Introduced into Virginia in the USA in 1951.
- HWA is spreading, attacking and killing Eastern hemlocks as it has moved north.
- HWA attacks only hemlock.
- **HWA kills hemlock within four to ten years.**
- Arrived in Yarmouth area in 2017-2018.
- HWA is spreading rapidly, and we are on the leading edge of its invasion.



Rapid spread of HWA from Yarmouth area since it was initially found in 2017-18

Hemlock Woolly Adelgid (HWA) (*Adelges tsugae*)

HWA is a small, invasive, aphid-like pest that causes decline and eventual death to our Eastern hemlock. A native of Japan, HWA has been advancing up the eastern seaboard of North America for 70 years. HWA was first identified in Nova Scotia in 2017.

Egg sac



From September to April (fall/winter), the aphids remain stationary and attached to the hemlock by their straw-like mouthparts inserted directly into the hemlock twig near the base of a needle.

Between April and August, the eggs hatch into nymphs that we refer to as 'crawlers' which are tiny, very numerous and mobile. During late spring and summer, the risk of transporting HWA to another site is high.

YES – IT IS IN MY BACK YARD!

Many citizens think that the Town of Kentville owns the Ravine. Although the Town holds an easement, the entire Ravine remains Federal Crown Land, and permission from Agriculture & Agri-Food Canada is required to treat the hemlocks.

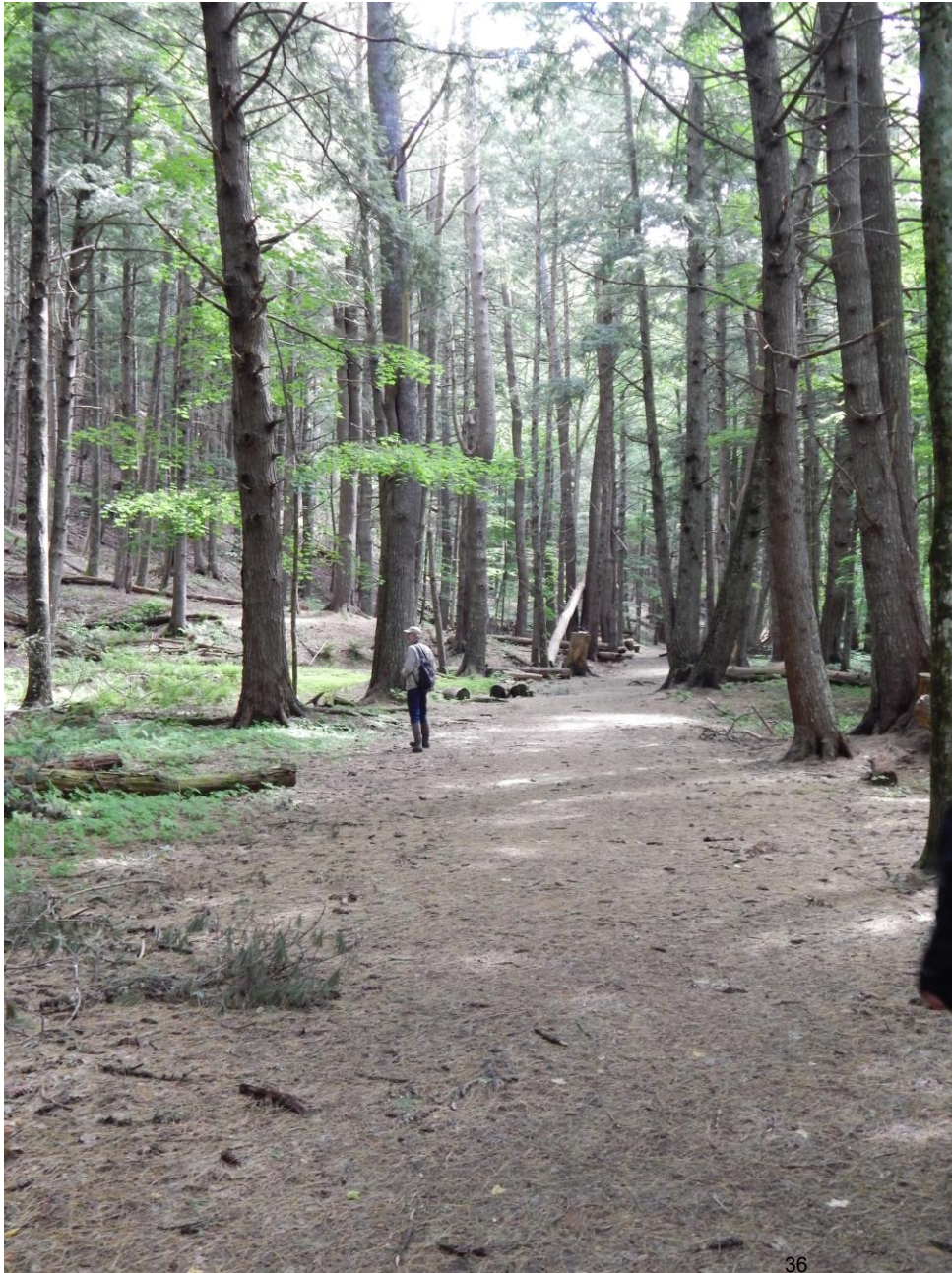
All Crown-owned Ravine land on the east side of Elderkin Brook actually falls within the Village of New Minas. **This is about 50% of the Ravine.**

In 2024 Kentville decided to treat the hemlocks in The Gorge Park (which it owns).

In our opinion, both the Village of New Minas and the Town of Kentville must establish **a multi-year budget line item focused on invasive species** to cover costs of assessment, treatment, and remediation.

The worst case in the Ravine:

- **The Ravine is currently “A Breath of Fresh Air” for New Minas, Kentville, and surrounding Kings County. It is one of the few old growth forests remaining on the Annapolis Valley floor.**
- **We will lose this unique accessible and shady environment along Elderkin Brook, which is a respite and an attraction for both citizens and visitors alike.**
- **If nothing is done to meet the challenge, Hemlock Woolly Adelgid (HWA) will ultimately kill ALL the Eastern hemlocks in the Ravine and Kings County.**
- **There is no coming back because HWA kills seedlings and hemlocks of all ages. Unlike hardwoods, hemlocks, like all conifers, do not produce root suckers.**
- **Dead hemlock will become a significant fire hazard for New Minas and Kentville and a safety hazard to trail users.**
- **Because hemlocks often dominate streamsides, their loss will increase water temperatures and degrade streamwater quality and fish habitat.**



“A Breath of Fresh Air” Ravine Trail in 2022.

Soon to be a memory?

Recommended Viewing

Hemlock Woolly Adelgid Documentary on CBC Gem

You just need to set up a free CBC Gem account to watch it.

<https://gem.cbc.ca/absolutely-canadian/s23>

Scroll down

Hit “Show 22 episodes”

Choose documentary titled: “In the Quiet and the Dark”

44 mins, October 6, 2023

Deals with the Hemlock Woolly Adelgid situation as it developed in Nova Scotia from 2017 to 2023. Sporting Lake volunteer project.

Aerial photos of what is coming.

Should answer most of your questions.

Property Boundary and Forest Stands

Property IDs: 55208722, 55450274, 55210652 Owner: Village of New Minas





Village of New Minas Equity and Anti-Racism Plan 2025- 2028

Introduction

On April 1st, 2022, the Province of Nova Scotia adopted the **Dismantling Racism and Hate Act**. The first of its kind in Canada—the Act focuses on addressing systemic hate, inequity, and racism faced by underrepresented and underserved communities within Nova Scotia. These communities include Mi’kmaq and Persons of Indigenous Descent, African Nova Scotians and Persons of African Descent, 2SLGBTQIA+ communities, faith-based communities, persons who are neurodivergent, seniors, and, in certain contexts, women.

The Village of New Minas is dedicated to fostering an inclusive community through its anti-discrimination initiatives. In early 2023, the Village introduced an Anti-Racism & Discrimination Policy specifically for its recreational facilities. Building on this foundation, the Equity and Anti-Racism Plan represents a continued commitment to creating a welcoming, safe, and equitable environment where everyone can live, work, and play. This is a living document which will continue to evolve over time, with its objectives being pursued through a phased approach.

Acknowledgements

This comprehensive plan was developed after consultations with a diverse range of partners, including community organizations, non-profit groups, and individual residents of the Village of New Minas. These discussions provided valuable insights into the needs, priorities, and concerns of the community. In addition to these in-depth consultations, further input was gathered through a community engagement survey, ensuring that a broad spectrum of voices and perspectives was considered in shaping the final plan.

We extend our sincere gratitude to everyone who contributed their time, insights, and experiences to help shape the Village of New Minas' Equity and Anti-Racism Plan. A special thank you to those who completed the community survey and participated in focus group discussions—your feedback has been instrumental in identifying key priorities and opportunities for improvement.

We also wish to recognize and appreciate the contributions of The Flower Cart Group, the County of Kings Joint Accessibility Advisory Committee and the Annapolis Valley Welcome Network for their guidance in forming this document and their dedication and support in fostering equity, accessibility, and inclusion within our community.

Opening Message



IMAGE: Tim Bouter, Chief Administrative Officer.

“As the Chief Administrative Officer for New Minas, I’m proud of the Village’s new Equity and Anti-Racism Plan. This plan reflects our commitment to fostering an inclusive, equitable, and respectful environment for everyone within our organization and the community we serve. We know that creating an equitable community takes ongoing effort, and we are dedicated to making real change.”

A handwritten signature in black ink that reads "Tim B." with a stylized flourish.

Tim Bouter

Chief Administrative Officer, Village of New Minas

Key Findings

Through our community consultation process, **four main areas** were identified as key priorities for growth and development.

Communications

Equitable and inclusive communication is essential for fostering a community where all voices are heard. We must improve our communication strategies by dismantling language barriers and enhancing accessibility for individuals with disabilities.

Services and Programs

Our services and programs must be designed to meet the diverse needs of our community. We will assess existing programs for inclusivity, and expand culturally relevant services.

