



Draft Village of New Minas
New Minas Water Commission
March 3, 2026 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Dave Chaulk, Commission Member & Vice Chair

Members Absent:

- James Redmond, Commission Member & Chair
- Maynard Stevens, Citizen Member

Staff Present:

- Jeff Lawrence, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

Others Present:

- None

1. Call to Order:

The Vice Chair called the meeting to order at 3:10pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the March 3, 2026, Water Commission Meeting be approved as circulated

M/ B. MacArthur

S/ M. Munroe

Motion Carried

3. Approval of Minutes:

- a. January 27, 2026, Water Commission Meeting

Motion:

THAT the Minutes for the January 27, 2026, Water Commission Meeting be approved as circulated.

M/ M. Munroe

S/ B. MacArthur

Motion Carried

4. Business Arising from Minutes:

a. New Minas Water Utility Taxation Status

J. Lawrence provided a draft of a letter requested by the Water Commission at its January meeting building the case for exempting Village of New Mians water assets from municipal taxation.

J. Lawrence further noted that the letter is addressed to Kings County Council, but a similar letter would be drafted to provincial stakeholders recommending an amendment to the Assessment Act exempting Village Water Utilities from property tax.

J. Lawrence finally indicated that the original draft was shared with the Clerk Treasurers for the Village of Port Williams and the Village of Canning, and the recommendation from the Clerk Treasurer is that the letter be cosigned by all three Villages.

There was consensus around the table that the letter should be signed by D. Chaulk as Chair of the Village Commission.

J. Lawrence indicated that he would circulate the letter to Village Commissioners and ask if there were any concerns with D. Chaulk signing.

b. Water Infrastructure study

C. Palmer updated the Commission regarding the status of the study.

5. Comments from the Chair:

The Vice Chair indicated that he had no additional comments.

6. Staff Reports:

a. Water Operations Report

C. Palmer provided a review of the highlights from the water operator's report.

In addition, C. Palmer spoke to the process and time required to allow public works employees to obtain their water certification as well as challenges with the Cornwallis Well motors.

Motion:

THAT the Water Operations Report be received as circulated prior to the February 24, 2026, Water Commission meeting and as verbally summarized by the Director of Public Works.

M/ B. MacArthur

S/ M. Munroe

Motion Carried

7. New Business

8. Correspondence:

There was no correspondence

9. Other Business

10. Public Input:

There was no public input.

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:20pm.

Motion:

THAT the meeting be adjourned.

M/ B. MacArthur

S/ M. Munroe

Motion Carried