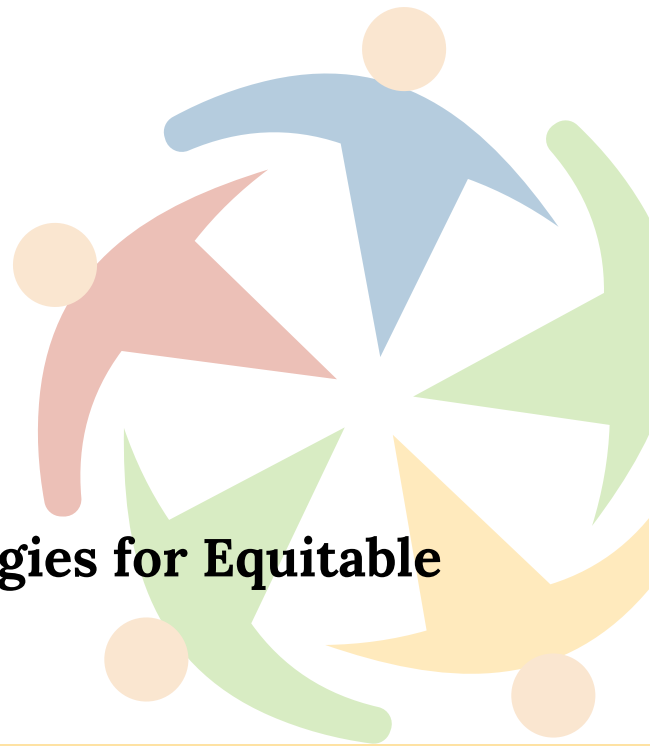
Education

We must strengthen our efforts to provide anti-racism, cultural competency, and diversity training for staff, community leaders, and residents.

Community Engagement

An inclusive and equitable community requires meaningful participation from all members. We must remove barriers that prevent engagement from marginalized voices and create more opportunities for underrepresented groups to participate in decision-making.

Areas of Focus



Objective 1:

Establish and Implement Strategies for Equitable and Inclusive Communication

Action Items

Timeline

1.1 Develop a seasonal newsletter to deliver relevant information to stakeholders.

Ongoing

1.2 Establish an anonymous feedback channel where residents can report concerns or suggest improvements.

2026

1.3 Ensure online materials are accessible (e.g., text-to-speech compatibility, translation software, easy navigation for visually impaired individuals).

2028

Areas of Focus



Objective 2:

Enhance Service and Program Delivery for all Community Members

Action Items	Timeline
2.1 Expand low and no-cost program offerings through grant funding and community partnerships.	Ongoing
2.2 Develop a standardized accessibility and inclusion checklist for events, meetings, and programs.	Ongoing
2.3 Allocate funding for translation services and cultural honorariums to support language accessibility and recognize contributions to diversity initiatives.	2027

Areas of Focus



Objective 3:

Expand Educational Opportunities for Village Staff and Community Members to Promote Equity and Inclusion

Action Items

Timeline

3.1 Apply for funding to provide workshops on anti-racism, cultural competency, and disability awareness for Village staff and residents.

Ongoing

3.2 Develop a diversity calendar to recognize key dates with educational social media posts and campaigns.

2026

3.3 Broaden event programming to showcase and celebrate diverse cultures.

2027

Areas of Focus



Objective 4:

Strengthen and Expand Community Engagement Initiatives

Action Items	Timeline
4.1 Collaborate with organizations that support underrepresented community members to develop programs tailored to the needs of specific groups.	Ongoing
4.2 Develop and distribute resource guides at Village offices to assist newcomers with local services and navigation.	Ongoing
4.3 Organize community forums, open houses, and town halls to gather input for informed decision-making.	2026

Conclusion

The Village of New Minas is committed to fostering a community that embraces equity, diversity, and inclusion. Through our Equity and Anti-Racism Plan, we have outlined a clear path forward to ensure that all residents, regardless of background, have equal opportunities to participate, contribute, and thrive within our village.

By implementing these strategies, we aim to create an environment that values diversity, actively works to eliminate barriers, and promotes a sense of belonging for all. This plan is not a final destination but a foundation upon which we will continue to build a more inclusive and equitable community.

Success in this endeavor will require ongoing collaboration, engagement, and accountability from all partners, including municipal leadership, community organizations, businesses, and residents. Progress will be tracked through continuous dialogue, feedback, and assessment to adapt and strengthen our approach as we move forward.

Together, we can ensure that New Minas remains a welcoming and inclusive place for everyone. We thank all those who contributed to the development of this plan and look forward to working collectively toward a more equitable future.

Village of New Minas Budget 2025-2026

Ratified On: March __, 2025

Category	2025/26 Budget				2024/25 Budget		Net Budget	
	Total Revenue	% of Total	Total Expenses	% of Total	Total Revenue	Total Expenses	2025/26	2024/25
Administration	\$ 217,457	5.0%	\$ 924,075	21.1%	\$ 219,555	\$ 887,751	\$ (706,618)	\$ (668,196)
Bar Services	\$ 9,000	0.2%	\$ 6,750	0.2%	\$ 12,000	\$ 9,000	\$ 2,250	\$ 3,000
Capital Reserve Accounts	\$ -	0.0%	\$ 424,278	9.7%	\$ -	\$ 423,792	\$ (424,278)	\$ (423,792)
Commissioners	\$ -	0.0%	\$ 159,205	3.6%	\$ -	\$ 159,857	\$ (159,205)	\$ (159,857)
Crosswalk Services	\$ 14,000	0.3%	\$ 21,513	0.5%	\$ 9,744	\$ 20,454	\$ (7,513)	\$ (10,710)
Facility	\$ 89,192	2.0%	\$ 247,446	5.7%	\$ 85,393	\$ 237,180	\$ (158,254)	\$ (151,787)
Fire Services	\$ 328,162	7.5%	\$ 328,162	7.5%	\$ 301,921	\$ 301,921	\$ -	\$ -
Parks & Playgrounds	\$ 28,908	0.7%	\$ 270,127	6.2%	\$ 27,700	\$ 287,534	\$ (241,219)	\$ (259,834)
Property Taxes	\$ 2,462,502	56.2%	\$ 367,450	8.4%	\$ 2,405,161	\$ 329,790	\$ 2,095,051	\$ 2,075,371
Public Works	\$ -	0.0%	\$ 224,206	5.1%	\$ -	\$ 226,485	\$ (224,206)	\$ (226,485)
Recreation	\$ 403,040	9.2%	\$ 505,989	11.6%	\$ 378,268	\$ 482,905	\$ (102,949)	\$ (104,637)
Sewer	\$ 802,572	18.3%	\$ 802,572	18.3%	\$ 785,402	\$ 785,402	\$ -	\$ -
Sidewalks	\$ 23,466	0.5%	\$ 13,950	0.3%	\$ 22,423	\$ 13,950	\$ 9,516	\$ 8,473
Snow Clearing	\$ -	0.0%	\$ 82,575	1.9%	\$ -	\$ 81,546	\$ (82,575)	\$ (81,546)
<hr/>								
Total	\$ 4,378,298	100.0%	\$ 4,378,297	100.0%	\$ 4,247,567	\$ 4,247,567	\$ -	\$ -

Administration

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
12410	Tax Certificate Fees	\$40	\$0	\$40	\$0	\$40	\$0	\$40	\$0	\$40	\$0	\$40	\$0	\$240	\$240	\$200	\$300	\$300	\$300
14900	Miscellaneous Revenue	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$300	\$300	\$(3,143)	\$1,200	\$1,980	\$1,980
15160	Dog Licenses	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$725	\$25	\$25	\$1,000	\$1,000	\$1,045	\$900	\$900	\$900
15500	Refund PST Gas/Diesel	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$1,881	\$2,700	\$2,700	\$2,700
15510	Interest Earned	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$60,000	\$66,000	\$85,590	\$60,000	\$4,800	\$-
15700	HST Offset	\$0	\$0	\$0	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,500	\$12,500	\$12,553	\$12,000	\$9,000	\$9,000
18000	Shared Services Revenue	\$141,417	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,417	\$137,515	\$129,929	\$129,929	\$135,009	\$134,838
Total Revenue		\$ 146,507	\$ 5,050	\$ 5,090	\$ 19,550	\$ 5,090	\$ 5,050	\$ 5,090	\$ 5,050	\$ 5,090	\$ 5,750	\$ 5,090	\$ 5,050	\$ 217,457	\$ 219,555	\$ 228,055	\$ 207,029	\$ 154,689	\$ 149,718
Expenses																			
21136	Service Charges	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$60	\$-	\$27	\$480	\$720	\$480
21210	Salaries	\$(263,327)	\$(66,582)	\$(45,618)	\$(45,618)	\$(45,618)	\$(42,925)	\$(59,408)	\$(42,925)	\$(42,925)	\$(42,925)	\$(42,925)	\$(42,925)	\$(257,066)	\$240,505	\$216,436	\$213,688	\$180,642	\$159,711
21212	CPP	\$(6,983)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(8,282)	\$(84,113)	\$83,139	\$63,889	\$82,442	\$71,016	\$58,140
21213	EI Premiums	\$(2,700)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(3,201)	\$(32,514)	\$32,474	\$27,111	\$31,592	\$27,560	\$23,196
21213A	Pension	\$(11,740)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(8,784)	\$(84,881)	\$82,885	\$73,511	\$73,511	\$60,312	\$53,313
21213B	Medical & Dental	\$(3,600)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(4,900)	\$(50,300)	\$44,400	\$39,492	\$41,184	\$39,881	\$38,952
21213C	Group Insurance	\$(1,500)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)	\$(9,500)	\$9,400	\$11,065	\$10,870	\$9,439	\$6,036
21213D	Bonus	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$4,842	\$292	\$292	\$292	\$8,050	\$8,050	\$5,986	\$7,250	\$4,675	\$4,620
21213E	Workers Compensation	\$(3,706)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(3,991)	\$(40,190)	\$36,454	\$39,340	\$43,687	\$42,478	\$38,792
21215	Legal Expense	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$6,000	\$6,000	\$3,070	\$6,000	\$24,000	\$6,000
21225	Audit	\$-	\$-	\$-	\$9,500	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$9,500	\$9,000	\$8,864	\$10,600	\$11,000	\$9,000
21230	Stationary & Office Supplies	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$4,200	\$4,200	\$3,865	\$3,900	\$3,132	\$3,132
21230A	Postage	\$(3,000)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$8,000	\$8,000	\$5,108	\$8,000	\$7,428	\$8,428
21230B	Leases & Service Agreements	\$(1,667)	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$7,500	\$7,695	\$6,925	\$7,695	\$6,780	\$9,264
21230C	Telephone	\$340	\$340	\$340	\$340	\$340	\$340	\$340	\$340	\$340	\$340	\$340	\$340	\$4,080	\$4,080	\$3,698	\$4,440	\$3,520	\$3,600
21230E	Website	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$400	\$-	\$400	\$400	\$350	\$400	\$400	\$400
21230F	Advertising	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$900	\$900	\$505	\$880	\$710	\$710
21230G	Computer Support	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,400	\$2,400	\$607	\$2,400	\$2,750	\$2,750
21230I	Miscellaneous	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,400	\$2,400	\$1,448	\$2,400	\$11,750	\$12,010
21230J	Publications	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$180	\$150	\$150
21230K	Software	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$2,325	\$27,900	\$27,600	\$26,652	\$31,200	\$28,913	\$33,288
21231N	Insurance	\$-	\$-	\$7,500	\$288,000	\$(41,000)	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$254,500	\$253,300	\$226,486	\$241,000	\$201,179	\$188,013
21235	Travel & Conference	\$50	\$50	\$50	\$50	\$50	\$1,625	\$1,395	\$50	\$50	\$50	\$50	\$50	\$3,520	\$4,370	\$2,632	\$4,725	\$2,390	\$1,980
21235A	Courses & Training	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$4,800	\$4,800	\$625	\$4,800	\$6,100	\$6,100
21235B	Memberships	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$900	\$900	\$681	\$840	\$625	\$625
21235C	Staff Meetings	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200	\$1,200	\$1,497	\$1,500	\$1,500	\$1,500
21236	Bank Charges	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$18,000	\$12,000	\$12,752	\$9,960	\$9,975	\$9,000
21940	Marketing & Development	\$-	\$-	\$125	\$-	\$-	\$125	\$-	\$-	\$125	\$-	\$-	\$125	\$500	\$500	\$-	\$2,000	\$2,000	\$2,000
21970	Dog Tags	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$508	\$18	\$18	\$700	\$700	\$-	\$630	\$630	\$630
Total Expenses		\$ (291,795)	\$ (99,951)	\$ (91,663)	\$ (381,538)	\$ (43,038)	\$ (83,044)	\$ (99,173)	\$ (81,344)	\$ (86,019)	\$ (81,834)	\$ (81,744)	\$ (81,469)	\$ (924,075)	\$ (887,751)	\$ (782,643)	\$ (848,254)	\$ (761,655)	\$ (681,820)
Net Income (Loss)		\$ 438,302	\$ (99,951)	\$ (86,573)	\$ (361,988)	\$ (37,948)	\$ (77,994)	\$ (94,083)	\$ (76,294)	\$ (80,929)	\$ (76,084)	\$ (76,654)	\$ (76,419)	\$ (706,618)	\$ (668,196)	\$ (554,588)	\$ (641,225)	\$ (606,966)	\$ (532,102)

Bar Services

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
15310	Facility Bar Revenue	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 9,000	\$ 12,000	\$ 6,746	\$ 12,000	\$ -	\$ -
Total Revenue		\$ 750	750	750	750	750	750	750	750	750	750	750	750	\$ 9,000	\$ 12,000	\$ 6,746	\$ 12,000	\$ -	\$ -
Expenses																			
21251N	Liquor Purchases	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500	\$ 6,000	\$ 3,383	\$ 4,200	\$ -	\$ -
21251O	Bar Labour	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 2,250	\$ 3,000	\$ 1,828	\$ 3,600	\$ -	\$ -
21251R	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses		\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 563	\$ 6,750	\$ 9,000	\$ 5,211	\$ 7,800	\$ -	\$ -
Net Income (Loss)		\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 2,250	\$ 3,000	\$ 1,535	\$ 4,200	\$ -	\$ -

Capital Reserve Accounts

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Budget	2022/23 Budget	2021/22 Budget
Expenses																		
28226	Capital Reserve	\$ 254,567	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254,567	\$ 339,034	\$ 266,087	\$ 167,193	\$ 214,482
28227	Equipment Reserve	\$ 169,711	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,711	\$ 84,758	\$ 51,350	\$ 32,265	\$ 41,391
28229	Capital Reserve from Surplus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,382	\$ 93,862	\$ 120,411
Total Expenses		\$ 424,278	-	-	-	-	-	-	-	-	-	-	-	\$ 424,278	\$ 423,792	\$ 466,819	\$ 293,320	\$ 376,284

Commissioners

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Expenses																			
21110	Remuneration	\$ (662)	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 6,166	\$ 67,164	\$ 64,872.00	\$ 63,257.32	\$ 62,964	\$ 59,136	\$ 57,960
21112	Committee Honorariums	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 165	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 165	\$ 2,000	\$ 2,000	\$ 1,750	\$ 2,000	\$ -	\$ -
21132	Travel & Expenses	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 600	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 1,040	\$ 2,360.00	\$ 628.97	\$ 1,960	\$ 2,380	\$ 1,800
21133A	Other Expenses	\$ 63	\$ 63	\$ 3,563	\$ 63	\$ 63	\$ 63	\$ 63	\$ 763	\$ 63	\$ 63	\$ 3,563	\$ 63	\$ 8,450	\$ 7,950.00	\$ 7,060.74	\$ 7,550	\$ 24,625	\$ 2,290
21134	Membership Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 640	\$ 700
21135	Elections Expense	\$ -	\$ 750	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 3,200.00	\$ -	\$ 3,000	\$ 3,400	\$ 3,438
21950	Grants & Special Donations	\$ 50	\$ 50	\$ 26,535	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 45,016	\$ 50	\$ 50	\$ 50	\$ 72,051	\$ 72,975.00	\$ 53,480.88	\$ 53,088	\$ 49,088	\$ 47,850
21950A	Apple Blossom Festival	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,000.00	\$ 2,142.28	\$ 3,100	\$ 1,425	\$ -
21960	Youth Engagement	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500.00	\$ 3,000.00	\$ 3,500	\$ 3,000	\$ 3,000
Total Expenses		\$ (343)	\$ 10,736	\$ 40,721	\$ 6,486	\$ 6,486	\$ 7,044	\$ 6,486	\$ 7,186	\$ 51,452	\$ 6,486	\$ 9,986	\$ 6,484	\$ 159,205	\$ 159,857	\$ 131,320	\$ 137,662	\$ 143,694	\$ 117,038

Crosswalk Services

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
13310	Crosswalk Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	\$ 9,744	\$ 9,744	\$ 9,648	\$ 9,936	\$ 9,936
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	\$ 9,744	\$ 9,744	\$ 9,648	\$ 9,936	\$ 9,936
Expenses																			
21238	Crossing Guard Wages	\$ 2,309	\$ 2,309	\$ 2,204	\$ -	\$ -	\$ 2,309	\$ 2,414	\$ 2,099	\$ 1,784	\$ 2,204	\$ 2,099	\$ 1,784	\$ 21,513	\$ 20,454	\$ 17,913	\$ 18,558	\$ 17,435	\$ 17,435
Total Expenses		\$ 2,309	\$ 2,309	\$ 2,204	\$ -	\$ -	\$ 2,309	\$ 2,414	\$ 2,099	\$ 1,784	\$ 2,204	\$ 2,099	\$ 1,784	\$ 21,513	\$ 20,454	\$ 17,913	\$ 18,558	\$ 17,435	\$ 17,435
Net Income (Loss)		\$ (2,309)	\$ (2,309)	\$ (2,204)	\$ -	\$ -	\$ (2,309)	\$ (2,414)	\$ (2,099)	\$ 12,216	\$ (2,204)	\$ (2,099)	\$ (1,784)	\$ (7,513)	\$ (10,710)	\$ (8,169)	\$ (8,910)	\$ (7,499)	\$ (7,499)

Facility																			
Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
15300	Facility Rental	\$ 9,692	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 51,492	\$ 50,693	\$ 49,610	\$ 53,500	\$ 30,500	\$ 94,125
15400	Fitness Centre Memberships	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 36,000	\$ 33,000	\$ 48,395	\$ 27,000	\$ 10,000	\$ 10,000
17572A	Craft Fair Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,700	\$ 1,748	\$ 1,700	\$ -	\$ -
Total Revenue		\$ 12,692	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ 8,500	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ 89,192	\$ 85,393	\$ 99,753	\$ 82,200	\$ 40,500	\$ 104,125
Expenses																			
21250	Facility Wages	\$ 10,531	\$ 14,183	\$ 10,531	\$ 10,531	\$ 10,531	\$ 10,531	\$ 14,183	\$ 10,531	\$ 10,531	\$ 10,531	\$ 10,531	\$ 10,531	\$ 133,676	\$ 135,570	\$ 118,145	\$ 129,075	\$ 116,210	\$ 111,194
21251	Power	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 50,400	\$ 48,000	\$ 46,143	\$ 42,000	\$ 38,100	\$ 37,500
21251A	Repairs & Maintenance	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 24,000	\$ 20,000	\$ 24,133	\$ 15,000	\$ 10,000	\$ 10,000
21251B	Staff Clothing	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 65	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 65	\$ 800	\$ 800	\$ -	\$ 800	\$ 800	\$ 800
21251C	Supplies	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000	\$ 12,000	\$ 10,959	\$ 11,250	\$ 10,000	\$ 10,000
21251E	Staff Training	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 600	\$ -	\$ 600	\$ 600	\$ 600
21251F	Propane	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 1,200	\$ 517	\$ 1,980	\$ 700	\$ 700
21251H	Water & Sewage	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 250	\$ 1,050	\$ 990	\$ 901	\$ 800	\$ 690	\$ 690
21251I	Waste Removal	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 6,300	\$ 4,200	\$ 5,330	\$ 3,600	\$ 2,580	\$ 2,520
21251J	Telephone	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 720	\$ 720	\$ 678	\$ 660	\$ 510	\$ 1,320
21251K	Equipment & Maintenance Contracts	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 9,000	\$ 8,400	\$ 7,325	\$ 7,200	\$ 6,235	\$ 4,531
21251L	Administration Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 223	\$ 250	\$ 225	\$ 225
21251M	Grounds Maintenance	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
27113A	Craft Fair Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ -	\$ 400	\$ -	\$ -
Total Expenses		\$ 23,533	\$ 23,185	\$ 19,783	\$ 19,533	\$ 19,533	\$ 20,131	\$ 23,185	\$ 19,933	\$ 19,783	\$ 19,533	\$ 19,533	\$ 19,781	\$ 247,446	\$ 237,180	\$ 217,353	\$ 216,615	\$ 189,650	\$ 183,080
Net Income (Loss)		\$ (10,841)	\$ (16,385)	\$ (12,983)	\$ (12,733)	\$ (12,733)	\$ (13,331)	\$ (16,385)	\$ (11,433)	\$ (12,983)	\$ (12,733)	\$ (12,733)	\$ (12,981)	\$ (158,254)	\$ (151,787)	\$ (117,600)	\$ (134,415)	\$ (149,150)	\$ (78,955)

Fire Services

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
13320	Kings County Grant	\$ -	\$ -	\$ -	152,250	\$ -	\$ -	\$ -	152,250	\$ -	\$ -	\$ -	\$ -	\$ 304,500	\$ 299,955	\$ 282,975	\$ 282,976	\$ 259,421	\$ 259,421
13321	Fire Department Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,662	\$ 23,662	\$ 1,966	\$ 32,339	\$ 6,925	\$ -	\$ -
Total Revenue		\$ -	\$ -	\$ -	\$ 152,250	\$ -	\$ -	\$ -	\$ 152,250	\$ -	\$ -	\$ -	\$ 23,662	\$ 328,162	\$ 301,921	\$ 315,314	\$ 289,901	\$ 259,421	\$ 259,421
Expenses																			
22460	Travel & Training	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 10,000	\$ 8,045	\$ 21,640	\$ 8,000	\$ 9,000	\$ 8,000
22472	Building Maintenance & Repairs	\$ 5,034	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 2,534	\$ 32,907	\$ 22,000	\$ 25,367	\$ 26,312	\$ 32,000	\$ 48,828
22473	Heating Fuel	\$ 2,000	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 16,000	\$ 18,000	\$ 12,111	\$ 18,000	\$ 22,500	\$ 15,000
22474	Power	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 15,000	\$ 15,000	\$ 13,497	\$ 15,000	\$ 12,687	\$ 11,780
22475	Telephone	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 772	\$ 9,264	\$ 9,264	\$ 9,272	\$ 7,000	\$ 7,000	\$ 7,250
22476	Wages	\$ 3,399	\$ 5,098	\$ 3,399	\$ 3,399	\$ 3,399	\$ 3,399	\$ 5,098	\$ 3,399	\$ 3,399	\$ 3,399	\$ 3,399	\$ 3,399	\$ 44,187	\$ 42,733	\$ 43,332	\$ 41,170	\$ 35,490	\$ -
22476A	Benefits & Deductions	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 811	\$ 9,730	\$ 9,233	\$ 8,141	\$ 8,376	\$ 4,010	\$ -
22476C	Workers Compensation	\$ -	\$ -	\$ 1,375	\$ -	\$ -	\$ 1,375	\$ -	\$ -	\$ 1,375	\$ -	\$ -	\$ 1,375	\$ 5,500	\$ 5,100	\$ 4,589	\$ 5,500	\$ 2,000	\$ 2,300
22480	Chemicals	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500	\$ -	\$ -	\$ -	\$ 1,000	\$ 800
22481	Equipment, Appliances, Hoses	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 1,917	\$ 23,000	\$ 16,969	\$ 20,823	\$ 16,600	\$ 13,000	\$ 20,000
22482	Vehicle Gas & Diesel	\$ 1,625	\$ 1,625	\$ 1,625	\$ (875)	\$ 1,625	\$ 1,625	\$ 1,625	\$ 1,625	\$ 1,625	\$ 1,625	\$ 1,625	\$ 1,625	\$ 17,000	\$ 20,000	\$ 13,914	\$ 15,000	\$ 9,500	\$ 6,500
22483	Vehicle Maintenance	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ 45,000	\$ 44,983	\$ 59,893	\$ 47,000	\$ 37,205	\$ 38,553
22485	Uniforms	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 20,000	\$ 18,000	\$ 11,949	\$ 12,000	\$ 15,000	\$ 22,000
22486	Licenses & Communications	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ 14,039	\$ 10,900	\$ 9,781	\$ 10,800	\$ 5,000	\$ 30,711
22488	Legal & Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	\$ -
22489	Dues	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22	\$ 260	\$ 260	\$ 3,721	\$ 300	\$ -	\$ 250
22494	Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,292	\$ 5,500	\$ 5,214	\$ 4,954	\$ 4,380	\$ 4,692
22495	General Office Expenses	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 5,000	\$ 4,111	\$ 6,088	\$ 8,500	\$ 4,585
22495A	Honorariums	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,420	\$ -	\$ -	\$ 7,420	\$ 7,420	\$ 7,420	\$ 7,300	\$ 7,200	\$ 6,870
22495C	Canaan Tower User Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
22496	Insurance	\$ -	\$ 650	\$ -	\$ -	\$ 650	\$ 43,463	\$ -	\$ 650	\$ -	\$ -	\$ 650	\$ -	\$ 46,063	\$ 43,514	\$ 40,539	\$ 39,501	\$ 31,449	\$ 29,302
Total Expenses		\$ 23,624	\$ 24,723	\$ 21,249	\$ 19,874	\$ 20,524	\$ 72,504	\$ 21,573	\$ 23,774	\$ 22,499	\$ 31,044	\$ 21,774	\$ 24,999	\$ 328,162	\$ 301,921	\$ 315,314	\$ 289,901	\$ 259,421	\$ 259,421
Net Income (Loss)		\$ (23,624)	\$ (24,723)	\$ (21,249)	\$ 132,376	\$ (20,524)	\$ (72,504)	\$ (21,573)	\$ 128,476	\$ (22,499)	\$ (31,044)	\$ (21,774)	\$ (1,337)	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -

Parks & Playgrounds

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
17574	Community Development Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,490	\$ 5,000	\$ 5,000	\$ 2,175
17576	Misc Revenue	\$ 11,908	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,908	\$ 11,700	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
17577	Field & Other Revenue	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 11,000	\$ 12,363	\$ 9,500	\$ 4,200	\$ 1,000
Total Revenue		\$ 11,908	-	2,000	2,000	2,000	2,000	2,000	2,000	-	-	-	5,000	\$ 28,908	\$ 27,700	\$ 27,852	\$ 24,500	\$ 19,200	\$ 13,175
Expenses																			
27170	Parks & Playgrounds Wages	\$ 13,682	\$ 20,523	\$ 13,682	\$ 13,682	\$ 13,682	\$ 13,682	\$ 20,523	\$ 13,682	\$ 13,682	\$ 13,682	\$ 13,682	\$ 13,682	\$ 177,867	\$ 199,004	\$ 135,341	\$ 168,168	\$ 163,272	\$ 170,290
27170G	Travel & Training	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 600	\$ 248	\$ 600	\$ 700	\$ 500
27179	Ford F250 Gas	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 3,500	\$ 6,500	\$ 3,939	\$ 6,800	\$ 2,900	\$ 2,900
27179A	Ford F250 Maintenance	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
27180	Parks Building Maintenance	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 1,500	\$ 1,924	\$ 900	\$ 900	\$ 800
27180A	Power	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 9,000	\$ 6,900	\$ 6,975	\$ 6,300	\$ 6,068	\$ 5,949
27180B	Furnace Oil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 2,100	\$ 1,950	\$ 2,945	\$ 1,800	\$ 5,100	\$ 1,500
27180C	Maintenance & Cleaning	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 5,400	\$ 3,480	\$ 2,341	\$ 3,480	\$ 3,480	\$ 3,480
27180D	Equipment Diesel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,400.00	\$ 3,345.04	\$ 4,000.00	\$ -	\$ -
27180E	Fields/Grounds/Splash Pad Maintenance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ 27,000	\$ 27,000	\$ 18,876	\$ 30,000	\$ 30,000	\$ 34,000
27180F	Waste Disposal	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 6,300	\$ 4,200	\$ 5,558	\$ 3,600	\$ 2,580	\$ 2,520
27180I	Chevy Silverado Gas	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 3,500	\$ 3,174	\$ 3,700	\$ 1,550	\$ 1,950
27180J	Chevy Silverado Maintenance	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -
27180K	Tools & Shop Supplies	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 1,440	\$ 1,321	\$ 1,200	\$ 800	\$ 792
27180L	Water & Sewage	\$ -	\$ -	\$ 2,750	\$ -	\$ -	\$ 2,750	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 9,500	\$ 9,500	\$ 6,772	\$ 8,400	\$ 7,910	\$ 6,212
27180P	Telephone	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 3,300	\$ 3,300	\$ 3,059	\$ 3,180	\$ 3,320	\$ 4,320
27181	Ford F150 Gas	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500	\$ 6,000	\$ 4,826	\$ 5,900	\$ 3,400	\$ 2,202
27181A	Ford F150 Maintenance	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
27181D	Equipment Maintenance & Trailers	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 4,800	\$ 2,100	\$ 2,535	\$ 1,900	\$ 1,900	\$ 1,500
27181F	Equipment Gas	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 960	\$ 960	\$ 503	\$ 960	\$ 700	\$ 600
27182	Tractor Diesel	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ -	\$ -	\$ -	\$ 5,200	\$ 5,200	\$ 1,535	\$ 5,200	\$ 3,000	\$ 4,500
27182A	Tractor Maintenance	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses		\$ 20,820	\$ 28,961	\$ 23,370	\$ 22,120	\$ 20,620	\$ 24,870	\$ 27,811	\$ 22,470	\$ 22,320	\$ 18,820	\$ 17,320	\$ 20,820	\$ 270,127	\$ 287,534	\$ 205,217	\$ 256,088	\$ 237,580	\$ 244,015
Net Income (Loss)		\$ (8,912)	\$ (28,961)	\$ (21,370)	\$ (20,120)	\$ (18,620)	\$ (22,870)	\$ (25,811)	\$ (20,470)	\$ (22,320)	\$ (18,820)	\$ (17,320)	\$ (15,820)	\$ (241,219)	\$ (259,834)	\$ (177,365)	\$ (231,588)	\$ (218,380)	\$ (230,840)

Property Taxes																			
Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
11110	Residential Property Taxes	\$ 16,058	\$ 16,058	\$ 289,037	\$ 722,592	\$ 289,037	\$ 16,058	\$ 16,058	\$ 16,058	\$ 16,058	\$ 16,058	\$ 16,058	\$ 16,058	\$ 1,445,184	\$ 1,342,749	\$ 1,282,628	\$ 1,269,195	\$ 1,135,595	\$ 1,049,145
11121	Commercial Property Taxes	\$ 10,437	\$ 10,437	\$ 187,866	\$ 469,666	\$ 187,866	\$ 10,437	\$ 10,437	\$ 10,437	\$ 10,437	\$ 10,437	\$ 10,437	\$ 10,437	\$ 939,332	\$ 980,142	\$ 932,147	\$ 904,256	\$ 866,404	\$ 881,434
11131	Resource Property Taxes	\$ 95	\$ 95	\$ 1,717	\$ 4,293	\$ 1,717	\$ 95	\$ 95	\$ 95	\$ 95	\$ 95	\$ 95	\$ 95	\$ 8,586	\$ 8,270	\$ 7,361	\$ 8,130	\$ 8,167	\$ 7,189
11145	Interest on Property Taxes	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 8,000	\$ 16,000	\$ 14,904	\$ 16,200	\$ 16,200	\$ 16,200
12210	Grant in Lieu Taxes-Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,600	\$ 42,000	\$ 41,916	\$ 41,700	\$ 37,683	\$ 36,816
12310	Grant in Lieu Taxes-Provincial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,800	\$ 16,000	\$ 15,699	\$ 16,265	\$ 15,245	\$ 15,509
Total Revenue		\$ 27,257	\$ 26,590	\$ 478,620	\$ 1,196,551	\$ 478,620	\$ 26,590	\$ 26,590	\$ 26,590	\$ 26,590	\$ 26,590	\$ 26,590	\$ 26,590	\$ 2,462,502	\$ 2,405,161	\$ 2,294,655	\$ 2,255,746	\$ 2,079,294	\$ 2,006,293
Expenses																			
21242	Tax Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300	\$ -	\$ -	\$ 1,300	\$ 1,200	\$ 1,043	\$ 1,700	\$ 432	\$ 432
22450	Fire Protection Hydrant Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366,150	\$ -	\$ -	\$ -	\$ 366,150	\$ 328,590	\$ 265,650	\$ 265,650	\$ 260,025	\$ 240,006
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366,150	\$ 1,300	\$ -	\$ -	\$ 367,450	\$ 329,790	\$ 266,693	\$ 267,350	\$ 260,457	\$ 240,438
Net Income (Loss)		\$ 27,257	\$ 26,590	\$ 478,620	\$ 1,196,551	\$ 478,620	\$ 26,590	\$ 26,590	\$ 26,590	\$ (339,560)	\$ 25,290	\$ 26,590	\$ 26,590	\$ 2,095,051	\$ 2,075,371	\$ 2,027,962	\$ 1,988,396	\$ 1,818,837	\$ 1,765,855

Public Works

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Expenses																			
21240	Engineering Services	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 10,000	\$ 10,000	\$ -	\$ 10,020	\$ 10,000	\$ 10,000
24109	Public Works Wages	\$ 11,050	\$ 16,575	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 16,575	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 143,646	\$ 140,975	\$ 119,932	\$ 135,863	\$ 131,843	\$ 130,815
24112C	Chevy Silverado Gas & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 1,904	\$ 3,700	\$ 1,550	\$ 1,950
24112F	2 Ton Ford F550 Maintenance	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 5,000	\$ 2,575	\$ 6,000	\$ 5,000	\$ 7,200
24112G	2 Ton Ford F550 Diesel	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
24200	Shop Expenses - 50%	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 2,160	\$ 2,160	\$ 310	\$ 2,040	\$ 1,700	\$ 2,570
24200A	Shop Power - 50%	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ 900	\$ 900	\$ 2,427	\$ 1,422	\$ -	\$ -
24200B	Clothing & Boots	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 505	\$ 6,060	\$ 8,060	\$ 1,281	\$ 4,400	\$ 2,100	\$ 2,100
24200C	Office Expenses	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 900	\$ 900	\$ 3,599	\$ 900	\$ 850	\$ 800
24200D	Travel & Training	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 4,800	\$ 3,000	\$ 109	\$ 3,300	\$ 2,500	\$ 2,500
24200E	Telephone	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 3,300	\$ 3,300	\$ 1,573	\$ 3,180	\$ 3,320	\$ 4,320
24200G	Tools/Shop Supplies	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 2,220	\$ 2,220	\$ 3,038	\$ 2,220	\$ 2,100	\$ 2,000
24200I	Safety Equipment	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 2,220	\$ 2,220	\$ 684	\$ 2,220	\$ 2,100	\$ 2,000
24210	BMW Utility Vehicle Gas & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250	\$ 1,126	\$ 1,200	\$ -	\$ -
23240	Street Beautification	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 1,434	\$ 10,000	\$ 10,000	\$ 13,000
23250	Street Lighting	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 32,000	\$ 32,000	\$ 7,618	\$ 28,236	\$ 25,770	\$ 25,350
														\$ 29,834					
Total Expenses		\$ 18,105	\$ 23,780	\$ 18,105	\$ 18,255	\$ 18,105	\$ 18,255	\$ 23,630	\$ 18,255	\$ 16,855	\$ 17,005	\$ 16,855	\$ 17,005	\$ 224,206	\$ 226,485	\$ 177,444	\$ 214,701	\$ 198,833	\$ 204,605

Recreation

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
17570A	Seasonal Programs	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 75,000	\$ 54,000	\$ 84,366	\$ 40,620	\$ 33,300	\$ 26,448
17570B	Summer Day Camp	\$ -	\$ 24,700	\$ 24,700	\$ 24,700	\$ 24,700	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,300	\$ 105,420	\$ 97,154	\$ 89,200	\$ 48,760	\$ 54,400
17570C	March Break Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750	\$ 7,500	\$ 7,200	\$ 7,063	\$ 5,280	\$ 4,290	\$ 3,300
17570D	Any Child Can Participate	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 2,275	\$ 2,275	\$ 25	\$ 25	\$ 25	\$ 25	\$ 4,800	\$ 3,300	\$ 3,253	\$ -	\$ -	\$ -
17570E	Adventure Club	\$ 15,120	\$ 15,876	\$ 15,120	\$ -	\$ -	\$ 16,650	\$ 17,248	\$ 14,896	\$ 11,760	\$ 25,830	\$ 14,896	\$ 12,544	\$ 159,940	\$ 153,348	\$ 139,062	\$ 155,200	\$ 30,825	\$ 30,825
17571	Special Events	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 2,000	\$ 1,500	\$ 700	\$ 1,500	\$ 1,500	\$ 2,550
17571B	Celebration of Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 1,000	\$ 1,000	\$ 100
17572	Grants	\$ -	\$ 2,500	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 27,500	\$ 27,500	\$ 25,000	\$ 27,500	\$ 27,000	\$ 24,250
17573	Celebration Days	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 1,500	\$ 250	\$ 250	\$ 250
17573A	Canada Day	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
17575A	County of Kings Professional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Revenue		\$ 21,562	\$ 43,268	\$ 40,012	\$ 44,892	\$ 24,892	\$ 16,841	\$ 47,190	\$ 17,338	\$ 11,952	\$ 31,022	\$ 18,838	\$ 16,486	\$ 403,040	\$ 378,268	\$ 378,098	\$ 341,550	\$ 167,925	\$ 163,123
Expenses																			
27110	Management Salaries	6,103	9,155	6,103	6,103	6,103	6,103	9,155	6,103	6,103	6,103	6,103	6,103	\$ 79,345	76,736	73,859	\$ 73,927	\$ 69,415	\$ 65,486
27111K	Summer Day Camp Salaries	\$ -	\$ -	\$ 15,184	\$ 49,878	\$ 41,943	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,006	98,559	86,840	\$ 83,641	\$ 57,592	\$ 49,513
27112	Summer Day Camp Expenses	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	12,000	11,139	\$ 6,300	\$ 6,700	\$ 6,300
27112A	Seasonal Program Expenses	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 21,000	15,000	16,078	\$ 15,000	\$ 12,910	\$ 13,200
27112C	Active Kids Healthy Kids Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	500	-	\$ 500	\$ 500	\$ 500
27112D	March Break Camps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 6,458	\$ 7,458	7,271	4,735	\$ 5,293	\$ 4,710	\$ 3,875
27112E	Any Child Can Participate	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	6,000	3,115	\$ 3,000	\$ 3,000	\$ 4,000
27112G	Active Living Coordinator	\$ 4,266	\$ 6,373	\$ 4,266	\$ 4,266	\$ 4,266	\$ 4,266	\$ 6,373	\$ 4,266	\$ 4,266	\$ 4,266	\$ 4,266	\$ 4,266	\$ 55,402	57,539	46,094	\$ 54,855	\$ 47,700	\$ 45,000
27113	Equipment Purchase & Maintenance	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	2,160	(682)	\$ 2,040	\$ 2,000	\$ 2,000
27114	Stationary & Office Supplies	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	3,600	3,535	\$ 2,440	\$ 760	\$ 760
27114A	Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,100	\$ -	\$ 9,100	7,000	2,802	\$ 6,750	\$ 5,200	\$ 5,200
27114B	Telephone	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 2,000	2,040	1,938	\$ 2,040	\$ 1,655	\$ 1,320
27114D	Advertising	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 2,000	2,400	1,400	\$ 3,000	\$ 3,000	\$ 3,000
27114F	Miscellaneous Expense	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 500	600	113	\$ 600	\$ 300	\$ 300
27115	Travel & Conference	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 5,400	5,400	3,417	\$ 5,400	\$ 5,486	\$ 2,260
27116A	Staff Training	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	3,000	2,254	\$ 1,200	\$ 1,000	\$ 1,000
27116B	Membership Fees	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 3,180	3,180	748	\$ 3,180	\$ 2,980	\$ 2,790
27119	Special Events	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	2,400	113	\$ 3,400	\$ 1,200	\$ 1,200
27119A	Celebration of Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000	7,000	4,650	\$ 5,000	\$ 4,000	\$ 3,600
27119C	Celebration Days	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7,000	6,078	\$ 10,000	\$ 9,600	\$ 10,600
27119D	Volunteer Week	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	150	62	\$ 150	\$ 100	\$ 100
27119E	Canada Day	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	7,000	4,691	\$ 7,350	\$ 6,750	\$ 6,750
27119F	Adventure Club Expenses	\$ 900	\$ 900	\$ 900	\$ -	\$ -	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 9,000	9,000	7,888	\$ 6,000	\$ 1,750	\$ 1,500
27119G	Adventure Club Labour	\$ 14,585	\$ 16,992	\$ 12,528	\$ 3,785	\$ 3,785	\$ 13,042	\$ 16,992	\$ 14,071	\$ 11,499	\$ 15,099	\$ 13,556	\$ 12,014	\$ 147,948	141,769	136,737	\$ 119,168	\$ 24,107	\$ 23,910
27190	Leases and Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ -	\$ 3,500	\$ 5,600	5,600	-	\$ 2,100	\$ 2,100	\$ 2,100
Total Expenses		\$ 30,544	\$ 37,960	\$ 51,521	\$ 76,573	\$ 63,637	\$ 31,851	\$ 42,460	\$ 33,880	\$ 27,308	\$ 33,008	\$ 39,465	\$ 37,781	\$ 505,989	\$ 482,905	\$ 417,602	\$ 422,334	\$ 274,515	\$ 256,264
Net Income (Loss)		\$ (8,982)	\$ 5,307	\$ (11,509)	\$ (31,681)	\$ (38,746)	\$ (15,010)	\$ 4,729	\$ (16,542)	\$ (15,357)	\$ (1,986)	\$ (20,628)	\$ (21,295)	\$ (102,949)	\$ (104,637)	\$ (39,504)	\$ (80,784)	\$ (106,590)	\$ (93,141)

Sewer

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
11210	User Charges	\$ 194,000	\$ -	\$ -	\$ 194,000	\$ -	\$ -	\$ 194,000	\$ -	\$ -	\$ 194,000	\$ -	\$ -	\$ 776,000	\$ 760,000	\$ 754,720	685,824	\$ 663,687	\$ 649,385
11211	Penalties	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ 2,000	\$ 2,000	\$ 2,785	2,000	\$ 1,152	\$ 1,152
11212	Canaan Heights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,572	\$ -	\$ 24,572	\$ 23,402	\$ 20,528	19,562	\$ 18,630	\$ 18,486
Total Revenue		\$ 194,000	\$ -	\$ 500	\$ 194,000	\$ -	\$ 500	\$ 194,000	\$ -	\$ 500	\$ 194,000	\$ 24,572	\$ 500	\$ 802,572	\$ 785,402	\$ 778,033	\$ 707,386	\$ 683,469	\$ 669,023
Expenses																			
24224A	General Maintenance	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 1,010	\$ 12,423	\$ 12,120	\$ 12,384	11,824	\$ 11,536	\$ 11,255
24225	Wages	\$ 6,039	\$ 9,058	\$ 6,039	\$ 6,039	\$ 6,039	\$ 6,039	\$ 6,039	\$ 9,058	\$ 6,039	\$ 6,039	\$ 6,039	\$ 6,039	\$ 78,504	\$ 77,110	\$ 63,085	74,368	\$ 72,014	\$ 71,193
24233	Pumping Stations Power	\$ -	\$ 552	\$ -	\$ 552	\$ -	\$ 552	\$ -	\$ 552	\$ -	\$ 552	\$ -	\$ 552	\$ 3,394	\$ 3,311	\$ 2,745	3,231	\$ 3,152	\$ 3,075
24234	Supplies	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ 580	\$ 563	\$ 101	546	\$ 530	\$ 515
24235	Travel & Training	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 679	\$ 662	\$ 1,350	646	\$ 630	\$ 615
24236	Office Supplies	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 141	\$ 1,739	\$ 1,688	\$ 1,476	1,639	\$ 1,639	\$ 1,517
24240	Treatment	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ 421,700	\$ 369,629	369,900	\$ 348,500	\$ 338,852
24242	Shared Services Expense	\$ 141,417	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,417	\$ 137,515	\$ 129,929	129,929	\$ 135,009	\$ 134,838
24250	Municipal Fees	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 13,700	\$ 1,200	\$ 1,200	\$ 1,200	\$ 26,900	\$ 26,900	\$ 26,714	25,100	\$ 22,860	\$ 22,200
24260	Health & Safety Expense	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 1,131	\$ 1,104	\$ 992	1,077	\$ 1,151	\$ 1,025
24290	Laterals	\$ -	\$ -	\$ 276	\$ 276	\$ 276	\$ 276	\$ 276	\$ 276	\$ 276	\$ -	\$ -	\$ -	\$ 1,697	\$ 1,656	\$ -	1,615	\$ 1,576	\$ 1,538
28223	Reserve	\$ 134,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,108	\$ 101,073	\$ 169,638	87,511	\$ 84,872	\$ 82,400
Total Expenses		\$ 284,108	\$ 12,155	\$ 108,860	\$ 9,411	\$ 8,860	\$ 109,411	\$ 11,879	\$ 9,411	\$ 121,084	\$ 9,135	\$ 8,584	\$ 109,135	\$ 802,572	\$ 785,402	\$ 778,042	\$ 707,386	\$ 683,469	\$ 669,023
Net Income (Loss)		\$ (90,108)	\$ (12,155)	\$ (108,360)	\$ 184,589	\$ (8,860)	\$ (108,911)	\$ 182,121	\$ (9,411)	\$ (120,584)	\$ 184,865	\$ 15,988	\$ (108,635)	\$ -	\$ 0	\$ (8)	\$ -	\$ -	\$ -

Sidewalks

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
14901	C of K Sidewalk Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,466	\$ 23,466	\$ 22,423	\$ 21,380	\$ 20,500	\$ 17,500	\$ 17,500
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,466	\$ 23,466	\$ 22,423	\$ 21,380	\$ 20,500	\$ 17,500	\$ 17,500
Expenses																			
23232	Sidewalk Maintenance	\$ -	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ -	\$ -	\$ -	\$ -	\$ 5,950	\$ 5,950	\$ 5,825	\$ 5,600	\$ 5,000	\$ 6,000
23232A	Crosswalk Maintenance	\$ -	\$ 5,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,746	\$ 9,000	\$ 8,500	\$ 10,000
Total Expenses		\$ -	\$ 5,850	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ -	\$ -	\$ -	\$ -	\$ 13,950	\$ 13,950	\$ 14,570	\$ 14,600	\$ 13,500	\$ 16,000
Net Income (Loss)		\$ -	\$ (5,850)	\$ (1,350)	\$ (1,350)	\$ (1,350)	\$ (1,350)	\$ (1,350)	\$ (1,350)	\$ -	\$ -	\$ -	\$ 23,466	\$ 9,516	\$ 8,473	\$ 6,810	\$ 5,900	\$ 4,000	\$ 1,500

Snow Clearing

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
23232B	Snow Clearing Wages	\$ 4,802	\$ 7,203	\$ 4,802	\$ 4,802	\$ 4,802	\$ 4,802	\$ 7,203	\$ 4,802	\$ 4,802	\$ 4,802	\$ 4,802	\$ 4,802	\$ 62,429	\$ 61,346	\$ 49,745	\$ 59,188	\$ 57,246	\$ 56,475
23232K	Tractor Diesel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850	\$ 850	\$ 850	\$ 850	\$ 3,400	\$ 3,450	\$ 1,587	\$ 3,200	\$ 2,400	\$ 2,400
23232M	Tractor Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 8,000	\$ 8,000	\$ 2,563	\$ 7,500	\$ 8,700	\$ 7,000
23232N	Salt/Sand	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 1,500	\$ 2,500	\$ 2,500	\$ 1,000	\$ 8,000	\$ 8,000	\$ 4,827	\$ 7,500	\$ 7,000	\$ 7,000
23232P	Plow Tools	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 750	\$ 750	\$ 154	\$ 625	\$ 500	\$ 500
Total Expenses		\$ 4,802	\$ 7,203	\$ 4,802	\$ 4,802	\$ 4,802	\$ 4,802	\$ 7,203	\$ 7,452	\$ 8,802	\$ 9,802	\$ 9,802	\$ 8,302	\$ 82,575	\$ 81,546	\$ 58,876	\$ 78,013	\$ 75,846	\$ 73,375

New Minas Water Commission

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	2024/25 Budget	2023/24 Actual	2023/24 Budget	2022/23 Budget	2021/22 Budget
Revenue																			
W11100	Metered Sales	\$ 5,000	\$ 5,000	\$ 199,000	\$ 5,000	\$ 5,000	\$ 220,000	\$ 5,000	\$ 5,000	\$ 199,000	\$ 5,000	\$ 5,000	\$ 199,000	\$ 857,000	\$ 845,000	\$ 741,022	\$ 648,000	\$ 618,100	\$ 598,000
W13100	Fire Protection Hydrant Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366,150	\$ -	\$ -	\$ -	\$ 366,150	\$ 328,590	\$ 265,650	\$ 265,650	\$ 260,025	\$ 240,006
W14000	Sprinkler Service	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ 1,250	\$ 4,999	\$ 4,925	\$ 4,855	\$ 4,852	\$ 4,852	\$ 4,800
W18011	Water Penalties	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 4,000	\$ 4,000	\$ 1,347	\$ 3,900	\$ 3,900	\$ 3,600
W18210	Other Interest	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 20,400	\$ 22,500	\$ 30,811	\$ 22,500	\$ 2,100	\$ 22,700
W18420	Kings - Hydrant Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,052	\$ -	\$ -	\$ -	\$ 97,052	\$ 87,096	\$ 74,931	\$ 70,413	\$ 68,922	\$ 63,616
W18900	Miscellaneous Water Revenue	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 152	\$ 1,821	\$ 1,735	\$ 1,476	\$ 1,750	\$ 1,800	\$ 1,596
Total Revenue		\$ 7,185	\$ 7,185	\$ 202,435	\$ 7,185	\$ 7,185	\$ 223,435	\$ 7,185	\$ 7,185	\$ 665,637	\$ 7,185	\$ 7,185	\$ 202,435	\$ 1,351,422	\$ 1,293,846	\$ 1,120,091	\$ 1,017,065	\$ 959,699	\$ 934,318
Expenses																			
W21410	Reservoir Tank Power & Maintenance	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 1,304	\$ 15,651	\$ 15,121	\$ 19,272	\$ 14,610	\$ 13,104	\$ 13,104
W21430	Well Maintenance	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 3,214	\$ 38,564	\$ 37,260	\$ 33,822	\$ 36,000	\$ 34,000	\$ 33,992
W22400	Pumping Power	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 12,384	\$ 148,602	\$ 141,526	\$ 136,809	\$ 129,840	\$ 120,870	\$ 118,500
W23100	Engineering Expense	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 4,321	\$ 51,857	\$ 50,104	\$ 82,943	\$ 53,000	\$ 57,500	\$ 15,000
W23200	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 521	\$ 1,800	\$ 2,000	\$ 3,500
W23310	Purification Expense	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 11,944	\$ 143,330	\$ 138,483	\$ 111,496	\$ 133,800	\$ 80,088	\$ 91,000
W24200	Maps & Records Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100
W24410	Distribution Lines Maintenance	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 451	\$ 5,410	\$ 5,227	\$ 5,466	\$ 5,050	\$ 5,050	\$ 5,500
W24430	Transmission Lines Maintenance	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 239	\$ 2,866	\$ 2,769	\$ -	\$ 2,675	\$ 2,675	\$ 3,000
W24491	Services Maintenance	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 714	\$ 8,570	\$ 8,280	\$ 6,341	\$ 8,000	\$ 8,000	\$ 7,500
W24492	Meters Maintenance	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 536	\$ 518	\$ 62	\$ 500	\$ 500	\$ 500
W24493	Hydrant Maintenance	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 446	\$ 5,356	\$ 5,175	\$ 1,668	\$ 5,000	\$ 5,000	\$ 4,500
W24501	BMW Utility Vehicle Gas & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250	\$ 1,320	\$ 1,200	\$ 1,550	\$ 1,950
W24601	Water Truck #1 Gas & Maintenance	\$ 2,273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 5,279	\$ 3,168	\$ 3,010	\$ 2,880	\$ 2,100	\$ 2,500
W24602	Water Truck #2 Gas & Maintenance	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 273	\$ 3,279	\$ 3,168	\$ -	\$ -	\$ -	\$ -
W24605	Backhoe Fuel & Maintenance	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 949	\$ 11,385	\$ 11,000	\$ 9,871	\$ 10,000	\$ 10,000	\$ 5,000
W24800	Shop Expenses - 50%	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 2,160	\$ 2,160	\$ 1,237	\$ 2,040	\$ 1,700	\$ 2,570
W24800A	Shop Power - 50%	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ 900	\$ 900	\$ 1,281	\$ 1,422	\$ 2,625	\$ 3,000
W24800D	Monitoring Stations Expense	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 825	\$ 9,898	\$ 9,563	\$ 11,023	\$ 9,240	\$ 7,943	\$ 7,908
W24801	Clothing	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 1,100	\$ 1,100	\$ 549	\$ 550	\$ 600	\$ 600
W24802	Travel & Training	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 2,035	\$ 1,967	\$ -	\$ 1,900	\$ 1,900	\$ 1,900
W24803	Small Tools	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 643	\$ 621	\$ 329	\$ 600	\$ 600	\$ 500
W24804	Membership Fees	\$ -	\$ 480	\$ -	\$ -	\$ 105	\$ -	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705	\$ 705	\$ 460	\$ 705	\$ 705	\$ 605
W24805	Conference Fees	\$ 1,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,003	\$ 1,935	\$ 1,573	\$ 1,870	\$ 1,870	\$ 1,185
W25130	Water Testing Expenses	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 3,450	\$ 41,400	\$ 40,000	\$ 82,387	\$ 82,000	\$ 25,000	\$ 25,056
W25150	Bank Charges & Service Fees	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 321	\$ 3,856	\$ 3,726	\$ 4,928	\$ 3,600	\$ 3,900	\$ 3,060
W25160	Commissioners' Remuneration	\$ 6,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,828	\$ 6,828	\$ 6,828	\$ 6,828	\$ 6,828	\$ 6,732
W25210	Wages	\$ 310,892	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,892	\$ 294,618	\$ 234,366	\$ 225,849	\$ 217,841	\$ 199,460
W25292	Benefits	\$ 60,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,387	\$ 53,631	\$ 15,814	\$ 15,814	\$ 14,718	\$ 14,425
W25295	Snow Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,408	\$ -	\$ -	\$ -	\$ 5,408	\$ 5,200	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
W25311	Advertising	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45	\$ 536	\$ 518	\$ 641	\$ 500	\$ 500	\$ 750
W25312	Telephone	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 2,640	\$ 2,640	\$ 1,394	\$ 1,860	\$ 2,045	\$ 3,300
W25313	Lease & Service Agreements	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,565	\$ 2,565	\$ 2,565	\$ 2,260	\$ 3,088
W25314	Postage & Office Supplies	\$ 4,158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158	\$ 5,892	\$ 5,693	\$ 5,867	\$ 5,500	\$ 4,100	\$ 4,100
W25410	Audit Fees	\$ -	\$ -	\$ -	\$ 7,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,300	\$ 7,000	\$ 6,779	\$ 6,400	\$ 7,196	\$ 6,800
W25421	Propane	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 643	\$ 7,713	\$ 7,452	\$ 356	\$ 7,200	\$ 7,500	\$ 9,900
W25500	Regulatory Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,714	\$ 1,714	\$ 1,656	\$ 1,690	\$ 1,600	\$ 1,600	\$ 1,600
W25600	Insurance	\$ -	\$ -	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000	\$ 39,000	\$ 35,870	\$ 25,000	\$ 21,716	\$ 15,073
W25700	Rental	\$ 5,892	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,892	\$ 5,693	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
W25750	Tax Expense	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 10,000	\$ -	\$ -	\$ -	\$ -
W26000	Depreciation	\$ 378,254	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 378,254	\$ 361,754	\$ 328,500	\$ 328,500	\$ 328,500	\$ 300,060
W29400	Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
W29900	Prior Year Deficit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses		\$ 814,468	\$ 43,343	\$ 43,013	\$ 50,163	\$ 83,818	\$ 42,863	\$ 43,835	\$ 43,163	\$ 48,121	\$ 42,863	\$ 42,713	\$ 44,577	\$ 1,342,941	\$ 1,290,974	\$ 1,167,536	\$ 1,146,498	\$ 1,014,684	\$ 927,818
Net Income (Loss)		\$ (807,283)	\$ (36,158)	\$ 159,422	\$ (42,978)	\$ (76,633)	\$ 180,572	\$ (36,650)	\$ (35,978)	\$ 617,516	\$ (35,678)	\$ (35,528)	\$ 157,858	\$ 8,481	\$ 2,872	\$ (47,445)	\$ (129,433)	\$ (54,985)	\$ 6,500

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Project	Department	Total Cost	Capital Reserve	Grant Funds	Funding Source
IT Hardware Program	Administration, Public Works & Recreation	\$10,000	\$10,000	\$0	-
Public Works Facility Upgrades	Facility	\$20,000	\$15,000	\$5,000	-
LMCC Capital Upgrades & Equipment Replacement	Facility	\$34,000	\$34,000	\$0	-
Parks & Playgrounds Capital Upgrades	Recreation	\$163,000	\$106,500	\$56,500	Various Provincial Grants
Village Sidewalk Program	Public Works	\$25,000	\$25,000	\$0	-
Village Service Vehicles	Public Works	\$0	\$0	\$0	-
Public Works Equipment	Public Works	\$55,000	\$40,000	\$15,000	-
Sewer Capacity Study	Sewer	\$50,000	\$50,000	\$0	-
Collection System Line Replacements	Sewer	\$85,000	\$42,500	\$42,500	PCAP (50%)
Beautification Projects	Beautification Committee	\$50,000	\$25,000	\$25,000	Provincial Grant
Totals		\$492,000	\$348,000	\$144,000	

2025/26 New Minas Water Commission Capital Projects

Project	Total Cost	Reserves/ Depreciation Fund	Grant Funds	Funding Source
Water System Equipment	\$50,000	\$0	\$50,000	CCBF/VICE (100%)
Water Production Wells	\$150,000	\$150,000	\$0	-
Water Meter Purchases	\$50,000	\$0	\$50,000	CCBF/VICE (100%)
Water Tank Refurbishment	\$1,700,000	\$425,000	\$1,275,000	CCBF/VICE (\$425,000) & GRID (\$850,000)
Water Utility Service Vehicles	\$0	\$0	\$0	-
Totals	\$1,950,000	\$575,000	\$1,375,000	

Approved by NMWC on _____, 2025

Schedule 1: Capital Investment Plan Project Summary							
Five (5) Year Plan for the Fiscal Years 2025/26 to 2029/30							
Village of: New Minas					The following information is required for CCBF PROJECTS		
Project #	Project Name	Total Project Cost	Proposed Start Date	Proposed End Date	Project Description	Where is it? (Civic addresses, street names)	Measurements (How many meters or sewer pipe or sidewalk or trails? How many customers will benefit? Any other measurements to show the benefit or the results?)
Project #1	IT Equipment	\$ 50,000	2025-04-01	2030-03-31	Purchase of new computers and IT equipment for LMCC, Public Works Building and Commissioners.		
Project #2	Public Works Facility Upgrades	\$ 95,000	2025-04-01	2030-03-31	Year 1: parts cabinet, heat pump, new locks and microwave.		
Project #3	LMCC Capital Upgrades & Equipment Replacement	\$ 155,000	2025-04-01	2030-03-31	Ongoing program for purchase of end of life replacement equipment. Year 1: geothermal controller upgrade and spare pump, stripping machine, doodle scrubber, 8-in-1 fitness machine, two microwaves and lighting for Lynn Spencer Hall.		
Project #5	Parks & Playgrounds Capital Upgrades	\$ 473,000	2025-04-01	2030-03-31	Year 1: Douglas Street Trail; L&R Playground Surfacing; accessible pathways for L&R Playground; way finding, electrical upgrades for L&R Park, tennis nets and snowshoes. Year 2: New Playground at Milne Ave Park and pitching machine for gymnasium.		
Project #5	Reserved	\$ -					
Project #6	Reserved	\$ -					
Project #7	Reserved	\$ -					
Project #8	Reserved	\$ -					
Project #9	Sidewalk Program	\$ 1,025,000	2028-04-01	2030-03-31	Construction of new sidewalk priorities	Commercial Street; Lockhart Road; Prospect Street	Commercial Street (Kentucky Court to Dow Road = 447m); Commercial Street (Valley View Drive to former Henny Penny's = 90m); Lockhart Drive (Cornwallis Street to Civic 24 = 85m); Prospect Road (Commercial Street to Perrier Drive = 270m)
Project #10	Service Vehicles	\$ 400,000	2025-04-01	2030-03-31	Ongoing program to replace service vehicles in the fleet. Year 2: 2017 Ford F-550; Year 3: 2018 Chevy Silverado; Year 4: 2019 Ford F-150; Year 5: tbd		
Project #11	Public Works Equipment	\$ 175,000	2025-04-01	2030-03-31	Ongoing program to purchase public works equipment. Year 1: line painter, zero turn mower, salter and roller for Kobota, snowblower for Holder, brush for Wacker and safety tripod.		
Project #12	Sewer Capacity Study	\$ 50,000	2025-04-01	2026-03-31	Update model completed during New Minas SPS to include infill developments that are now going through the planning/application process.		
Project #13	Sewer Collection System Line Replacements	\$ 2,585,000	2023-04-01	2026-03-31	Design and construction for replacement/upsizing of wastewater lines along Commercial Street and Cornwallis Ave for sanitary sewer segments that are over capacity. Year 1 is to complete detailed design.	Commercial Street and Jones Road	Approximately 1000 customers will benefit; estimated length of 500m.
Project #14	Beautification Program	\$ 250,000	2023-04-01	2028-03-31	Ongoing program for beautification projects as prioritized by Beautification Committee		
Project #15	Aalders Avenue Water Laterals	\$ 520,000	2023-04-01	2025-03-31	Replacement of water laterals and upgrade fittings to code	Aalders Avenue (various locations)	Approximately 55 laterals (420m).
Project #16	Water System Equipment	\$ 250,000	2024-04-01	2029-03-31	Purchase of equipment for the Utility. Year 1: meter reading equipment, caustic pumps, CL17 monitoring system and valves/fittings. Future years will be for replacement of pumping and treatment equipment as required.	Throughout Village of New Minas	Approximately 1850 customers will benefit.
Project #17	Water Production Wells	\$ 650,000	2025-04-01	2028-03-31	Year 1 & 2: Land acquisition for production well at Turner Drive. Design of production well at Turner Drive (including connection to distribution system) and connecting Lockhart & Ryan Park Well to power. Year 3: Construction for both.	Turner Drive, Lockhart & Ryan Park	The water commission currently serves approximately 1850 customers. The new water well is part of an expansion strategy for the lands to the south of the 101. It is difficult to convert the new well into a number of additional clients due to changing NSE requirements, but the estimate is 2250 clients.
Project #18	Water Meter Program	\$ 250,000	2025-04-01	2030-03-31	Provide new meters to new buildings and replace extisting meters that have reached the end of their useful life.	Throughout Village of New Minas	Approximately 50 meters purchased per year.
Project #19	Water Tower Upgrades	\$ 1,700,000	2025-04-01	2026-03-31	Year 1: construction work for Forsythe Tank refurbishment	29 Busch Lane, White Rock	Approximately 1850 customers will benefit.
Project #20	Water Utility Service Vehicles	\$ 250,000	2027-04-01	2029-03-31	Year 3: JCB Backhoe. Year 4: 2020 Ford F-150.		

Schedule 2: Capital Investment Plan Project Funding Details											
Project #	Project Name	Total Cost	Capital Budget Year	Total \$ for each year	CCBF/VICE \$ for each year	\$ from 1st other source	Name of 1st other source	\$ from 2nd other source	Name of 2nd other source	\$ from 3rd other source	Name of 3rd other source
1	IT Equipment	\$ 50,000	2025/26	\$ 10,000		\$ 10,000	Village				
			2026/27	\$ 10,000		\$ 10,000	Village				
			2027/28	\$ 10,000		\$ 10,000	Village				
			2028/29	\$ 10,000		\$ 10,000	Village				
			2029/30	\$ 10,000		\$ 10,000	Village				
2	Public Works Facility Upgrades	\$ 95,000	2025/26	\$ 20,000		\$ 15,000	Village				
			2026/27	\$ 25,000		\$ 25,000	Village				
			2027/28	\$ 50,000		\$ 50,000	Village				
			2028/29								
			2029/30								
3	LMCC Capital Upgrades & Equipment Replacement	\$ 155,000	2025/26	\$ 35,000		\$ 30,000	Village				
			2026/27	\$ 30,000		\$ 30,000	Village				
			2027/28	\$ 30,000		\$ 30,000	Village				
			2028/29	\$ 30,000		\$ 30,000	Village				
			2029/30	\$ 30,000		\$ 30,000	Village				
4	Parks & Playgrounds Capital Upgrades	\$ 473,000	2025/26	\$ 163,000		\$ 106,500	Village	\$ 55,000	Province: Accessibility	\$ 1,500	Province: ACF
			2026/27	\$ 160,000		\$ 120,000	Village	\$ 40,000	Province: RFDG		
			2027/28	\$ 50,000		\$ 30,000	Village	\$ 20,000			
			2028/29	\$ 50,000		\$ 30,000	Village	\$ 20,000			
			2029/30	\$ 50,000		\$ 30,000	Village	\$ 20,000			
5	Reserved	\$ -	2025/26								
			2026/27								
			2027/28								
			2028/29								
			2029/30								
6	Reserved	\$ -	2025/26								
			2026/27								
			2027/28								
			2028/29								
			2029/30								
7	Reserved	\$ -	2025/26								
			2026/27								
			2027/28								
			2028/29								
			2029/30								
8	Reserved	\$ -	2025/26								
			2026/27								
			2027/28								
			2028/29								
			2029/30								
9	Sidewalk Program	\$ 1,025,000	2025/26	\$ 25,000		\$ 25,000	Village				
			2026/27								
			2027/28								
			2028/29	\$ 500,000	\$ 333,333	\$ 166,667	Village				
			2029/30	\$ 500,000	\$ 333,333	\$ 166,667	Village				
10	Service Vehicles	\$ 400,000	2025/26	\$ -							
			2026/27	\$ 160,000		\$ 160,000	Village				
			2027/28	\$ 80,000		\$ 80,000	Village				
			2028/29	\$ 80,000		\$ 80,000	Village				
			2029/30	\$ 80,000		\$ 80,000	Village				
11	Public Works Equipment	\$ 175,000	2025/26	\$ 55,000		\$ 40,000	Village				
			2026/27	\$ 30,000		\$ 40,000	Village				
			2027/28	\$ 30,000		\$ 20,000	Village				
			2028/29	\$ 30,000		\$ 20,000	Village				
			2029/30	\$ 30,000		\$ 20,000	Village				
12	Sewer Capacity Study	\$ 50,000	2025/26	\$ 50,000		\$ 50,000	Village				
			2026/27								
			2027/28								
			2028/29								
			2029/30								
13	Sewer Collection System Line Replacements	\$ 2,585,000	2025/26	\$ 85,000	\$ -	\$ 42,500	Village	\$ 42,500	PCAP		
			2026/27								
			2027/28	\$ 2,500,000	\$ -	\$ 666,667	Village	\$ 833,333	Provincial ICIP	\$ 1,000,000	Federal ICIP
			2028/29								
			2029/30								
14	Beautification Program	\$ 250,000	2025/26	\$ 50,000		\$ 25,000	Village	\$ 25,000	BSP		
			2026/27	\$ 50,000		\$ 25,000	Village	\$ 25,000	BSP		
			2027/28	\$ 50,000		\$ 25,000	Village	\$ 25,000	BSP		
			2028/29	\$ 50,000		\$ 25,000	Village	\$ 25,000	BSP		
			2029/30	\$ 50,000		\$ 25,000	Village	\$ 25,000	BSP		
15	Aalders Avenue Water Laterals	\$ 520,000	2025/26								
			2026/27								
			2027/28	\$ 20,000	\$ -	\$ 20,000	Water Utility				
			2028/29	\$ 500,000	\$ 150,000	\$ 350,000	Water Utility				
			2029/30								
16	Water System Equipment	\$ 250,000	2025/26	\$ 50,000	\$ 50,000						
			2026/27	\$ 50,000	\$ 50,000						
			2027/28	\$ 50,000	\$ 50,000						
			2028/29	\$ 50,000	\$ 50,000						
			2029/30	\$ 50,000	\$ 50,000						
17	Water Production Wells	\$ 650,000	2025/26	\$ 150,000	\$ -	\$ 150,000	Water Utility				
			2026/27	\$ 350,000	\$ 150,000	\$ 200,000	Water Utility				
			2027/28	\$ 150,000	\$ 100,000	\$ 50,000	Water Utility				
			2028/29								
			2029/30								
18	Water Meter Program	\$ 250,000	2025/26	\$ 50,000	\$ 50,000						
			2026/27	\$ 50,000	\$ 50,000						
			2027/28	\$ 50,000	\$ 50,000						
			2028/29	\$ 50,000	\$ 50,000						
			2029/30	\$ 50,000	\$ 50,000						
19	Water Tower Upgrades	\$ 1,700,000	2025/26	\$ 1,700,000	\$ 425,000	\$ 425,000	Water Utility	\$ 850,000	Provincial GRID Program		
			2026/27								
			2027/28								
			2028/29								
			2029/30								
20	Water Utility Service Vehicles	\$ 250,000	2025/26								
			2026/27								
			2027/28	\$ 180,000		\$ 180,000	Water Utility				
			2028/29	\$ 70,000		\$ 70,000	Water Utility				
			2029/30								

Request for Decision (Agenda Item 12.f.)

To: Village Commission

By: Tim Bouter, Clerk Treasurer/CAO

Meeting Date: March 10, 2025

Subject: Finance & Audit Committee Appointments



Finance & Audit Committee Appointments

1. Introduction

The Finance & Audit Committee Policy states the following regarding membership:

“The membership of the Committee shall consist of:

- Two Commissioners, who shall be appointed on an annual basis and one of whom shall serve as Chair;
- Two independent citizens of the Village, who shall be appointed on an annual basis;
- The Clerk Treasurer/Chief Administrative Officer, who shall be non-voting.”

2. Discussion

The current committee appointments expire on March 31, 2025. These appointments will complete the Finance & Audit Committee membership for the current term ending on March 31, 2026. The operating budget now includes a \$250 honorarium for citizen members, to acknowledge their time and effort.

3. Recommendation

1. THAT Dave Chaulk and Quentin Hill be appointed to the Finance & Audit Committee as Commissioner members for the term ending on March 31, 2026.
2. THAT Bruce MacArthur and Valerie Kneen-Teed be appointed to the Finance & Audit Committee as a citizen members for the term ending on March 31, 2026.

Request for Decision (Agenda Item 10.g.)

To: Village Commission

By: Tim Bouter, Clerk Treasurer/CAO

Meeting Date: March 10, 2025

Subject: Source Water Protection Committee Appointments



Source Water Protection Committee Appointments

1. Introduction

The Source Water Protection Committee Policy states the following regarding membership:

The Committee shall be composed of stakeholders of the Utility. The members of the Committee shall be appointed by the New Minas Water Commission and shall consist of the following five voting members:

- One Municipal Councillor, drawn from District #7 or District #8, who shall be appointed by the Municipality for a one-year term commencing in November;
- Two citizen representatives, appointed for a two-year term commencing in July of the appointment year, who shall be either a Utility customer or a resident of New Minas at the time of appointment and for the duration of their appointment;
- Two members of the New Minas Water Commission, appointed for a one-year term commencing in July.

2. Discussion

The current terms for the two members of the New Minas Water Commission expired on June 30, 2024. The recommendation is to extend the terms for these members (James Redmond and Maynard Stevens) until June 30, 2025, at which time the citizen appointments expire. All four of the positions will then be renewed for the following term.

3. Recommendation

1. THAT James Redmond be appointed to the Source Water Protection Committee as a member of the New Minas Water Commission for the term ending on June 30, 2025.
2. THAT Maynard Stevens be appointed to the Source Water Protection Committee as a member of the New Minas Water Commission for the term ending on June 30, 2025.



Village of New Minas
Commission Meeting
March 10, 2025 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
AGENDA

11. Correspondence

Strategic Planning Meeting

Minutes February 25, 2025

Attendees : Tim Bouter, Quentin Hill, Debra Windle Smith and Cory Palmer (invited Guest Julie Vanexen could not attend).

- Discussion on Sewer and Water Capacity and infrastructure given significant uptake in infill planning for construction. Based on discussions as approved or in progress - would be over long term and possibly phased in capturing as follows

List of developments that have been approved and others that have been discussed with the Village (**Village planning purposes only – not finalized**):

Approved:

1. Jones Road – 8 units, 3 units, and 18 units
2. Cornwallis – 24 units plus 1 commercial
3. Old Dyke Road – 56 units
4. Fairbanks – 20 units (apartment is already built)
5. Highbury – 32 units
6. Barron Drive – 1 duplex plus a commercial, 53 duplexes
7. Prospect – 139 units, 24 units and 11 units
8. **Total – 443 units plus 2 commercials**

Requested:

1. Commercial – 46 units plus 2 commercial, 30 units
2. **Total – 76 units plus 2 commercial**

Discussions :

1. Old Horton School – 300 units
2. Commercial St . – 200 units (Kadri), 500 units (behind Home Depot)
3. Phil Jordan – 650 units total (off Prospect)
4. Behind Kent (we think) – 500 units
5. Old Flowcart – 50 units
6. Canaan Heights Expansion – 75 houses?
7. Canaan Heights across the road – unknown
8. **Total – 2275 units**

Total if everything goes ahead – 2794 units and 4 commercials

- Regional Recreation Complex – Village of New Minas will draft a letter to Municipality